I. **Call to Order**

The regular meeting of the Cherokee County Department of Social Services was duly called and held on April 20, 2020, at 6:30 P.M., at 4800 West Highway 64, Murphy, NC 28906.

**Present were:**
- Roy Dickey, Chair
- Cal Stiles, Member
- C.B. McKinnon, Member
- Gary Westmoreland, Member
- Dan Eichenbaum, Member

**Staff present were:**
- Amanda Tanner-McGee, DSS Director
- Andria Duncan, DSS Attorney

Chairman Dickey called the meeting to order at 6:30 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

II. **Modification of Agenda**

There were no modifications made to the Agenda.

III. **Adoption of the Agenda**

Commissioner Stiles made a motion to accept the Agenda, Commissioner Westmoreland 2\textsuperscript{nd} the motion, with a unanimous vote, the Board approved the Agenda.
IV. Public Forum
There was no Board or public comments or questions.

V. Minutes
March 17, 2020
Commissioner Westmoreland made a motion to accept, Commissioner McKinnon seconding the motion, with a unanimous vote the Board approved the March 17, 2020 DSS Board meeting minutes.

VI. Education and Training Grant
Director McGee informed the Board that CCDSS was awarded a State grant of federal/state funds in the total amount of $67,282.81 for an Education and Training Program to serve recipients of Food and Nutrition services. The grant is intended as a collaborative project with Tri-County Community College. The grant will allow DSS and Tri-County Community College to hire two people, with one person housed at DSS and the other person being housed at Tri-County Community College. In addition, the grant includes up to $7,500 for flexible spending in county for childcare and/or transportation if needed. Commissioner Eichenbaum made a motion to match the flexible monies from the grant, Commissioner Westmoreland seconding the motion, and all in favor.

VII. COVID-19 Update
Director McGee discussed the evolvement of the Coronavirus and the how some DSS employees work from home but continue work duties as usual, with precautions such as personal protective equipment and social distancing being implemented. In addition, staff has utilized tele-conferences as deemed appropriate and in accordance with state guidance.

VIII. Budget Discussion
Director McGee and the Board briefly discussed amending the upcoming budget to reflect the salary increase for the Income Maintenance Department. Commissioner Stiles
made a motion, Commissioner Westmoreland seconding the motion, with a unanimous vote to include the salary increase for Income Maintenance.

IX. Director’s Report
   Director McGee provided the Board with the Director’s Report.

X. Statistical Report
   Director McGee provided the statistical report for March, 2020.

XI. Adjourn
   Meeting was adjourned at 7:04 P.M. with Commissioner Stiles making a motion to adjourn, Commissioner Dickey 2nd the motion, and all in favor.