Cherokee County Department of Social Services

Board Meeting

MEETING MINUTES

April 19, 2023

The regular meeting of the Cherokee County Department of Social Services was duly held on April 19, 2023, at 12:00 P.M. at 4800 West Highway 64, Murphy, N.C. 28906.

Present were:

Bo Phillips, Member

Dixie Carter, Member

Pat Ivie, Member

Staff present were:

Amanda Tanner-McGee, DSS Director

Andria Duncan, DSS Attorney

Director McGee called the meeting to order at 12:00 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

Public Forum

No Board or public comments.

I. **Welcome**

II. **Introductions**

Director McGee introduced herself and briefly discussed her education and background in social work and the Department's growth since her arrival in 2018.

Each Board member introduced themselves and discussed their involvement in the community and/or their experience in social work.

III. DSS Overview

Director McGee discussed the structure of the Department and how each unit operates to provide services to the community:

i. **Medicaid**
ii. **Food and Nutrition**
iii. **Adult Services**
iv. **Child Welfare**
v. **Administration**

Administration and unit supervisors introduced themselves and provided a brief overview of their duties and the services offered within each unit.

Administration included Andria Duncan, Tracy Jones, Miriam Aguero, and Brandy Clonts. Supervisors included Stacy Lindsay, Mendy Lance, Michele Chastain, Rosanne Handford, Nicole Cloer, and Daunita Maennle.

IV. Election of Interim Chair *

Ms. Carter made a motion for Bo Phillips to be appointed as the interim chair person, with Mrs. Ivie seconding the motion and all in favor.

V. Meeting Schedule *

Mrs. Ivie made a motion to approve for the DSS Board Meetings to occur every third Wednesday of each month beginning at 12 p.m. Ms. Carter seconded the motion, with all in favor.

VI. Adjourn

Meeting was adjourned at 1:30 P.M. with Mr. Phillips making a motion to adjourn, Mrs. Ivie seconding the motion, with all in favor.

Requires Action *