

Cherokee County Health Department BOH Meeting Minutes
Monday June 13, 2016
6:30 p.m. - Health Department Conference Room

Members Present: Curtis Brown, Chris Dickey, Holly Guitierrez, Amanda Gambill, CB McKinnon, Brett Nourcier.

Absent: Mike Davis "sick" critical, John Hyer "on vacation".

Press: None present.

Public: none present.

Other's present: Trevor Peterson, Julie Stilwell and Nancy Hartsock.

Meeting Call To Order: Curtis Brown at 6:30 p.m.

Invocation: CB McKinnon

Trevor Peterson said "business is good" when he presented his productivity reports.

David Badger, Director-elect, was introduced to the Board.

Curtis Brown motioned to write a letter to the Sheriff, requesting the identity of the sender of the 3-10-16 "concerned Employee" email, with second by Amanda. Motion passed unanimously.

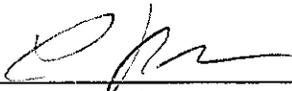
Attorney Scott Lindsay sworn in new Board member Lisa Williams/nurse.

Randy Wiggins, interim Director, reported on current status of immunizations. He reported that we now have the Standing Orders signed and have resumed offering immunizations. It was discovered that the Standing Orders expired on February 17, 2016 and the issue was promptly identified by Candace Baldwin upon her initial review of policies and Standing Orders. This is of particular concern considering the Standing Orders had expired prior to any personnel action with the Health Director or the resignation of the Clinical Supervisor who were responsible for making sure we stay current with our Standing Orders. The lapse in Standing Orders was reported to the State and Immunizations were halted until updated Standing Orders could be put in place. The current Standing Orders were signed by Dr. Havner on June 14, 2016 and the Health Department promptly resumed the immunization program. He also stated that some of the vaccines @ Andrews location were compromised due to temperature control issues with the vaccine refrigerator which provides our back-up storage abilities should our primary refrigerator go down.

Concerning staffing: Candace Baldwin stepping down from Nurse Supervisor to immunizations nurse. Going to advertise Nurse Supervisor position. It was suggested that the incoming Director Review these applications.

Currently Vacant: Nurse Supervisor, OBCM Position. Waiting on State Approval of OBCM application since the position is being filled with a Social Worker.

Next Meeting scheduled for July 11th @ 6:30 p.m. at the Health Department Conference Room.



Curtis Brown, Chairman