

Cherokee County Board of Commissioners
Meeting Agenda
January 20, 2026
6:30 P.M.

- I. Call to Order by Chairman**
- II. Invocation**
- III. Pledge**
- IV. Ethics Statement** “Members of the Cherokee County Board of Commissioners are reminded and advised of their duties under state law and the Cherokee County Code of Ethics Resolution, as such may pertain of their personal actions and actions of the board”.
- V. Modification of Agenda**
- VI. Agenda Adoption**
- VII. Public Comment Period**
- VIII. Meeting Minutes – 11-17-2025 and 12-1-2025**
- IX. Budget and Finance**
 - a) Budget Revision for Use of Article 46 Sales Tax to Complete Roof Project at Tri-County Community College (\$114,307)
 - b) Budget Revision for Use of Contingency to Purchase a New Commercial Washing Machine for the Detention Center (\$18,547)
 - c) Budget Revision for PBI Proposal – Design, Furnishing, and Install for New VA/Sr Facility
 - d) Health Department Fees for Vaccines
 - e) EMS Station 2 Scope Changes (\$18,188.41)
 - f) Capital Project Ordinance for the Andrews Elem. School Roof Replacement Project
 - g) Engineering Services Agreement for the Andrews Elem. School Roof Replacement Project
 - h) Approve Reinstatement of Administrative Assistant Position for EMS (Pay Grade 62, annual salary \$36,733. The position is being requested, due to restructuring after the retirement of the ES Director.)
 - i) Budget Revision for Use of Contingency to Renovate Courtroom to Office Space (This is the small courtroom behind the security desk and next to the VA offices.)
 - j) Budget Revision for Use of Contingency to Replace a Freezer at the Detention Center (\$31,320)

X. New Business

- a) [Appointment to the Community Care Advisory Committee](#) (there is only one applicant – Beverly White)
- b) [Peachtree VFD Request for Rescue Funds in the Amount of \\$7,500 for Grant Match](#)
- c) [Hiwassee Dam VFD Request for Rescue Funds in the Amount of \\$15,350 to Replace/Upgrade Rescue Equipment](#)
- d) [County Approval of Hiwassee Dam VFD Loan Application to First Citizens Bank to Purchase a New Pumper](#) (This does not obligate the county in any way.)
- e) [Wolf Creek Fireman's Relief Fund Appointment Recommendation](#)
- f) [Captain David Williams – Request to Apply for Two Grants](#) (One for accreditation, and one for overtime.)
- g) [Resolution Approving Conveyance of Property to Tri-County Community College](#) (Conveyance previously approved, just need to adopt resolution.)
- h) [Resolution Establishing Special Board of Equalization and Review for 2026](#) (Annual resolution)
- i) [Tax Releases, Tax Refunds, and NCVTS Refund Report](#)
- j) [Duke Power Easement for Marble Industrial Site](#)
- k) [VAYA Health Regional Advisory Board Appointment Discussion](#)
- l) Move March 16th Meeting to March 9th

XI. County Manager Items

XII. Chairman/Commissioner Items

Commissioner Adams

- *Land-Use*
- *Forest Service Request*
- *Future/Goals*

XIII. Closed Session – Pursuant to §143-318.11 (5), to discuss a contract matter related to real property.

XIV. Open

XV. Adjourn

**Cherokee County Board of Commissioners
Organizational Meeting Minutes
December 1, 2025
6:30 P.M.**

Board members present: Alan Bryant, Chairman; Cal Stiles, Vice-Chairman; Dr. Dan Eichenbaum, member; Ben Adams, member; Alan Bryant, member; and Mark Stiles, member.

Others present: Randy Wiggins, County Manager; Candy Anderson, Chief Financial Officer; Maria Hass, Assistant County Manager/Clerk to Board; and, Darryl Brown, County Attorney.

Time: 6:30 p.m.

Location: Cherokee County Courthouse, Room 342.

Call to Order by Clerk to the Board

Invocation

Pledge

Ethics Statement

The ethics statement was read by the Clerk to the Board.

Call for Nominations of Chairman by Clerk to the Board

Motion made by Commissioner Mark Stiles and seconded by Commissioner Ben Adams to nominate Commissioner Ben Adams as Chairman.

Motion made by Commissioner Eichenbaum and seconded by Commissioner Cal Stiles to nominate Commissioner Alan Bryant as Chairman.

There were no other nominations.

Voting in favor of the Motion to appoint Commissioner Adams as Chairman, was Commissioner Mark Stiles and Commissioner Adams. Motion failed.

Voting in favor of the Motion to appoint Commissioner Bryant as Chairman, was Commissioner Cal Stiles, Commissioner Eichenbaum and Commissioner Bryant. Voting against the Motion was Commissioner Mark Stiles and Commissioner Ben Adams. Motion passed 3-2.

Call for Nominations of Vice-Chairman by Chairman

Motion made by Commissioner Bryant and seconded by Commissioner Eichenbaum to nominate Commissioner Cal Stiles as Vice-Chair.

There were no other nominations.

Voting in favor of the Motion to appoint Commissioner Cal Stiles as Vice-Chairman, was Commissioner Eichenbaum, Commissioner Bryant, and Commissioner Cal Stiles. Voting against the Motion was Commissioner Mark Stiles and Commissioner Ben Adams. Motion passed 3-2.

Review Public Official Bonds

Review surety bond amounts for County Officials, pursuant to G.S. 58-72-20 (Current bond amounts are: Finance Officer \$1,000,000; Tax Collector \$100,000; Register of Deeds \$10,000; and Sheriff \$25,000). There were no changes made to the bonds.

Adjourn

Motion made by Commissioner Eichenbaum and seconded by Commissioner Cal Stiles to adjourn the organizational meeting. Motion passed unanimously.

**Cherokee County Board of Commissioners
Meeting Minutes
December 1, 2025
6:30 P.M.**

Board members present: Alan Bryant, Chairman; Cal Stiles, Vice-Chairman; Dr. Dan Eichenbaum, member; Ben Adams, member; and Mark Stiles, member.

Others present: Randy Wiggins, County Manager; Candy Anderson, Chief Financial Officer; Maria Hass, Assistant County Manager/Clerk to Board; and, Darryl Brown, County Attorney.

Time: 6:30 p.m.

Location: Cherokee County Courthouse, Room 342.

Call to Order by Chairman

Agenda Adoption

Motion made by Commissioner and seconded by Commissioner to adopt the agenda, as presented. Motion passed unanimously.

Public Comment Period

Budget and Finance

Action Item: Budget Revision for Use of Contingency to Purchase .10 Acres of Property at the New Senior Center/VA Facility Site (\$2,750 - \$1,200 is purchase price and remainder is legal and recording fees)

Vote: Motion made by Commissioner Stiles and seconded by Commissioner Eichenbaum to approve. Motion passed unanimously.

Action Item: Budget Revision for Use of Contingency to Reimburse Unaka Community Club for 50% of the Purchase of a Camera System (\$1,255)

Vote: Motion made by Commissioner Eichenbaum and seconded by Commissioner Cal Stiles to approve. Motion passed unanimously.

Action Item: Budget Revision to Accept a Grant from N.C. Department of Aging to Cover Delivering Additional Meals to Homebound Seniors (\$14,944 - No county match)

Vote: Motion made by Commissioner Eichenbaum and seconded by Commissioner Cal Stiles to approve. Motion passed unanimously.

Action Item: Budget Revision to Accept a Grant from Highlands Cashiers Health Foundation to Help Purchase Food to be Distributed in Cherokee County (\$5,000 – No county match)

Vote: Motion made by Commissioner Eichenbaum and seconded by Commissioner Bryant to approve. Motion passed unanimously.

Action Item: Budget Revision for Playground Equipment at Konehete Park (\$2,761)
Vote: Motion made by Commissioner Bryant and seconded by Commissioner Mark Stiles to approve. Motion passed unanimously.

Action Item: Approve Valley River Humane Society Agreement
Vote: Motion made by Commissioner Cal Stiles and seconded by Commissioner Eichenbaum to approve. Voting in favor of the Motion was Commissioners Cal Stiles, Eichenbaum, Bryant and Mark Stiles. Voting against the Motion was Commissioner Adams. Motion passed 4-1.

Action Item: Approve Airport Landing Fee Schedule
Vote: Motion made by Commissioner Adams and seconded by Commissioner Mark Stiles to approve. Motion passed unanimously.

New Business

Action Item: Board of Health Appointment – Licensed Physician (One applicant – Dr. Teresa Heavner. To fill the remainder of Dr. Jill Sonnenberg's term, expiring 11/1/2027. Dr. Sonnenberg resigned due to moving out of state.)
Vote: Motion made by Commissioner Cal Stiles and seconded by Commissioner Eichenbaum to appoint Dr. Teresa Heavner to the Board of Health to serve the remainder of Dr. Sonnenberg's term. Motion passed unanimously.

Action Item: Board of Health Appointment - Professional Engineer (Graham Raxter requesting to be reappointed for another three-year term)
Vote: Motion made by Commissioner Adams and seconded by Commissioner Mark Stiles to re-appoint Graham Raxter to the Board of Health for another three-year term. Motion passed unanimously.

Action Item: Approve Cherokee County Saddle Club Licensing Agreement
Vote: Motion made by Commissioner Adams and seconded by Commissioner Eichenbaum to approve. Motion passed unanimously.

Action Item: Adopt Resolution Conveying Real Property to Wolf Creek Fire Department
Vote: Motion made by Commissioner Mark Stiles and seconded by Commissioner Eichenbaum to adopt the resolution conveying real property to Wolf Creek Volunteer Fire Department. Motion passed unanimously.

Action Item: Adopt Resolution Conveying Real Property to Culberson Fire Department
Vote: Motion made by Commissioner Cal Stiles and seconded by Commissioner Adams to adopt the resolution conveying real property to Culberson Volunteer Fire Department. Motion passed unanimously.

Action Items: Approve the Tax Releases Report, Additional Tax Release Report, Tax Refund Report, and NCVTS Refund Report
Vote: Motion made by Commissioner Adams and seconded by Commissioner Mark Stiles to approve all tax reports, as submitted. Motion passed unanimously.

County Manager Items

The county manager gave the board an update on the following projects: Cherokee County Public Health Facility Project; Cherokee County Head Start Facility Project; and the Dark Fiber Ring Project.

Chairman/Commissioner Items

There were no commissioner items.

Closed Session

Motion made by Commissioner Eichenbaum and seconded by Commissioner Mark Stiles to go into closed session, pursuant to § 143-318.11 (6) to discuss two personnel matters. Motion passed unanimously.

Motion made by Commissioner Cal Stiles and seconded by Commissioner Mark Stiles to return to open session. Motion passed unanimously.

Open Session

No action was taken after returning to open session.

Adjourn

Motion made by Commissioner Cal Stiles and seconded by Commissioner Eichenbaum to adjourn. Motion passed unanimously.



CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527

*Randy Wiggins, County Manager
Maria Hass, Asst. County Manager/Clerk to the Board
Candy R. Anderson, CPA, CGMA, Chief Financial Officer
Darryl Brown, County Attorney*

Board of Commissioners
Alan Bryant, Chairman
Cal Stiles, Vice Chairman
Ben Adams
Dr. Dan Eichenbaum
Mark Stiles

BUDGET REVISION

1010000-39993 Use of Article 46 Fund Balance
1095921-46348 TCCC - Article 46 Sales Tax

1/20/2026
(DECREASE)
INCREASE

114,307.00
114,307.00

Request to use Article 46 Fund Balance to complete the Tri-County Community College roof project.

Chairperson

1/20/2026

To: Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>
Subject: January Meeting

CAUTION: External Sender

This email originated from outside of Cherokee County Government. Please do not open links or attachments or respond to requests for information unless you recognize the sender and know the content is safe.

Forward suspicious emails to phishing@cherokeecounty-nc.gov

Hey Randy, I would like to request to be added to the agenda for the January Commissioners Meeting. We would like to request \$114,306.90 to finish out the Roof Project that you have already funded \$886,751.10. This additional request is the portion that Clay County did not Cover. Thanks for your consideration. Let me know if you have any questions!

Korey Eller, M.B.A.
Vice President for Business and Finance
Chief Financial Officer
Tri County Community College
21 Campus Circle
Murphy, NC 28906
(828) 835-4285

"The mission of Tri County Community College is to help students succeed and to enrich the communities we serve."



CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527

*Randy Wiggins, County Manager
Maria Hass, Asst. County Manager/Clerk to the Board
Candy R. Anderson, CPA, CGMA, Chief Financial Officer
Darryl Brown, County Attorney*

Board of Commissioners
Alan Bryant, Chairman
Cal Stiles, Vice Chairman
Ben Adams
Dr. Dan Eichenbaum
Mark Stiles

BUDGET REVISION

1/20/2026

(DECREASE)

INCREASE

| | | |
|---------------|-------------------------|-------------|
| 1099800-48880 | Contingency | (18,547.00) |
| 1094322-45000 | Capital Assets > \$5000 | 18,547.00 |

Use of contingency to purchase new commercial washing machine for the Detention Center.

Chairperson

1/20/2026

Maria Hass

From: Candy R. Anderson
Sent: Friday, December 19, 2025 10:22 AM
To: Alan Bryant; alanpb74@gmail.com; Ben Adams; Cal Stiles; Dan Eichenbaum - Cherokee County ; Mark Stiles; Mark Stiles (estiles84@gmail.com)
Cc: Randy Wiggins; Maria Hass; Darryl Brown
Subject: Detention Center - New Commercial Washing Machine
Attachments: QUO07005_encrypted_.pdf

Good Morning,

The Detention Center currently has 2 commercial washing machines. One was purchased on 2/13/2008 and one was purchased on 6/11/2024. The one purchased on 2/13/2008 is broken down. The broken washer is 17 years old and the repair estimate is 1/3 the cost of purchasing a new one. It is our recommendation that we purchase a new washer for \$18,547 (see quote attached).

Since the Detention Center currently only has 1 operating washing machine, this puts additional wear and tear on that one operating washing machine. In addition, if the current operating washing machine has an issue, the Detention Center would be forced to ship out laundry until it could be repaired.

We are requesting pre-approval from Commissioners to go ahead and order the new washing machine. If each of you could please text or call Darryl (828-361-4507) with a "yes" or "no" to order the new washing machine. If we have a majority to approve, we can let the Detention Center know they can move forward with the purchase. I will present the formal budget revision for the purchase at your next meeting.

If you have any questions, please let me, Brian Smith (Detention Center Administrator), Randy Wiggins, or Darryl Brown know.

Thank you so much for all that you do and I hope you have a Merry Christmas!

Candy R. Anderson, CPA, CGMA
Chief Financial Officer

Cherokee County, NC
Cherokee County Courthouse
75 Peachtree Street, Suite 211
Murphy, NC 28906
(828) 837-2130
(828) 837-9684 Fax
candy.anderson@cherokeecounty-nc.gov

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1105 Shana Ct, Suite I, Marietta GA 30066 Ph:770.928.0080

OCTAVIO AGUERO
CHEROKEE COUNTY DETENTION CENTER
577 REGAL STREET
MURPHY NC 28906

Dear OCTAVIO AGUERO,

Thank you for the opportunity to quote on a new washer & dryer for your laundry. Below is our quote. I believe it includes everything you requested. If not, please let me know so I can revise the quote to meet your needs.

Sincerely,

Charles Cline

Charles Cline
Regional Sales Manager
charles@selaundry.com



1105 Shana Ct, Suite I, Marietta GA 30066 Ph:770.928.0080

OCTAVIO AGUERO
CHEROKEE COUNTY DETENTION CENTER
577 REGAL STREET
MURPHY NC 28906

Name: OCTAVIO AGUERO
Email:
OCTAVIO.AGUERO@CHEROKEECOUNTY-NC.GOV
Phone: (828) 837-2521

Purchase and Security Agreement

| BILL TO: | SHIP TO: | Sales Rep | Charles Cline | |
|---|--|-----------|---------------|-------------|
| CHEROKEE COUNTY DETENTION CENTER 577 REGAL STREET MURPHY NC 28906 | CHEROKEE COUNTY DETENTION CENTER 577 REGAL STREET MURPHY NC 28906 | Quote# | QU007005 | |
| Mfg. & Model# | Description | Qty. | Unit Price | Ext. Price |
|  UCT060QN0VXU70B0 00 60# UNIMAC CABINET WASHER-EXTRACTOR | <ul style="list-style-type: none">-Sixty Pound (60#) Cabinet Style-Extra Large 9 C.F Cylinder-Efficient 200 G-Force Extraction-Simple, User Friendly M9 Micro Control-Programmable Wash Cycles-3 Programmable Water Levels-Program Manually or With PC or PDA-Eight Max Fill Segments-Auto Leak Detection-Limited Diagnostic Capabilities-Automatic Chemical Injection With 4 Supply Signals-Dry Supply Dispenser With 4 Flushing Compartments-Gravity Drain-Electrical Service 200-240/60C, 1/3 PH | 1 | \$16,028.80 | \$16,028.80 |
|  UMACBF60X6X11000 2 BASE FRAME,60#,6",SINGL E | BASE FRAME,60#,6",SINGLE | 1 | \$657.88 | \$657.88 |
| Installation | | 1 | \$1,246.67 | \$1,246.67 |
| Freight | | 1 | \$613.33 | \$613.33 |

| | |
|-----------------|-------------|
| Subtotal | \$18,546.68 |
| Tax | \$1,298.27 |
| Total | \$19,844.95 |

Terms of Sale

NET 10 FROM INVOICE DATE, PENDING CREDIT APPROVAL

- Signed sales agreement returned to Marietta, GA with deposit if required.
- Balance Due Net 10 from invoice date, pending credit approval.
- Purchaser agrees to pay interest at the rate of 1.5% per month on amounts not paid when due.
- Pricing shown is for cash sale only.
- Credit Card payments will be subject to a minimum transaction fee of 3% or the credit card company's transaction fee, which ever is greater.
- Financing Available: Subject to credit approval by lenders other than Southeastern.

Acceptance Agreement

Purchaser agrees not to withhold payment under the terms of this contract when delivery, installation and/or start-up are delayed at the request of the Purchaser no matter the cause or reason. Purchaser further agrees to pay any and all storage charges, including additional freight and delivery fees accrued due to the Purchaser's inability to accept equipment which has been shipped when requested below.

Special Conditions / Provisions of Delivery & Installation

WASHER/EXTRACTOR INSTALLATION

Installation includes delivery/receiving of equipment to the site, rigged in place, leveled, (including bolting and grouting any applicable washer/extractors) as required by manufacturers). Also connect water inlet hoses, drains and electrical existing utilities within 5 feet of the machine. Removal of existing equipment is included unless specifically noted herein. Concrete foundation required by manufacturers are the responsibility of the Purchaser.

TUMBLER INSTALLATION

Uncrate, set in place, level, all tumblers per manufacturer's requirements. Additionally, connect all exhaust vent(s), gas, steam, electrical and compressed air lines to existing mechanicals that are located within 5 ft of the machine. Proper combustion air (aka make-up air) is the responsibility of the Purchaser.

START UP, TESTING & TRAINING

At completion of all final mechanical connections for this equipment package, Distributor or Representative will start up, make final adjustments, test all equipment and train all operators present at start up.

****NO MODIFICATIONS TO EXISTING UTILITIES ARE INCLUDED****

WARRANTY LABOR: 90 DAYS

Purchaser hereby grants Southeastern Laundry Equipment (Seller) a first priority purchase money security interest and lien in and to all of the equipment and parts purchased as referred to above pursuant to this proposal. Purchaser hereby authorizes Southeastern Laundry Equipment to file any and all UCC financing statements and other instruments without the signature of purchaser as Southeastern Laundry Equipment deems necessary to perfect and maintain a first priority security interest in and to the purchased equipment. This instrument shall be deemed a security agreement under the UCC. No UCC will be filed if the equipment is paid according to the terms on the contract. Any UCC filings are released once equipment has been paid in full.

Respectfully,

Charles Cline

Charles Cline
Regional Sales Manager
charles@selaundry.com

Please acknowledge your agreement with the above terms and conditions by executing where indicated below. You may return the executed copy by mail, email or fax. (Fax # 800-867-6073)

Customer

Print Name

Business Legal Name

Date

Requested Delivery Date

SPIKEVAX FEE PROPOSAL

| CPT | Description | Proposed Fee | Cost for Acquisition |
|-------|------------------------|--------------|----------------------|
| 91321 | SPIKEVAX 25MCG/.25 mL | \$147.55 | \$126.72 |
| 91322 | SPIKEVAX 50 MCG/0.5 mL | \$162.55 | \$115.28 |

| CPT | Description | Proposed Fee |
|-------|------------------------------------|--------------|
| 90480 | Administration of COVID-19 Vaccine | \$20.45 |

| CPT | Description | Proposed Vaccine Fee | Proposed Administration Fee | Total Cost for Vaccine |
|-------|------------------------|----------------------|-----------------------------|------------------------|
| 91321 | SPIKEVAX 25MCG/.25 mL | \$147.55 | \$20.45 | \$168.00 |
| 91322 | SPIKEVAX 50 MCG/0.5 mL | \$162.55 | \$20.45 | \$183.00 |



Cherokee County

PRICE PROPOSAL

Date: 11/24/2025

Prepared For: Randy Wiggins

Quote Number: 754-25380

Valid For 30 Days

Prepared by: Summer Whitaker

Confidential

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PBI, Inc.
 123 Sweeten Creek Rd, Suite A
 Asheville, NC 28803
 Phone: (828) 277-7001
 Fax: (828) 277-7003
<https://pbiashville.com>



SUMMARY PAGE

Quote # 754-25380

Project Scope

Bill To
 Cherokee County
 75 Peachtree Street
 Murphy, NC 28906

Project Investment

| | |
|--------------------|---------------------|
| Project Total | \$322,342.19 |
| Tax (7%) | \$22,564.04 |
| Grand Total | \$344,906.23 |

Install To

Cherokee County
 75 Peachtree Street
 Murphy, NC 28906

Payment Schedule

| | |
|---------------------------|--------------|
| 75% Deposit / Net 10 Days | |
| 75% Deposit / Net 10 Days | \$258,679.68 |

Price Summary by Phase

| Option | Phase / TAG | Price | Tax | Total |
|--------------------|---|---------------------|--------------------|---------------------|
| 1st Floor | Reception Waiting | \$3,383.10 | \$236.82 | \$3,619.92 |
| | Storage | \$5,904.07 | \$413.29 | \$6,317.36 |
| | Private Offices | \$43,593.82 | \$3,051.59 | \$46,645.41 |
| | Meeting Rooms/Work Room | \$16,026.90 | \$1,121.89 | \$17,148.79 |
| | | \$68,907.89 | \$4,823.59 | \$73,731.48 |
| 2nd Floor | Common Area | \$12,940.10 | \$905.81 | \$13,845.91 |
| | Private Offices/ Computer Room/Reception Task | \$12,575.81 | \$880.31 | \$13,456.12 |
| | Senior Dining | \$50,488.66 | \$3,534.21 | \$54,022.87 |
| | Senior Multipurpose Room/ Board Room | \$41,187.60 | \$2,883.14 | \$44,070.74 |
| | Crafts | \$3,387.75 | \$237.15 | \$3,624.90 |
| | | \$120,579.92 | \$8,440.62 | \$129,020.54 |
| 3rd Floor | Private Offices | \$60,877.61 | \$4,261.45 | \$65,139.06 |
| | Meeting Rooms/ Shared Room | \$21,626.90 | \$1,513.89 | \$23,140.79 |
| | Lobby 337 | \$3,595.27 | \$251.66 | \$3,846.93 |
| | | \$86,099.78 | \$6,027.00 | \$92,126.78 |
| Services | Services | \$46,754.60 | \$3,272.83 | \$50,027.43 |
| | | \$46,754.60 | \$3,272.83 | \$50,027.43 |
| Grand Total | | \$322,342.19 | \$22,564.04 | \$344,906.23 |

PBI, Inc.
 123 Sweeten Creek Rd, Suite A
 Asheville, NC 28803
 Phone: (828) 277-7001
 Fax: (828) 277-7003
<https://pbiasheville.com>



QUOTATION

754-25380

VALID UNTIL 12/24/2025

BILL TO

Cherokee County
 75 Peachtree Street
 Murphy, NC 28906

INSTALL TO

Cherokee County
 75 Peachtree Street
 Murphy, NC 28906

Salesperson

Summer Whitaker

Payment Terms

75% Deposit / Net 10 Days

NC STATE CONTRACT PRODUCTS & PRICING WHERE APPLICABLE

1st Floor

Reception Waiting

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|--|----------|------------|
| 1 | 6.00 | EA | GT4901D / Gatsby Guest Chair, Fully Uph Back, Uph Seat | \$563.85 | \$3,383.10 |

Meeting Rooms/Work Room

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|---|------------|------------|
| 2 | 1.00 | EA | MO12-RC-RU-M3Q2 / Modern - 144"w x 48"d x 29"h - (Conference Table) - Rectangular Shape Top - Flip Up Door Rectangular Shape Base - 2 Power/Data Modules (M3) | \$2,045.00 | \$2,045.00 |
| 3 | 12.00 | EA | 7700 / Auburn Conf, High Back, Black Poly Seat & Back, Polished Aluminum Base & Fixed Arms, Synchro Tilt | \$620.95 | \$7,451.40 |
| 4 | 1.00 | EA | MO8-RC-RU / Modern - 96"w x 42"d x 29"h - (Conference Table) - Rectangular Shape Top - Flip Up Door Rectangular Shape Base | \$1,205.00 | \$1,205.00 |
| 5 | 13.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$301.50 | \$3,919.50 |
| 6 | 1.00 | EA | VA7236-TP / Vita - 72"w x 36"d x 1"h - Rectangular Top | \$336.00 | \$336.00 |
| 7 | 2.00 | EA | VA28-SQ-28H-B / Vita - 28"w x 28"d x 28"h - Meeting Height - Square Base | \$535.00 | \$1,070.00 |

Private Offices

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|---|----------|-------------|
| 8 | 14.00 | EA | MO7230-R-BBF / Modern - 72"w x 30"d x 29"h - (Desk) - Right Pedestal - Box Box File - Full Back Panel | \$771.00 | \$10,794.00 |
| 9 | 14.00 | EA | MO4824-LR-FF-HP / Modern - 48"w x 24"d x 29"h - Left Return - File File - Half Back Panel | \$552.00 | \$7,728.00 |
| 10 | 11.00 | EA | MO781542-HT-HD-AS / Modern - 78"w x 15"d x 42"h - Hutch - Hinged Doors - Assembled | \$746.50 | \$8,211.50 |
| 11 | 11.00 | EA | TB7619 / Tackboard - 76"w x 1"d x 19"h - Fabric | \$206.50 | \$2,271.50 |
| 12 | 11.00 | EA | CLIQUE.22 / Light Corp Clique 22" LED Task Light^ | \$101.14 | \$1,112.52 |
| 13 | 19.00 | EA | 1033.BK2.F.AR4 / Novo, Highback, Mesh Back, Standard Synchro, Height Adjustable Arms | \$427.50 | \$8,122.50 |
| 14 | 17.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$284.40 | \$4,834.80 |
| 15 | 1.00 | EA | MO361572-BC-AS / Modern - 36"w x 15"d x 71"h - (Bookcase) - Bookcase - Assembled | \$519.00 | \$519.00 |

Storage

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|----------------------|----------|-----------|
| 16 | 1.00 | EA | 1-0273 / Surcharge | \$168.21 | \$168.21 |

PBI, Inc.
123 Sweeten Creek Rd, Suite A
Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
<https://pbiashville.com>



QUOTATION

754-25380

VALID UNTIL 12/24/2025

1st Floor

Storage

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|--|------------|-------------|
| 17 | 3.00 | EA | VLRR-0536-L / V Series,Lateral File,63.5"H x 36"W,Receding Top Door Front,Five-High,Freestanding,Full Pull Style | \$1,031.35 | \$3,094.05 |
| 18 | 1.00 | EA | VLRR-0542-L / V Series,Lateral File,63.5"H x 42"W,Receding Top Door Front,Five-High,Freestanding,Full Pull Style | \$1,175.22 | \$1,175.22 |
| 19 | 3.00 | EA | JFWA-36 / X Series,Conterweight,36" File | \$69.98 | \$209.94 |
| 20 | 1.00 | EA | VLRR-0542-L / V Series,Lateral File,63.5"H x 42"W,Receding Top Door Front,Five-High,Freestanding,Full Pull Style | \$1,175.22 | \$1,175.22 |
| 21 | 1.00 | EA | JFWA-42 / X Series,Conterweight,42" File | \$81.43 | \$81.43 |
| | | | | subtotal | \$68,907.89 |
| | | | | sales tax | \$4,823.59 |
| | | | | total | \$73,731.48 |

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<https://pbiasheville.com>



QUOTATION

754-25380

VALID UNTIL 12/24/2025

2nd Floor

Common Area

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|--|------------|------------|
| 1 | 4.00 | EA | DVL16A1E1 / Dovera Lounge Chair With Scroll Arm, Plinth Base, Without Nail Head Detail | \$2,242.39 | \$8,969.55 |
| 2 | 2.00 | EA | 08403 / Edward End Table, Rectangular Top | \$462.69 | \$925.37 |
| 3 | 2.00 | EA | SIEN-3636 / Sienna Breakroom/Hospitality Table, 36" x 36", Square | \$669.39 | \$1,338.78 |
| 4 | 6.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$284.40 | \$1,706.40 |

Private Offices/ Computer Room/Reception Task

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|--|----------|------------|
| 5 | 3.00 | EA | MO7230-R-BBF / Modern - 72"w x 30"d x 29"h - (Desk) - Right Pedestal - Box Box File - Full Back Panel | \$771.00 | \$2,313.00 |
| 6 | 2.00 | EA | MO4824-LR-FF-HP / Modern - 48"w x 24"d x 29"h - Left Return - File File - Half Back Panel | \$552.00 | \$1,104.00 |
| 7 | 1.00 | EA | MO4824-S-HH-HP / Modern - 48"w x 24"d x 29"h - Desk Shell - Center Extension - Half Half - Half Back Panel | \$316.00 | \$316.00 |
| 8 | 1.00 | EA | MO7224-R-FF / Modern - 72"w x 24"d x 29"h - (Credenza) - Right Pedestal - File File - Full Back Panel | \$723.00 | \$723.00 |
| 9 | 2.00 | EA | MO781542-HT-HD-AS / Modern - 78"w x 15"d x 42"h - Hutch - Hinged Doors - Assembled | \$746.50 | \$1,493.00 |
| 10 | 1.00 | EA | MO721536-HT-HD-AS / Modern - 72"w x 15"d x 36"h - Hutch - Hinged Doors - Assembled | \$591.00 | \$591.00 |
| 11 | 2.00 | EA | TB7619 / Tackboard - 76"w x 1"d x 19"h - Fabric | \$206.50 | \$413.00 |
| 12 | 1.00 | EA | TB7015 / Tackboard - 70"w x 1"d x 15"h - Fabric | \$193.00 | \$193.00 |
| 13 | 3.00 | EA | CLIQUE.22 / Light Corp Clique 22" LED Task Light^ | \$101.14 | \$303.41 |
| 14 | 8.00 | EA | 1033.BK2.F.AR4 / Novo, Highback, Mesh Back, Standard Synchro, Height Adjustable Arms | \$427.50 | \$3,420.00 |
| 15 | 6.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$284.40 | \$1,706.40 |

Senior Dining

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|--|------------|-------------|
| 16 | 10.00 | EA | GY.T2N 4829 RD / 48" Round Nesting Table w/ L3 edge | \$3,626.87 | \$36,268.66 |
| 17 | 50.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$284.40 | \$14,220.00 |

Senior Multipurpose Room/ Board Room

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|---|-------------|-------------|
| 18 | 1.00 | EA | Custom / Custom Council Member Table | \$28,858.50 | \$28,858.50 |
| 19 | 9.00 | EA | GV2105 / Garvey R5 - Garvey Back Style Executive High Back-26d x 25w x 42-45 1/2h | \$767.70 | \$6,909.30 |
| 20 | 32.00 | EA | 77BLK / Stax - Black - Stacking Chair | \$114.50 | \$3,664.00 |
| 21 | 1.00 | EA | Tariff / Surcharge / Non HW- Tariff / Surcharge | \$1,616.08 | \$1,616.08 |
| 22 | 1.00 | EA | Tariff / Surcharge / Non HW- Tariff / Surcharge | \$139.72 | \$139.72 |

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QUOTATION

754-25380

VALID UNTIL 12/24/2025

2nd Floor

Crafts

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|---|----------|------------|
| 23 | 3.00 | EA | VL.60R.BL.WH / ValueLite Round Table,Black Frame,White Speckled Plastic,60" Dia | \$327.75 | \$983.25 |
| 24 | 21.00 | EA | 77BLK / Stax - Black - Stacking Chair | \$114.50 | \$2,404.50 |

| | |
|-----------|--------------|
| subtotal | \$120,579.92 |
| sales tax | \$8,440.62 |
| total | \$129,020.54 |

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QUOTATION

754-25380

VALID UNTIL 12/24/2025

3rd Floor

Private Offices

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|---|----------|-------------|
| 1 | 16.00 | EA | MO7230-R-BBF / Modern - 72"w x 30"d x 29"h - (Desk) - Right Pedestal - Box Box File - Full Back Panel | \$771.00 | \$12,336.00 |
| 2 | 14.00 | EA | MO4824-LR-FF-HP / Modern - 48"w x 24"d x 29"h - Left Return - File File - Half Back Panel | \$552.00 | \$7,728.00 |
| 3 | 2.00 | EA | MO4824-S-HH-HP / Modern - 48"w x 24"d x 29"h - Desk Shell - Center Extension - Half Half - Half Back Panel | \$316.00 | \$632.00 |
| 4 | 2.00 | EA | MO7224-R-FF / Modern - 72"w x 24"d x 29"h - (Credenza) - Right Pedestal - File File - Full Back Panel | \$723.00 | \$1,446.00 |
| 5 | 2.00 | EA | MO7830-S-WW-FP / Modern - 78"w x 30"d x 29"h - Desk Shell - Free Standing - Whole Whole - Full Back Panel | \$537.00 | \$1,074.00 |
| 6 | 1.00 | EA | MO6030-S-HH-FP / Modern - 60"w x 30"d x 29"h - Desk Shell - Center Extension - Half Half - Full Back Panel | \$388.00 | \$388.00 |
| 7 | 1.00 | EA | MO162927-SP-BBF / Modern - 15.25"w x 29"d x 27"h - Pedestal - Stationary - Box Box File - Front Pull Handle | \$457.50 | \$457.50 |
| 8 | 1.00 | EA | MO162927-SP-FF / Modern - 15.25"w x 29"d x 27"h - Pedestal - Stationary - File File - Front Pull Handle | \$445.50 | \$445.50 |
| 9 | 3.00 | EA | MO361572-BC-AS / Modern - 36"w x 15"d x 71"h - (Bookcase) - Bookcase - Assembled | \$519.00 | \$1,557.00 |
| 10 | 16.00 | EA | MO781542-HT-HD-AS / Modern - 78"w x 15"d x 42"h - Hutch - Hinged Doors - Assembled | \$746.50 | \$11,944.00 |
| 11 | 16.00 | EA | TB7619 / Tackboard - 76"w x 1"d x 19"h - Fabric | \$206.50 | \$3,304.00 |
| 12 | 16.00 | EA | CLIQUE.22 / Light Corp Clique 22" LED Task Light^ | \$101.14 | \$1,618.21 |
| 13 | 17.00 | EA | 1033.BK2.F.AR4 / Novo, Highback, Mesh Back, Standard Synchro, Height Adjustable Arms | \$427.50 | \$7,267.50 |
| 14 | 36.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$284.40 | \$10,238.40 |
| 15 | 1.00 | EA | MO42-RD-XB / Modern - 42"w x 42"d x 29"h - (Meeting Table) - Round Shape Top - X Shape Base | \$441.50 | \$441.50 |

Meeting Rooms/ Shared Room

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|-------|------|---|------------|-------------|
| 16 | 2.00 | EA | MO10-RC-RU-M3Q2 / Modern - 120"w x 48"d x 29"h - (Conference Table) - Rectangular Shape Top - Flip Up Door Rectangular Shape Base - 2 Power/Data Modules (M3) | \$1,972.50 | \$3,945.00 |
| 17 | 20.00 | EA | 7700 / Auburn Conf, High Back, Black Poly Seat & Back, Polished Aluminum Base & Fixed Arms, Synchro Tilt | \$620.95 | \$12,419.00 |
| 18 | 5.00 | EA | 77BLK / Stax - Black - Stacking Chair | \$114.50 | \$572.50 |
| 19 | 2.00 | EA | VA48-TP-RD / Vita - 48"w x 48"d x 1"h - Round Top | \$254.00 | \$508.00 |
| 20 | 2.00 | EA | VA28-RD-28H-B / Vita - 28"w x 28"d x 28"h - Meeting Height - Round Base | \$535.00 | \$1,070.00 |
| 21 | 6.00 | EA | 5214.UP / Freelance, Four-Leg Chair, Upholstered Seat & Back, Arms | \$284.40 | \$1,706.40 |
| 22 | 1.00 | EA | VA7236-TP / Vita - 72"w x 36"d x 1"h - Rectangular Top | \$336.00 | \$336.00 |
| 23 | 2.00 | EA | VA28-SQ-28H-B / Vita - 28"w x 28"d x 28"h - Meeting Height - Square Base | \$535.00 | \$1,070.00 |

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QUOTATION

754-25380

VALID UNTIL 12/24/2025

3rd Floor

Lobby 337

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|--|-----------|-------------|
| 24 | 4.00 | EA | GT4901D / Gatsby Guest Chair, Fully Uph Back, Uph Seat | \$602.55 | \$2,410.20 |
| 25 | 1.00 | EA | GT3131CT / Gatsby 31d x 31w Corner Linking Table | \$541.35 | \$541.35 |
| 26 | 1.00 | EA | GT49BRKT / Gatsby Linking Kit | \$75.15 | \$75.15 |
| 27 | 1.00 | EA | 08513 / Edward Console Table, 16"d x 48"w x 29"h | \$568.57 | \$568.57 |
| | | | | subtotal | \$86,099.78 |
| | | | | sales tax | \$6,027.00 |
| | | | | total | \$92,126.78 |

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QUOTATION

754-25380

VALID UNTIL 12/24/2025

Services

Services

| LINE # | QTY | UNIT | PART # / DESCRIPTION | PRICE EA | EXT PRICE |
|--------|------|------|--|-------------|-----------------------------|
| 1 | 1.00 | EA | Furniture Freight / Freight / Shipping / Packaging | \$6,980.27 | \$6,980.27 |
| 2 | 1.00 | EA | Furniture Labor / Installation / Labor to receive, deliver and install during normal business hours. | \$10,470.40 | \$10,470.40 |
| 3 | 1.00 | EA | Surcharge / 10% Contingency for one year order timeline | \$29,303.93 | \$29,303.93 |
| | | | | | subtotal \$46,754.60 |
| | | | | | sales tax \$3,272.83 |
| | | | | | total \$50,027.43 |

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QUOTATION

754-25380

VALID UNTIL 12/24/2025

QUOTE GRAND TOTAL

CUSTOMER SIGN OFF

GRAND TOTAL

| | |
|-----------|--------------|
| subtotal | \$322,342.19 |
| sales tax | \$22,564.04 |
| total | \$344,906.23 |

Authorized Signature

Accepted Date

Print Name

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PBI Terms and Conditions

QUOTATION

754-25380

VALID UNTIL 12/24/2025

Disclaimer:

-PO and/or Signature along with materials deposit required to process order. We appreciate this opportunity and look forward to a successful project!

-All prices are based on information discussed. Budgets can vary based on the final selections of materials and accessories. PBI's services are figured for normal business hours unless discussed otherwise. PBI has included all known elements within this good faith estimate. If unknown issues arise, they will be discussed with the team to determine best plan of action to proceed.

-PBI orders are specific to each client/project. Any orders changed or cancelled after order processing will result in change fees, full materials charge, or applicable restocking fees.

-75% deposit required unless client has been approved for credit terms

-PBI to invoice based on progress of job which will include materials delivered to site and/or stored materials in PBI warehouse.

-Storage Fee of \$350 per week will be charged on goods held over 30 days unless arrangements have been made.

-PBI accepts credit card transactions with a 4% transaction fee.

-PBI, Inc reserves the right to raise the material price on this proposal by the percentage increase of any publicly announced tariff that may take place before this proposal is accepted by the (customer/client). If PBI, Inc is awarded the contract, any price increase of material due to tariffs during the performance of the contract through no fault of the Contractor, the contract sum shall be equitably adjusted by change order in accordance with the procedures of the contract documents. A change in price of an item of material shall be considered significant when the price of an item increases 10% or more between the date of the contract and the date of installation.

-Phased installations, trips, and material deliveries to be determined prior to signed proposal. Any additions or changes will result in additional charges. Job sites must have clear and safe access for delivery.

Additional Terms for Flooring-Construction- Windows and Doors

-Any unforeseen circumstances will be discussed with the owner/project manager and additional charges may apply.

- Flooring installation requires-All HVAC and Lighting to be in operation prior to installation. PBI excludes the following unless otherwise noted in proposal: Floor Leveling; Moisture Mitigation; Nights/Weekends; Floor Protection; Expansion Joints; Dumpsters.

-PBI cannot accept responsibility for costs that may be associated with delays and product production and delivery to job site.

-All products delivered to jobsite must be inspected at time of delivery and will require signature. PBI will only accept responsibility for noted missing or damaged items.



CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527

Randy Wiggins, County Manager
Maria Hass, Asst. County Manager/Clerk to the Board
Candy R. Anderson, CPA, CGMA, Chief Financial Officer
Darryl Brown, County Attorney

Board of Commissioners
Alan Bryant, Chairman
Cal Stiles, Vice Chairman
Ben Adams
Dr. Dan Eichenbaum
Mark Stiles

BUDGET REVISION

1/20/2026

(DECREASE)

INCREASE

| | | |
|---------------|-----------------------|-----------|
| 1010000-38300 | Interest Income | 46,755.00 |
| 1094190-41900 | Professional Services | 46,755.00 |

Request to use additional interest income earned for design, layout and installation services for furnishings in the new multipurpose facility.

Chairperson

1/20/2026

Cherokee County
EMS - Station 2

12/30/2025

Scope change items

| | |
|--|----------------------------------|
| 1 Over excavate footings due to poor soil condition | <input type="text"/> |
| 2 Eliminate 3 floor electrical boxes and install them in the adjacent wall | <input type="text"/> -\$2,000.00 |
| 3 Eliminate block on south wall and install full height metal | <input type="text"/> -\$3,300.00 |
| 4 Add automatic transfer switch for future generator | <input type="text"/> \$9,400.00 |
| 5 Add trench drains, sloped floor and small retention area for outflow | <input type="text"/> \$9,580.00 |
| 6 Extend fire line and FDC from 5' outside building to existing water main | <input type="text"/> |

Possible items:

| | |
|---------------------------------|---------------------------------|
| 1 Replace four existing windows | <input type="text"/> \$4,508.41 |
| 2 Replace existing unit heater | <input type="text"/> |

Net -\$18,188.41



Capital Project Ordinance
For the Andrews Elementary School Roof Replacement Project
Cherokee County, North Carolina

BE IT ORDAINED by the Governing Board of the County of Cherokee County, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1: The project authorized is the permitting and construction of the Andrews Elementary School Roof Replacement and Drainage Evaluation to be utilized by the Cherokee County Board of Education located in Andrews, North Carolina.

SECTION 2: The officers of this unit are hereby directed to proceed with the capital project within the budget contained herein.

SECTION 3: The following amounts are appropriated for the project:

| | | |
|--------------|-------|------------------------|
| Construction | \$ | 941,000 |
| Engineering | \$ | 84,800 |
| Contingency | <hr/> | 74,200 |
| Total | \$ | <hr/> 1,100,000 |

SECTION 4: The following revenues are anticipated to be available to complete this project:

| | | |
|--|-------|---------------------|
| Public School Building Repair and Renovation Fund | <hr/> | \$ 1,100,000 |
|--|-------|---------------------|

SECTION 5: The Chief Financial Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of Federal and State regulations.

SECTION 6: The Chief Financial Officer is directed to report, on a quarterly basis, the financial status of each project element in Section 3 and on total revenues received.

SECTION 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues related to this capital project in every budget submission made to this Board.

SECTION 8: Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Body, to the Budget Officer, and to the Chief Financial Officer for direction in carrying out this project.

Adopted this 20th day of January, 2026

Chairperson

**DISTRIBUTION REQUEST
PUBLIC SCHOOL BUILDING
REPAIR & RENOVATION FUND
NORTH CAROLINA EDUCATION LOTTERY**

| | |
|---------------------|--|
| DPI USE ONLY | |
| Approved By: _____ | |
| Date: _____ | |

Date of Request: 01/08/2026

County: CHEROKEE COUNTY Contact Person: STEPHANIE HASS
Address: 75 PEACHTREE STREET, MURPHY NC 28906 Title: CFO
LEA: CHEROKEE COUNTY SCHOOLS #200 Phone: 828-837-2722 EXT: 2421
Address: 2230 AIRPORT ROAD, MARBLE NC 28905 Email: STEPHANIE.HASS@CHEROKEE.K12.NC.US

Project Title: ANDREWS ELEMENTARY ROOF
Project Address: 205 JEAN CHRISTY AVENUE
ANDREWS, NC 28901
Type of Facility: PRE K-5TH GRADE ELEMENTARY SCHOOL BUILDING

The Public School Building Repair & Renovation Fund was established by S.L. 2021-180, Section 4.4.(a1). The purpose of the Fund is to provide revenue to counties for repair and renovation projects. Per G.S. 115C-546.16, counties are to utilize funds for enlargement, improvement, expansion, repair, or renovation of classroom facilities at public school buildings within local school administrative units (LEAs) located in the county. As used in this context, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include administration, maintenance, or other facilities.

Brief Project Description (include est. start/end dates): REPLACEMENT AND / OR REPAIRS TO THE ROOF AT ANDREWS ELEMENTARY SCHOOL.

Estimated Start Date: 06/01/2026 Estimated Completion Date: 09/30/2026
Estimated Costs:
Planning and Design Services..... \$ 100,000
New Construction – Facility Enlargement \$
New Construction – Addition(s) \$
Existing Construction – Facility Improvements \$ 1,000,000
Existing Construction – Facility Repairs \$
Existing Construction – Facility Renovations \$
TOTAL \$ 1,100,000

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of \$ 899,000 from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature – Chair, County Commissioners)

(Date)

01/08/2026

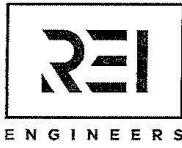
(Signature – Chair, Board of Education)

(Date)

Form Date: March 12, 2024

CLEAR FORM

PRINT FORM



December 2, 2025

Cherokee County Schools
911 Andrews Rd.
Murphy, NC 28906

Attention: John Higdon
Director of Facilities

Reference: Proposal for Contract Documents (CD) and Construction Administration (CA)
Andrews Elementary School Roof Replacement and Drainage Evaluation
REI Proposal No. P25CLT-100

Dear Mr. Higdon:

In response to our recent discussions, we are pleased to submit this proposal for your consideration. The roof areas outlined in this proposal include Areas A-D (totaling approximately 47,012 square feet) of the facility located at 205 Jean Christy Avenue, Andrews, NC 28901.

The following is an outline of the proposed services for Contract Documents (CD) and Construction Administration (CA):

I. CONTRACT DOCUMENTS

- A. Conduct the site visit(s) to develop detailed Contract Documents for the subject building.
- B. Extract roof samples to identify roof system composition and condition. Submit samples for testing to determine the presence or absence of asbestos containing materials on each bituminous roof area. Cored locations to be repaired with compatible materials.
- C. Perform the following engineering design calculations for all roof areas which will be sealed by a Licensed Engineer:
 1. Determine design wind loads in accordance with ASCE 7 as required by the current edition of the State Building Code.
 2. Primary and secondary (overflow) drainage for compliance with the current edition of the State Plumbing Code.
 3. Existing and proposed roof system R-Value for compliance with the current edition of the State Energy Conservation Code.
 4. Estimate existing and proposed roof system dead load unit weights to determine load change and the need for a structural analysis. If a structural analysis is required, REI will coordinate applicable work with a licensed Structural Engineer. The cost for the structural analysis (if necessary) is not included in this proposal.
- D. Prepare comprehensive scale drawings for conditions present to ensure competitive bids are received. All plans and details to be developed on Computer Aided Drafting (AutoCAD).

- E. Prepare technical specifications for the project.
- F. Issue preliminary Contract Documents for Owner and DPI review. Upon acceptance, final Contract Documents will be prepared and submitted.
- G. Provide advertisement for bids to Owner for use in advertising in accordance with applicable laws and/or submit names of three or more qualified Contractors to bid the Contract Documents.
- H. Hold one Pre-Bid Meeting for potential contractors to review the Contract Documents and resolve any questions that may arise during the bid stage of the project.
- I. Bids shall be analyzed and a recommendation made based on low bid, alternates, contractor's past performance and Owner's budget restrictions. Submit a certified Bid Tabulation and recommendation for award.

II. CONSTRUCTION ADMINISTRATION

- A. Complete Owner's recommended Form of Agreement between Owner and Contractor and submit to Owner and Contractor for acceptance.
- B. Issue "Notice to Proceed" with Date of Commencement and construction period established.
- C. Review and accept submittals required by the Contract Documents, to determine if the items covered by the submittals comply with the requirements of the Contract Documents and are compatible with the design concept of the completed Project. Such reviews and acceptances or other action will not extend to means, methods, techniques, sequences or procedures of construction. Return unacceptable submittals to contractor as required until compliance with specifications is realized. Two reviews of each submittal are included in this proposal.
- D. Hold a pre-construction meeting with the successful contractor to ensure a clear understanding of the plans and specifications.
- E. Construction Observations:
 - 1. Perform construction observation site visits once every five working days, Monday through Friday, to verify work is in compliance with the Contract Documents. Photographs will be taken as deemed necessary for documentation. REI cannot comment on work that takes place and covered while REI is not onsite.
 - 2. Provide a report summarizing general observations and any significant findings.
 - 3. REI will not, during such visits or as a result of such observations, supervise, direct or have control over the work, nor will REI have authority over or responsibility for the means, methods, techniques, sequences, procedures, security or safety of construction selected or used by the Contractor.
- F. Review Contractor's applications for payment and recommend amount of payment to Contractor by Owner based on status of work performed as determined from project site visits.
- G. Route any change orders developed to address changes to the contract requirements.

- H. Upon notification by the contractor that the job is substantially complete, visit the site with Owner, Contractor and Manufacturer personnel to determine the status of completion. A punch list will be prepared to list any minor items that require further treatment.
- I. Upon notification by the contractor that the job is fully complete, visit the site with contractor and Owner personnel to determine if the work is in fact complete and acceptable. Issue notice of final completion or if necessary, an additional punch list will be prepared.
- J. Receive from Contractor, review and transmit to the Owner warranties and other documentation required by the Contract Documents.
- K. Prior to expiration of the Contractor's warranty, conduct a site visit to ascertain whether any portion of the work is defective and subject to correction by Contractor.

III. DRAINAGE INVESTIGATION

- A. Perform initial site visits to review current conditions. Document conditions and review owner documents.
 - 1. Assess all the stormwater discharge points to determine the current condition.
 - 2. Perform CCTV pipe inspections on the below grade drain lines to the point of restriction.
 - 3. Perform CCTV pipe inspections on the roof drain lines to the point of restriction.
- B. Perform a visual survey at reasonably accessible, exposed surfaces of the Stormwater components to locate specific problems and assess the overall needs of the components in question.
 - 1. Visual observation to occur from ground level or adjacent roof level.
 - 2. A licensed contractor will be utilized for remote camera inspections of the stormwater system.
- C. Photographs will be taken as necessary to document our observations.

REPORT

- A. Provide a report sealed by a North Carolina Licensed Professional Engineer outlining the results of our assessment.
- B. Based on conditions determined through careful review of the Stormwater components, an outline of necessary or desired remedial procedures will be provided.
- C. The recommended corrective actions will be outlined with the estimated cost of the work.

IV. PROPOSED SCOPE OF WORK

- A. 1952 Wing (Area A): Remove existing roof system down to the existing insulation, (Provide additional tapered insulation if the existing storm water system cannot be made reasonably operable) and a new roof system along with sheet metal flashing and accessories, redistribute the existing ballast and provide additional as required to provide a complete, watertight, 20-year warrantable roof assembly. Roof system selected will be submitted to Owner for approval.

- B. 1972 Wing (Area B, C, & D): Remove existing roof system(s) down to the existing structural deck and provide new PVC roof system along with sheet metal flashing and accessories to provide a complete, watertight, 20-year warrantable roof assembly. Roof system selected will be submitted to Owner for approval.
- C. Drainage Investigation: Conduct visual assessment of underground storm drainage. After investigation and identification of drainage deficiencies, a proposal will be submitted for designing solutions.

V. OPINION OF PROBABLE CONSTRUCTION COST/ENGINEERING FEES

- A. Based on the anticipated scope of work for this project, the opinion of probable construction costs and proposed engineering fees are:

| | |
|---|--------------|
| Estimated Construction Cost 1952 Wing (Area A)..... | \$150,000.00 |
| Estimated Construction Cost 1972 Wing (Area B, C, & D)..... | \$761,000.00 |
| Contingency Allowance..... | \$30,000.00 |
| Estimated Construction Cost Subtotal | \$941,000.00 |

Engineering Fees:

| | |
|---|-------------|
| Contract Documents (Roof Replacement Only) | \$43,710.00 |
| Drainage Investigation | \$12,890.00 |
| Construction Administration (Roof Replacement Only) | \$28,200.00 |
| Subtotal..... | \$84,800.00 |

| | |
|-----------------------------|----------------|
| Total Project Estimate..... | \$1,025,800.00 |
|-----------------------------|----------------|

**Estimated construction cost is based on current market conditions at the time of this proposal. Due to unprecedeted volatility in the commercial construction industry, wide variations in actual costs should be anticipated at the time this project is bid to contractors. This is due to fluctuations in material and labor costs and availability of certain materials.*

VI. ADDITIONAL SERVICES

- A. Items not contained in the Scope of Services or outlined herein will be deemed as additional services. Additional services will be provided upon prior approval by Client in accordance with our standard fee schedule (attached to this proposal).

VII. PROJECT SCHEDULE

- A. Preliminary Contract Documents shall be completed within 60 days of Notice to Proceed. Final Contract Documents shall be completed and sealed within 14 days of receipt of comments.
- B. Construction Administration shall be performed during the estimated construction duration and the project closeout process. This work is expected to take 120 calendar days.

If this proposal meets with your approval, please forward a consultant agreement for review and execution. This proposal will remain firm for a period of thirty (30) days. After that time, we reserve the right to review scheduled commitments and prices.

If you have any questions regarding this matter, please do not hesitate to call.



Proposal No. P25CLT-100

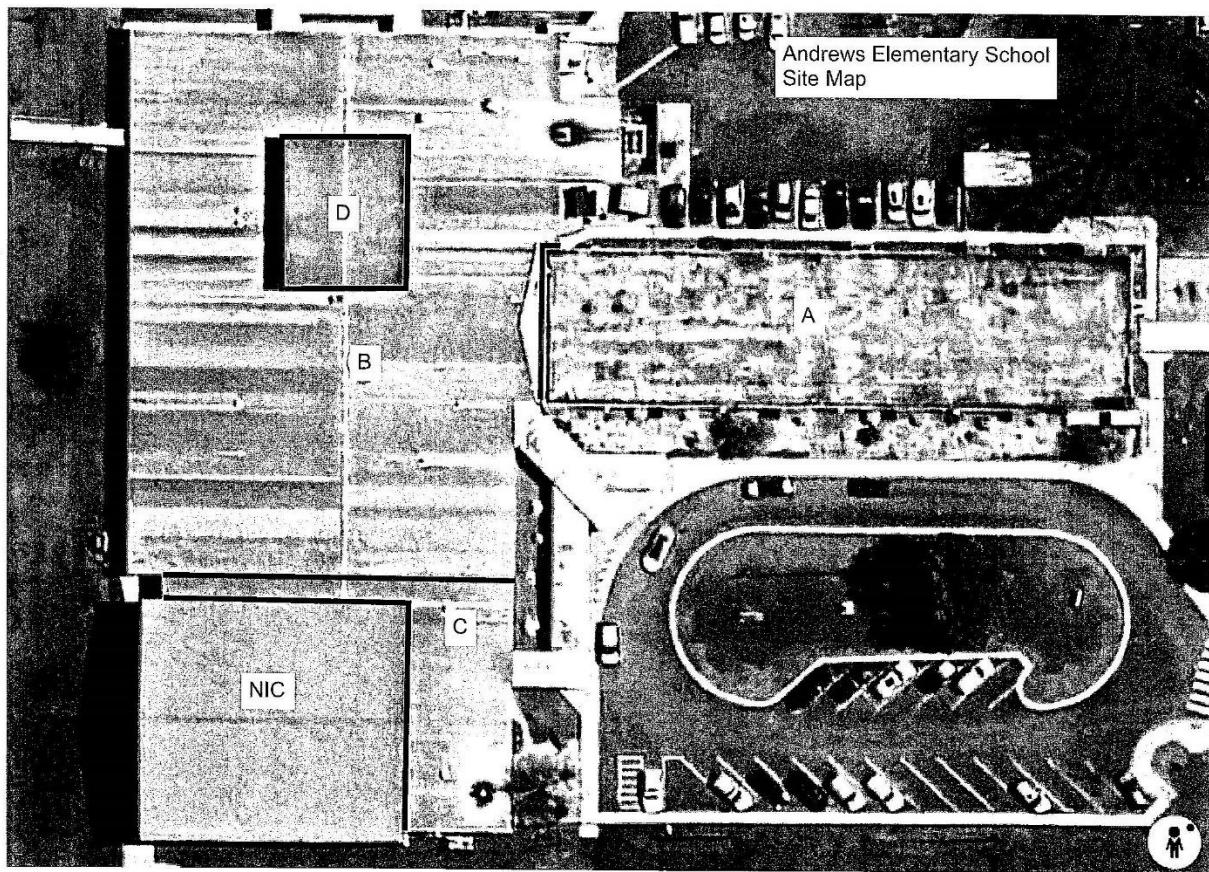
Respectfully submitted,

REI Engineers

A handwritten signature in black ink that reads "David Honeycutt".

David Honeycutt, RBEC, RRC, RWC, REWC, RRO
Branch Manager

Enc: Site Map



ENGINEERING SERVICES AGREEMENT

THIS ENGINEERING SERVICES AGREEMENT ("Agreement") made and entered this _____ day of _____ 2026 ("Effective Date"), by and between **CHEROKEE COUNTY BOARD OF EDUCATION**, a body corporate and governmental located at 2230 Airport Road, Marble, NC 28905 ("Owner") and **CHEROKEE COUNTY**, a body politic and corporate located at 75 Peachtree St., Murphy, NC 28806 ("Authorized Payor") and **REI ENGINEERS, INC.**, a North Carolina corporation located at 1927 JN Pease Place, Suite 201, Charlotte, NC 28262 ("Engineer") (collectively "Parties").

WHEREAS, Owner, through an advertised, request for qualifications selection process in accordance N.C.G.S. § 143-64.31, selected and retained Engineer to provide professional consulting, engineering services and construction administration for the Andrews Elementary School Roof Replacement and Drainage Evaluation ("Project");

WHEREAS, Owner is responsible for administering and overseeing the Project and Authorized Payor is the responsible party to pay for the Project;

WHEREAS, a copy of Engineer's January 9, 2026 proposal ("Proposal") is incorporated herein and attached hereto as Exhibit A. If there are any conflicts between Exhibit A and this Agreement, this Agreement shall control; and

WHEREAS, Engineer desires to provide such professional consulting and engineering services for the Project as may be agreed to by the Parties in accordance with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and benefits contained herein, it is hereby mutually understood and agreed as follows:

SECTION 1 – SERVICES, COMPENSATION AND SCHEDULE

1.1 SERVICES

1.1.1 This Agreement shall apply to the Project and shall govern all the Project's phases.

1.1.2 In performing services pursuant to this Agreement, Engineer shall comply with all applicable laws, rules, regulations, ordinances (including the Town of Andrews' zoning ordinance), codes, standards, and orders of any and all Authorities Having Jurisdiction ("AHJs") at the Site. Engineer's design plans and specifications shall meet the requirements of the North Carolina Building Code, the Department of Insurance of the State of North Carolina, the North Carolina Department of Labor, the U.S. Army Corps of Engineers, Federal Emergency Management Agency, the North Carolina Department of Emergency Management, the North Carolina Department of Environment Quality, the North Carolina Department of Public Instruction, and all applicable federal, state and local laws and regulations including the Americans with Disability Act and federal and state Occupational Safety and Health Acts.

1.2 COMPENSATION

1.2.1 For Basic Services, as defined in Section 2 herein, related to the roof replacement portion of the Project, Engineer shall be paid by Authorized Payor the sum of Forty-Six Thousand Nine Hundred Forty-Eight Dollars (\$46,948.00). Payment for said services shall be made as indicated in this Section and as stated in Section 6.5.

1.2.2 Payments for Engineer's Basic Services for the roof replacement portion of the Project shall be made monthly, except for the final one percent (1%) of the fee for Basic Services, in proportion to services performed so that the following percentages of the total fee for Basic Services will have been paid at the completion of each phase as follows:

| | | |
|----|-----------------------------------|------|
| a. | Contract Documents Phase | 67% |
| | - Preliminary Phase | |
| | - Design Phase | |
| | - Bidding and Award Phase | |
| b. | Construction Administration Phase | 99 % |

Payment of the final one percent (1%) of the total fee for Basic Services will be made to Engineer at Final Completion when final acceptance of the Project is made in writing by Owner, upon the closing of all construction contracts and after the submission to Owner of all documents as required in Section 2.5 and any other services as required in the Post-Construction Phase (except Section 2.5.7).

1.2.3 In addition, Owner shall pay to Engineer the sum of Twelve Thousand Eight Hundred Ninety dollars (\$12,890.00) for Engineer's drainage investigation portion of the Project. A lump sum payment for said services shall be made to Engineer within thirty (30) days upon receipt of the written report from Engineer.

1.3 SCHEDULE

1.3.1 Preliminary Contract Documents shall be completed within sixty (60) days of the Effective Date of this Agreement. Final Contract Documents shall be completed and sealed within fourteen (14) days of receipt of comments.

1.3.2 Construction Administration shall be performed during the estimated construction duration and the Project Post-Construction Phase. This work is expected to take one hundred twenty (120) calendar days after Owner issues Contractor a Notice to Proceed.

SECTION 2 - BASIC SERVICES

The agreed Basic Services are those services listed in Exhibit A in addition to the following other services described in this Section.

2.1 PRELIMINARY PHASE

2.1.1 Consult with Owner to fully determine Owner's requirements for the Project and to discuss the possible phasing, coordination, approvals, and other preliminary matters.

- 2.1.2 Coordinate and conduct initial coordination meeting(s) with any other applicable parties as needed for the purpose of establishing communication lines, meet project team members and define project schedules, coordinate various plans and improvements, and discuss pertinent matters related to the Project.
- 2.1.3 Prepare a preliminary opinion of probable project costs and a written narrative memorandum of the technical scope of the Project resulting from the preliminary determinations to assure a good understanding and coordinate such information with Owner.

2.2 DESIGN PHASE

- 2.2.1 Prepare the complete bid documents, contract documents, technical specifications, and construction drawings to detail the character and scope of the Work including all design functions, surveying, and coordination for all construction sequencing of the Project as determined in the Preliminary Phase.
- 2.2.2 Review all the design documents as described above with Owner for comments and approval throughout the design process.
- 2.2.3 Assist Owner in securing approval of the final design documents from such AHJs over the Project or any portion thereof, such as encroachment on NCDOT rights-of-way, sedimentation and erosion control plans, water and sewer system, etc. Engineer shall, with the approval of Owner, make such changes in the construction documents as may be recommended or required by said AHJs without additional expense to the Owner.
- 2.2.4 Provide field surveys and legal descriptions to assist Owner in obtaining any right-of-way easements or encroachment agreements from public bodies, entities, or persons necessary for satisfactory construction of the Project.
- 2.2.5 Engineer shall coordinate the services provided by any firms conducting subsurface or structural investigations or other types of construction materials testing and analysis needed for proper design. The provision of such services including subsurface, geotechnical, special inspections and materials testing, should they be required, shall be paid for by Owner and contracted directly between Owner and the consultant providing such services.
- 2.2.6 Advise Owner of any adjustment of Project cost caused by changes in scope, design requirements or construction costs and furnish a revised opinion of probable construction cost based on the final design documents.
- 2.2.7 Furnish copies of the final design documents as required to accomplish the design phase.
- 2.2.8 Engineer shall place their seal, name and signature on the final design documents prepared by them.
- 2.2.9 Engineer shall not commence to any further phase until the Owner has formally approved the construction documents and has allocated sufficient funds to pay for engineering services through receipt of bids.

2.3 BIDDING AND AWARDING PHASE

- 2.3.1 Assist Owner in advertising, receiving, opening, and evaluating bids in accordance with the North Carolina General Statutes. Owner shall pay costs associated with Project advertising and bid solicitation.
- 2.3.2 Consult with and advise Owner as to the acceptability of contractors and subcontractors and make recommendations as to the lowest, responsive, responsible, bidder.
- 2.3.3 Assist Owner in the final preparation and execution of construction contracts and in checking required performance and payment bonds and certificates of insurance for compliance.
- 2.3.4 Schedule a preconstruction conference with Owner, Contractor, Engineer and all other applicable parties to ensure discussion of all matters related to the Project.

2.4 CONSTRUCTION ADMINISTRATION PHASE

- 2.4.1 Engineer will perform construction observations at the Site at least once every five (5) working days and will make such other periodic visits to the Site as necessary to enable Engineer to familiarize itself with the progress and quality of the Work and to determine and report to Owner whether the Work is proceeding in accordance with the Contract Documents. During such visits and based on Engineer's observations while at the Site, Engineer will keep Owner informed of the progress of the Work, will endeavor to guard Owner against deficiencies in the Work and may condemn Work as failing to conform to the Contract Documents. Engineer will promptly provide written reports to Owner following each construction observation at the Site.

If Owner requires more extensive representation at the Site, Engineer shall be compensated in the form of Additional Services.

- 2.4.2 Based on such observations outlined in Section 2.4.1, and Contractor's written and detailed applications for payment, Engineer will determine the amount owing to Contractor and will issue certificates for payment in such amounts. These certificates will constitute a representation to Owner, based on such observations and the data comprising the application for payment, that the Work has progressed to the point indicated. By issuing a certificate for payment, Engineer will also represent to the Owner that, to the best of Engineer's knowledge, information and belief based on what Engineer's observations have revealed, the quality of the Work is in accordance with the Contract Documents.
- 2.4.2 To the extent provided by the Agreement between the Owner and Contractor and/or applicable law, Engineer shall make decisions on all claims of Owner and Contractor and on all other matters relating to the performance of the Contract Documents and the execution and progress of the Project or the interpretation of the Contract Documents. Engineer shall review samples, substitutions, schedules, shop drawings, requests for information/instructions, requests for change orders, and other submittals requests and communications of contractors, subcontractors, manufacturers, machinery and equipment suppliers, computer hardware, software, and systems suppliers, and material suppliers for conformance with the design concept of the Project and for compliance with the information given by the Contract Documents. Engineer shall prepare construction field directives, prepare change orders, shall assemble and deliver to Owner written warranties

and guarantees required of the Contractor and operation and maintenance manuals and instructions to Owner.

- 2.4.3 Upon Owner's request, Engineer will make a written determination whether there has been a delay in completion of the Project in accordance with Contract Documents due to the fault of one or more of the Contractors. If the Engineer determines that there has been a delay due to the fault of one or more of the Contractors, Engineer shall identify: (a) the contractor(s) whose fault cause the delay; (b) the length of the delay in number of days; and (c) if necessary, the relative contribution of each Contractor to the delay.
- 2.4.4 Engineer will conduct inspections to assist Owner in determining the dates of Substantial Completion and Final Completion and, after Engineer's final inspection prior to Final Completion, issue a Final Certificate for Payment. Before issuing a Final Certificate for Payment, Engineer will assemble all documents required by the Contract Documents and all documents required for final payment (see Section 2.5), all of which shall be provided to Owner with Engineer's Final Certificate for Payment. Engineer will promptly provide written reports to Owner following each construction conference at the Site and following each Site observation performed by Engineer.

2.5 POST-CONSTRUCTION PHASE

- 2.5.1 Prepare for Owner a set of reproducible record prints of drawings showing those changes made during the construction process, based on the marked-up prints, drawings and other data furnished. The provision of surveyed "as built" will be considered Additional Services.
- 2.5.2 Provide or make available all Project files and information to effect Project close-out.
- 2.5.3 Assemble and provide to Owner all written warranties related to the Project.
- 2.5.4 Issue Certificate of Substantial Completion.
- 2.5.5 At Final Completion, issue a Final Certificate of Payment based on Engineer's inspection that, based on information and belief, the Work complies with the Contract Documents.
- 2.5.6 Prior to issuance of Final Completion, issue Owner's required document entitled "Final Certificate and Release" to Contractor for execution as a condition precedent to Final Certificate for Payment.
- 2.5.7 During the tenth (10th) month after the date of Substantial Completion, Engineer shall, without additional compensation, conduct a meeting with Owner to review the Project. Prior to the meeting, Owner shall endeavor to provide a written list of known issue and concerns to Engineer to be discussed and address at the meeting. Engineer shall prepare a report indicating outstanding Work or deficiencies in the Work to be corrected by Contractor. Engineer shall provide a copy of the report to the Owner and, at the Owner's discretion, the Contractor. Upon Owner's request and as Additional Services, Engineer shall assist Owner in taking the necessary action to see that the deficiencies are corrected.

SECTION 3 - ADDITIONAL SERVICES

If authorized by Owner, Engineer will furnish or obtain from others Additional Services of the following types which are not considered Basic Services under this Agreement.

- 3.1.1 Additional services resulting from significant changes in general scope of a Project or Task Order, its design including, but not limited to, changes in size, complexity, Owner's schedule, or character of construction including provision of on-site observation and construction administration services rendered by Engineer beyond the original duration of the established construction time for the Contractor constructing the project
- 3.1.2 Revising previously approved studies, reports, design documents, drawings, or specifications, when such revisions are due to causes beyond the Engineer's control.
- 3.1.3 Preparing documents for alternate bids requested by Owner for work which is not executed or documents for out-of-sequence work other than agreed upon in the Preliminary Phase.
- 3.1.4 Services in connection with Change Orders to reflect changes requested by Owner if the resulting change in compensation for Basic Services is not commensurate with the Additional Services rendered.
- 3.1.5 Additional or extended services during construction made necessary by prolongation of the construction contract or default by the Contractor under any prime construction contract if such construction contract is delayed beyond the original completion date; provided, however, that Engineer shall not be compensated for pre-existing Basic Services which have not yet been performed including: a) close-out related services necessary for the Project Final Completion; and b) assisting Owner in the preparation of the Final Certificate and Release to be executed by the Contractor prior to Final Completion. Prior to commencing any extended contract services, Engineer shall provide Owner with a reasonably detailed written description of Owner's estimation of the remaining Basic Services to be provided. Engineer shall not proceed to provide any extended construction services until Engineer receives Owner's written approval to proceed. If extended contract services are due to Engineer's partial fault, Owner shall prorate the amount owed, based on Engineer's proportionate fault. In the event Engineer disagrees with Owner's determination of entitlement to extended contract services, or its determination of pro-ration of fees, Engineer will provide the services subject to a reservation of rights and does not waive any contractual rights under this Agreement.
- 3.1.6 Preparing to serve or serving as a witness for Owner in any litigation, condemnation or other legal or administrative proceeding involving the Project.
- 3.1.7 Additional Services in connection with the Project, including services normally furnished by Owner and services not otherwise provided in this Agreement.
- 3.1.8 Assistance with property acquisition, easements or rights-of-way and preparation of easement map(s) not specifically included in the task of Work.
- 3.1.9 Provision of G.I.S. or surveying services for As-Builts (record drawings).
- 3.1.10 Provision of special inspections, geotechnical or subsurface investigations, and construction materials testing during design and construction phases.
- 3.1.11 Prior to commencement of and compensation for any Additional Services, Engineer must notify Owner in writing that such Additional Services will be necessary and shall obtain Owner's written approval to either a mutually agreeable: 1) lump sum amount; or 2)

hourly fee arrangement for the specific scope of work. Unless otherwise specified herein, Engineer's current hourly rates are established in Exhibit B. All time shall be rounded to the nearest quarter hour. Payment for any such Additional Services shall be made by Authorized Payor from time to time upon presentation of Engineer's detailed invoice showing at a minimum the date, a description of the specific activity and the time spent, rounded to the nearest quarter hour. Authorized Payor shall not pay for Additional Services not approved in advance as required herein.

SECTION 4 – OWNER'S RESPONSIBILITIES

Owner is the Cherokee County Board of Education, a body corporate and governmental. Owner, by majority vote of its Board, is the only entity having the power to enter and amend the Agreement, unless such authority is specifically granted by the Board to its authorized representative. Owner may designate in writing one or more persons to represent it with respect to the day-to-day activities of the Project; however, such representatives shall have the authority to bind Owner only to the extent expressly authorized by Owner and shall have no implied authority.

Authorized Payor is Cherokee County, a body politic and corporate. Upon Owner's approval, Authorized Payor shall pay directly to Engineer its compensation and additional expenses, as approved herein, for this Project. All payments shall be made subject to the project ordinance approved by the Cherokee County Board of Commissioners.

Owner shall:

- 4.1.1 Provide full information as to its requirements for the Project.
- 4.1.2 Subject to the preamble in this Section, designate a person to act as Owner's authorized representative with respect to the Work to be performed under this Agreement; and such person shall have complete authority to transmit instructions, receive information, interpret, and define Owner's policies and decisions with respect to materials, equipment, elements and systems pertinent to the services covered by this Agreement.
- 4.1.3 Assist Engineer by placing at its disposal all available information pertinent to the Project including previous documents and any other data relative to evaluation, design, and construction of the Project.
- 4.1.4 Furnish Engineer any existing data and information for property boundary, easement, right-of-way, operating information, previous construction plans, topographic and utility surveys; zoning and deed restriction; all of which the Engineer may rely upon in performing his services under this Agreement.
- 4.1.5 Guarantee access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform his services under this Agreement.
- 4.1.6 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by Engineer and render decisions and comments pertaining thereto within a reasonable time so as not to delay Engineer's services.
- 4.1.7 Owner, by and through Authorized Payor, pay for all incidental costs to conducting subsurface or structural investigations or other types of construction materials testing and

analysis needed for proper design and construction of the Project. The provision of such services including subsurface, geotechnical, special inspections and materials testing, should they be required, shall be paid for by Authorized Payor and contracted directly between Owner/Authorized Payor and the consultant providing such services, unless otherwise agreed to by Engineer. Owner, by and through Authorized Payor, shall pay all costs associated with advertising, soliciting bids or proposals from Contractors.

- 4.1.8 Provide such legal, accounting and insurance counseling services as may be required for the Project, and such auditing services as may be required to ascertain how or for what purpose any Contractor has used the monies paid to him under the construction contract.
- 4.1.9 Give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of any deficiency in design or defect in the Project.
- 4.1.10 Furnish approvals and permits from all AHJs over the Project and such approvals and consents from others as may be necessary for completion of the Project, subject to the obligations of Engineer outlined in Section 2.2.3 of this Agreement.
- 4.1.11 Furnish or direct Engineer to provide necessary Additional Services as stipulated in Section 3 of this Agreement or other services as required.
- 4.1.12 Bear all costs incident to compliance with the requirements of this Section 4.

SECTION 5 – PROJECT CONSTRUCTION COST

- 5.1.1 The Project Construction Cost means the total cost to Owner of all base bid work by all Contractors in the execution and completion of the Project, as designed and specified by Engineer, including contingency but not including payments to the Engineer for Basic Services. The Estimated Project Construction Cost is Four Hundred Forty-Two Thousand Dollars (\$442,000.00). The breakdown of the Estimated Project Construction Cost is as follows:
 - a. Construction Cost 1952 Wing (Area A)..... \$200,000.00
 - b. Construction Cost 1972 Wing (Areas B, C, D)..... \$205,000.00
 - c. Alternate #1 – Masonry on 1952 Wing..... \$7,000.00 including boiler chimney
 - d. Alternate #2 – Cast-in-place concrete canopy..... \$10,000.00 structures on 1952 Wing
 - e. Contingency Allowance..... \$20,000.00
- 5.1.2 In the event the total of the lowest responsible base bids of Contractors for the execution and completion of the Project exceeds the amount of funds available as determined by Owner, Engineer shall once again perform those services described in Article 2 of this Agreement in an effort to bring the Project Construction Cost within said amounts of funds available, and Engineer shall not receive or be entitled to any additional compensation therefor.
- 5.1.3 In the event the total of the lowest responsible base bids of Contractors for the execution and completion of the Project exceeds the funds available as determined by Owner, Owner, at its option, may negotiate with the Contractor submitting the lowest responsible bid in an effort to bring the Project Construction Cost within said amount of funds

available, but any such negotiation shall not relieve Engineer of the obligation imposed upon him by Paragraph 5.1.2 of this Agreement. Engineer shall participate in such negotiations on behalf of Owner and shall make any necessary changes in the plans, drawings, and specifications without additional compensation.

SECTION 6 – GENERAL CONDITIONS

6.1 SCOPE OF SERVICES

Engineer shall render professional consulting services to Owner as set forth in this Agreement.

6.2 STANDARD OF CARE

Engineer will perform its services using that degree of skill and diligence normally employed by professional engineers or consultants performing the same services at the time, place and condition these services are rendered.

6.3 AUTHORIZATION TO PROCEED

Execution of this Agreement and by Owner will be considered authorization to proceed only for the scope of work specific herein.

6.4 CHANGES IN SCOPE

Owner may request changes in the scope of services. If such changes affect Engineer's cost or time required for performance of the services, an equitable adjustment may be made through an amendment to this Agreement.

6.5 PAYMENT OF COMPENSATION

6.5.1 Owner, by and through Authorized Payor, shall pay compensation to Engineer for services rendered as set forth in Section 1.2.

6.5.2 Engineer shall submit invoices to Owner and Authorized Payor monthly for Work accomplished under this Agreement and Authorized Payor agrees to make full payment to Engineer within sixty (60) days of receipt of the invoices. It is also mutually agreed that should Authorized Payor fail to make prompt payments as described herein, Engineer reserves the right to immediately stop all Work under this Agreement until disputed amounts are resolved.

6.5.3 Additional Services shall be compensated pursuant to Section 3.1.11. If the Parties agree upon hourly compensation, such compensation shall be based on the hourly rates established in Exhibit B.

6.5.4 The hourly billing rates for services of Engineer and Engineer's consultants are set forth in Exhibit B. These rates may be adjusted no more than once annually, effective for the entire calendar year, to reflect normal compensation and expense adjustments in Engineer's and Engineer's consultants' offices. Any such adjustment shall not exceed the percentage change in the U.S. Bureau of Labor Statistics Employment Cost Index (ECI) for Professional and Related Services, or if that index is no longer published, a comparable index reflecting professional service labor cost escalation. If there are

changes in Engineer and the Engineer's consultants hourly rates, Engineer shall provide a copy of the updated hourly rates at least one (1) month prior to the rate increase. Engineer is not entitled to a mark-up for its consultant's fees.

6.5.5 Reimbursable Expenses include actual expenditures made by Engineer in the interest of the Project. Owner shall reimburse the following expenses only:

- a. Authorized travel by Engineer, other than between Engineer's home office and Project Site, and only if the travel is in excess of fifty (50) miles. Travel shall be reimbursed based on the approved IRS mileage rate the time the travel is completed.
- b. Cost of printing and mailing of all sets of working documents and specifications required by AHJs that cannot be otherwise submitted electronically.
- c. If authorized by Owner in advance, the expense of overtime work requiring higher than regular rates.
- d. Renders, models and mock-ups, not otherwise required herein, that are requested by Owner provided, however, that Engineer will create, free of charge, basic presentation materials to present to Owner if requested.
- e. The aggregate of all reimbursable expenses shall be capped at one- and one-half percent (1.50%) of the Basic Services fee established herein.

6.6 **PERSONNEL**

Engineer represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement, except those noted as Additional Services or beyond the scope of this Agreement, and that such personnel will be fully qualified and adequately supervised to perform such services. It is mutually understood that should the scope of services require outside subcontracted services, Engineer may do so at their discretion.

6.7 **OPINIONS OF PROBABLE CONSTRUCTION COST**

Any cost estimates provided by Engineer shall be considered opinions of probable costs. These along with project economic evaluations provided by Engineer will be on a basis of experience and judgment, but, since Engineer has no control over market conditions or bidding procedures, Engineer cannot warrant that bids, ultimate construction cost, or project economics will not vary from these opinions.

6.8 **TERMINATION**

6.8.1 Termination by Owner for Convenience. This Agreement may be terminated by Owner upon seven (7) days' written notice for any reason or no reason at all. Engineer shall be paid, as its sole remedy, accepted and approved Basic Services, Additional Services and Reimbursable Expenses, if any, reasonably incurred up to the date of termination.

6.8.2 If either Party believes the other Party is in default of any of the obligations and requirements under this Agreement, the non-defaulting party may send written notice of

default to the defaulting party with a seven (7) day cure period. If the defaulting party does not cure the default within the seven (7) day cure period, the non-defaulting party may terminate the Agreement with written notice to the non-defaulting party. In the event Owner terminates the Agreement, Engineer shall be paid, as its sole remedy, accepted and approved Basic Services, Additional Services and Reimbursable Expenses, if any, reasonably incurred up to the date of termination.

- 6.8.3 Owner may elect at any time to suspend the Project and Owner shall provide Engineer with written notice thereof. This Agreement shall automatically terminate, at Owner's election, if Owner suspends the Project and such suspension lasts more than six (6) consecutive months. In the event Owner suspends or terminates this Agreement, Engineer shall be paid, as its sole remedy, accepted and approved Basic Services, Additional Services and Reimbursable Expenses, if any, incurred up to the date of suspension or termination.
- 6.8.4 It is Owner's expectation that David Honeycutt shall be the principal Engineer for the Project, and if s/he shall die, become incapacitated, cease to be employed by Engineer or for any other reason cease to be the principal Engineer for the Project, Owner may terminate this Agreement upon seven (7) days' written notice to Engineer and Engineer shall be paid, as Engineer's sole remedy, approved Basic Services, Additional Services and Reimbursable Expense incurred up to the date of termination.

6.9 ASSIGNABILITY

This Agreement shall not be assigned or otherwise transferred by either Engineer or Owner without the prior written consent of the other Party.

6.10 OWNERSHIP OF DOCUMENTS

The intellectual property contained in documents, calculations, drawings, maps, and other items generated during the performance of services by Engineer shall remain the Engineer's property. The foregoing notwithstanding, Engineer grants Owner a non-revocable license to use the deliverables in any manner it sees fit in connection with the intended Project. Use beyond the intended Project is prohibited. Engineer shall assume no liability for inappropriate use of the deliverables.

6.11 INDEMNIFICATION

To the fullest extent permitted by applicable law, Engineer shall indemnify and hold harmless Owner and Authorized Payor, and Owner and Authorized Payor's officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses, include those incurred by Owner) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, or consultants.

6.12 INSURANCE

6.12.1 Engineer shall provide and maintain, at its own expense, during the term of this Agreement the insurance noted herein covering its operations. Evidence of such insurance shall be delivered to Owner on or prior to the Effective Date of this Agreement. The certificate of insurance shall be on the latest approved North Carolina Department of Insurance Acord Form 25. The certificate of insurance shall certify that the insurance policies required herein are in force as of the commencement of the Agreement and certifying that these policies will not be cancelled during the Agreement other than by an endorsement added to the policies reading substantially as follows: "The policies herein referred to are not cancelable or subject to reduction of coverage by the Insurer unless the Cherokee County Board of Education has received thirty (30) days prior written notice via registered or certified letter." Certificates of insurance containing disclaimers holding Engineer harmless for failure to notify Owner of Engineer's policy cancellations will not be acceptable and should be modified to delete such disclaimers from the insurance certificates. Receipt of the certificate of insurance is a condition precedent to this Agreement and said certificate is attached as Exhibit C.

6.12.2 Automobile Liability. Bodily injury and property damage liability insurance covering all owned, non-owned, and hired automobiles for limits for bodily injury of not less than \$1,000,000 per person and \$2,000,000 per accident, and property damage limits of not less than \$1,000,000 per accident. The automobile liability insurance coverage amounts may be satisfied with a combination of primary and excess/umbrella coverage. Owner and Authorized Payor shall be named as an additional insurance on said policy.

6.12.3 Commercial General Liability. Bodily injury and property damage liability shall protect Engineer performing Work under this Agreement from claims of bodily injury or property damage which arise from operation of this Agreement, whether such operations are performed by Engineer or anyone directly or indirectly working for or on Engineer's behalf. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence and \$2,000,000 aggregate and \$1,000,000 property damage each occurrence and \$2,000,000 aggregate. This insurance shall include coverage for products/completed operations, personal and advertising injury liability, and contractual liability in an amount not less than \$1,000,000 each occurrence and \$2,000,000 aggregate. The liability insurance coverage amounts may be satisfied with a combination of primary and excess/umbrella coverage. Owner and Authorized Payor shall be named as additional insured on said policy.

6.12.4 Professional Liability. Insuring against professional negligence, errors and omissions on an occurrence basis with policy limits of \$2,000,000 per claim and \$2,000,000 annual aggregate.

6.12.5 Workers' Compensation. Worker's Compensation insurance shall meet the statutory requirements of the State of North Carolina, even if not required by law to maintain such insurance.

The North Carolina Workers' Compensation Act (the "NCWCA") requires that all businesses which employ three (3) or more employees (N.C.G.S. § 97-2), including those operating as corporations, sole proprietorships, limited liability companies and partnerships, obtain workers' compensation insurance or qualify as self-insured employers for purposes of paying worker's compensation benefits to their employees. An employer is not relieved of its liability under the NCWCA by calling its employees

“independent contractors.” Even if the employer refers to its workers as independent contractors and issues a Form 1099 for tax purposes, the North Carolina Industrial Commission may still find that the workers were in fact employees, based upon its analysis of several factors, including but not limited to the degree of control exercised by the employer over the details of the Work. Owner requires all vendors and contractors working for Owner to provide evidence of worker’s compensation insurance coverage unless excluded from coverage under North Carolina law. By execution of this agreement, Engineer is certifying compliance with the NCWCA.

6.13 DISPUTE RESOLUTION

- 6.13.1 Any claims or disputes arising under this Agreement shall be subject to mediation as a condition precedent to litigation. Mediation shall proceed in accordance with the requirements of N.C.G.S. § 143-128(f).
- 6.13.2 If the Parties cannot reach a resolution using mediation, the Parties may proceed to litigation.
- 6.13.3 This Agreement shall be governed by the laws of the State of North Carolina and proper venue for any claims shall be the State Courts located in Cherokee County, North Carolina.

6.14 HAZARDOUS POLLUTANTS

- 6.14.1 Engineer shall immediately notify Owner in writing if the Engineer becomes aware of the presence of asbestos containing materials and regulated hazardous pollutants located on the Project Site in any form, whether existing or placed upon the Site after the beginning of construction activities.
- 6.14.2 Engineer shall perform the services described in this Contract in a manner to accommodate and facilitate Owner’s activities in identifying, remediating, managing, and removing (including demolition) asbestos containing materials and regulated hazardous pollutants without Additional Compensation.

SECTION 7 – ENTIRE AGREEMENT

- 7.1 This Agreement, and exhibits listed herein, constitute the entire agreement between the Parties and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, or modified by a duly executed written instrument.

The following exhibits are attached hereto and incorporated to this Agreement. If there are conflicts between the exhibits attached hereto and this Agreement, this Agreement shall control.

- a. Exhibit A – Engineer’s Proposal
- b. Exhibit B – Engineer’s Hourly Rate
- c. Exhibit C – Engineer’s Certificate of Insurance

SECTION 8 – MISCELLANEOUS PROVISIONS AND DEFINITIONS

8.1 MISCELLANEOUS PROVISIONS

The following miscellaneous provisions applies to this Agreement.

- 8.1.1 **Records Retention.** Engineer shall maintain on file in legible form, for a period of six (6) years following completion or termination of its services, all documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this Agreement, including all expense records regarding Additional Services and Reimbursable Expenses. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at no cost.
- 8.1.2 **Notices.** Unless otherwise specified in this Agreement, all notices required under this Agreement will be in writing, addressed to the appropriate party as indicated below and given by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

To Owner: Cherokee County Board of Education
c/o Office of Superintendent
2230 Airport Road
Marble, NC 28905

To Engineer: REI Engineers, Inc.
c/o David Honeycutt
1927 JN Pease Place
Suite 200
Charlotte, NC 28262

Notices and communications may also be sent by electronic mail, but such method shall not be a substitute for providing written notice as required by herein.

To Owner: Dr. Keevin Woody, keevin.woody@cherokee.k12.nc.us
With Copy To: John Higdon, john.higdon@cherokee.k12.nc.us

To Engineer: David Honeycutt, dhoneycutt@reiengineers.com

- 8.1.3 **Survival.** All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- 8.1.4 **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 8.1.5 **Waiver.** A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- 8.1.6 **Accrual of Claims.** All causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, in accordance with North Carolina law.

8.1.7 **Execution in Counterpart.** This Agreement may be executed in multiple counterparts, each of which may contain the signatures of one or more parties, all of which, taken together, shall constitute one and the same instrument. Facsimile and/or scanned signatures shall be treated as an original.

8.1.9 **Conflicts of Interest.** Engineer certifies that it is aware of and shall comply with all laws related to conflicts of interest, gifts, favors and the like, specifically including but not limited to N.C.G.S. §§ 14-24 and 133-31 and -32. Engineer hereby certifies it has no undisclosed conflicts of interest with respect to this Agreement, including but not limited to conflicts that may be due to representation of other clients, customer or vendees, other Engineer's other contractual relationships, or any interest in property that Architect may have. Furthermore, Engineer asserts it will not engage in any action that would create a conflict of interest for any of Owner's employee or other person during performance of, or otherwise related to, this Agreement. Should a conflict of interest arise during the term of this Agreement, Engineer shall immediately disclose said conflict in writing to Owner. Violation of this section shall justify immediate termination of this Agreement.

8.1.10 **No Discrimination.** During the performance of the Agreement, all Parties agree not to discriminate against any employee or applicant for employment in terms of initial employment, tenure, terms of employment or otherwise because of race, color, religion, sex, national origin, political affiliation or belief, age, sexual orientation, ancestry, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. All Parties will post, when appropriate, all notices related to nondiscrimination as may be required by applicable law. Engineer shall insert a non-discrimination clause in all subcontracts and require the same in any lower tier subcontracts. Engineer shall be responsible for compliance with this provision for its employees and all subcontractors.

8.1.11 **E-Verify.** At all times during performance of this Agreement, the Parties shall fully comply with Article 2 of Chapter 64 of the North Carolina General Statutes and shall ensure compliance by any subcontractors utilized. All Parties shall execute an affidavit verifying such compliance upon Owner's request. Engineer shall not knowingly employ unauthorized alien workers in violation of 8 U.S.C. § 1324a or Section 274A of the Immigration and Nationality Act. Evidence of any such violation by Engineer will be cause for immediate termination of this Agreement by Owner. Engineer shall insert an E-verify clause of substantial similarity to this provision in all subcontracts and require the same in any lower tier subcontracts. Engineer shall be responsible for compliance with this provision for its employees and all consultants.

8.1.12 **No Waiver of Governmental Immunity.** Nothing in this Agreement shall be construed to mandate purchase of insurance by the Owner or to in any way waive Owner's defense of governmental immunity from any cause of action alleged or brought against any Party for any reason if otherwise available as a matter of law. No officer, agent, or employee of OWNER shall be subject to any personal liability by reason of execution of this Agreement or any other documents related to the transactions contemplated hereunder. Such officers, agents, or employees shall be deemed to execute this Agreement in their official capacities only, and not in their individual capacities.

8.1.13 **Divestment Acts.** Engineer hereby certifies that as of the date listed below, it is not on any of the Final Divestment Lists as created by the State Treasurer pursuant to: The Sudan (Darfur) Divestment Act of 2007, as amended; The Iran Divestment Act of 2015, as

amended; or the Divestment from Companies Boycotting Israel Act of 2017, as amended, respectively codified in NCGS §147-86.41 et seq., NCGS §147-86.55 et seq. and NCGS §147-86.80 et seq. Engineer shall not utilize in the performance of this Agreement any subcontractor that is identified on any Final Divestment List.

8.1.14 Force Majeure. Neither party will be responsible for any failure to perform due to causes beyond its reasonable control (each a "Force Majeure"), including, but not limited to, acts of God, war, riot, embargoes, acts of civil or military authorities, denial of or delays in processing of export license applications, fire, floods, earthquakes, accidents, pandemics, strikes, or fuel crises, provided that the party claiming a delay or adverse effect due to Force Majeure gives prompt written notice thereof to the other party. The time for performance will be extended for a period equal to the duration of the Force Majeure, but in no event longer than thirty (30) days.

8.1.15 Public Records. Engineer acknowledges and agrees that Owner is subject to the Public Records Act ("Records Act"), as codified in Chapter 132 of the North Carolina General Statutes. By executing this Agreement, Engineer acknowledges that Owner is obligated to comply with the Records Act, which may be amended from time-to-time, and in so complying, Owner may disclose all information Engineer has provided to Owner, including but not limited to, this Agreement and any correspondence from or to Owner. Pursuant to G.S. 132-1.2(1), Engineer may designate confidential information as a "trade secret" or "confidential" and, upon Engineer's request, Owner will not disclose such records that would otherwise be entitled to protection under G.S. 132-1.2(1). Owner will determine in its sole discretion whether such information is entitled to such protection under the Records Act. Should Owner withhold such information from any public records request at Engineer's request, Engineer shall indemnify and hold Owner harmless from any action or claim brought against Owner that such records are public. Owner shall not be liable to Engineer for disclosing this Agreement, or any documents or communications made or received in relation thereto, to any third party or the public at large, if such disclosure is made by Owner in a good faith effort, within its sole discretion, to comply with any public records request or other applicable laws.

8.1.16 Deleted.

8.1.17 Authorized Representatives. The Authorized Representatives for each of the Parties are:

Owner: Dr. Keevin Woody
Telephone: (828) 837-2722
Email: keevin.woody@cherokee.k12.nc.us

Engineer: David Honeycutt
Telephone: (704) 596-0331 x228
Email: dhoneycutt@reiengineers.com

8.1.18 Waiver of Consequential Damages. Owner, Authorized Payor and Engineer waive consequential damages for claims, disputes, or other matters in question arising out of or related to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.

8.1.19 Jessica Lunsford Act. Under North Carolina law, certain sex offenders are prohibited from coming onto school campuses. Engineer agrees to conduct a check of all employees

working at the Project Site on the N.C. Sex Offender and Public Protection Registration Program, the N.C. Sexually Violent Predator Registration Program and the National Sex Offender Registry. As a term of this Agreement, said checks must be performed by Engineer and reported to the Cherokee County Schools Superintendent.

8.2 DEFINITIONS

- 8.2.1 Authorities Having Jurisdiction means any Federal and State governmental organization responsible for enforcing building codes, fire codes, land use codes or any other regulations with respect to the Project at the Site.
- 8.2.2 Contract Documents include, but are not limited to: the Agreement(s) between the Owner and Contractor(s), change orders, construction change directives, payment and performance bonds, certificates of insurance, and the project manual, drawings, plans, and specifications, the general conditions, supplementary general conditions, and special conditions are hereby incorporated into this Agreement as if fully set-forth.
- 8.2.3 Contractor means the selected firm contracted by Owner to perform the Work for the Project.
- 8.2.4 Final Certificate of Payment means that the Work has reach Final Completion and is the final payment, including the release of any retained funds, to Contractor.
- 8.2.5 Final Completion means that all Work and contractual obligations are fully finished, including punch list items, and Owner has formally accepted the Project after a final inspection and the submission and approval of all required closeout documents.
- 8.2.6 Site is Andrews Elementary School located at 205 Jean Christy Ave., Andrews, NC 28901.
- 8.2.7 Substantial Completion means that degree of completion of the Project, improvement or specified area or portion thereof (in accordance with the Agreement, as modified by any Change Orders agreed to by the Parties) upon attainment of which Owner can use the same for the purpose for which it was intended. The date of Substantial Completion shall be established by Engineer in the Certificate of Substantial Completion.
- 8.2.8 Work means the entire scope of Contractor's obligation pursuant to the Contract Documents, which include all labor, materials, equipment and services necessary to complete the Project.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, Owner, Authorized Payor and Engineer have executed this Agreement and affixed their respective seals hereto with the express intention that this Agreement constitutes a sealed instrument, all by authority duly given, as of the Effective Date.

**CHEROKEE COUNTY
BOARD OF EDUCATION**
Owner

By: _____
Print: Dr. Keevin Woody
Title: Superintendent
Date: _____

CHEROKEE COUNTY
Authorized Payor

By: _____
Print: Randy Wiggins
Title: County Manager
Date: _____

REI ENGINEERS, INC.

Engineer

By: _____
Print: _____
Title: _____
Date: _____

This instrument has been preaudited in the manner required by the School Government and Fisal Control Act.

Stephaine Hass, Chief Finance Officer
Date: _____

This instrument has been preaudited in the manner required by the Local Government and Fisal Control Act.

Candy R. Anderson, Chief Finance Officer
Date: _____

Exhibit A



January 9, 2026

Cherokee County Schools
911 Andrews Rd.
Murphy, NC 28906

Attention: John Higdon
Director of Facilities

Reference: Proposal for Contract Documents (CD) and Construction Administration (CA)
Andrews Elementary School Roof Replacement and Drainage Evaluation
REI Proposal No. P25CLT-100

Dear Mr. Higdon:

In response to our recent discussions, we are pleased to submit this proposal for your consideration. The roof areas outlined in this proposal include Areas A-D (totaling approximately 47,012 square feet) of the facility located at 205 Jean Christy Avenue, Andrews, NC 28901.

The following is an outline of the proposed services for Contract Documents (CD) and Construction Administration (CA):

I. CONTRACT DOCUMENTS

- A. Conduct the site visit(s) to develop detailed Contract Documents for the subject building.
- B. Extract roof samples to identify roof system composition and condition. Submit samples for testing to determine the presence or absence of asbestos containing materials on each bituminous roof area. Cored locations to be repaired with compatible materials.
- C. Perform the following engineering design calculations for all roof areas which will be sealed by a Licensed Engineer:
 1. Determine design wind loads in accordance with ASCE 7 as required by the current edition of the State Building Code.
 2. Primary and secondary (overflow) drainage for compliance with the current edition of the State Plumbing Code.
 3. Existing and proposed roof system R-Value for compliance with the current edition of the State Energy Conservation Code.
 4. Estimate existing and proposed roof system dead load unit weights to determine load change and the need for a structural analysis. If a structural analysis is required, REI will coordinate applicable work with a licensed Structural Engineer. The cost for the structural analysis (if necessary) is not included in this proposal.
- D. Prepare comprehensive scale drawings for conditions present to ensure competitive bids are received. All plans and details to be developed on Computer Aided Drafting (AutoCAD).

- E. Prepare technical specifications for the project.
- F. Issue preliminary Contract Documents for Owner and DPI review. Upon acceptance, final Contract Documents will be prepared and submitted.
- G. Provide advertisement for bids to Owner for use in advertising in accordance with applicable laws and/or submit names of three or more qualified Contractors to bid the Contract Documents.
- H. Hold one Pre-Bid Meeting for potential contractors to review the Contract Documents and resolve any questions that may arise during the bid stage of the project.
- I. Bids shall be analyzed and a recommendation made based on low bid, alternates, contractor's past performance and Owner's budget restrictions. Submit a certified Bid Tabulation and recommendation for award.

II. **CONSTRUCTION ADMINISTRATION**

- A. Complete Owner's recommended Form of Agreement between Owner and Contractor and submit to Owner and Contractor for acceptance.
- B. Issue "Notice to Proceed" with Date of Commencement and construction period established.
- C. Review and accept submittals required by the Contract Documents, to determine if the items covered by the submittals comply with the requirements of the Contract Documents and are compatible with the design concept of the completed Project. Such reviews and acceptances or other action will not extend to means, methods, techniques, sequences or procedures of construction. Return unacceptable submittals to contractor as required until compliance with specifications is realized. Two reviews of each submittal are included in this proposal.
- D. Hold a pre-construction meeting with the successful contractor to ensure a clear understanding of the plans and specifications.
- E. Construction Observations:
 - 1. Perform construction observation site visits once every five working days, Monday through Friday, to verify work is in compliance with the Contract Documents. Photographs will be taken as deemed necessary for documentation. REI cannot comment on work that takes place and covered while REI is not onsite.
 - 2. Provide a report summarizing general observations and any significant findings.
 - 3. REI will not, during such visits or as a result of such observations, supervise, direct or have control over the work, nor will REI have authority over or responsibility for the means, methods, techniques, sequences, procedures, security or safety of construction selected or used by the Contractor.
- F. Review Contractor's applications for payment and recommend amount of payment to Contractor by Owner based on status of work performed as determined from project site visits.
- G. Route any change orders developed to address changes to the contract requirements.



Exhibit A

Proposal No. P25CLT-100

- H. Upon notification by the contractor that the job is substantially complete, visit the site with Owner, Contractor and Manufacturer personnel to determine the status of completion. A punch list will be prepared to list any minor items that require further treatment.
- I. Upon notification by the contractor that the job is fully complete, visit the site with contractor and Owner personnel to determine if the work is in fact complete and acceptable. Issue notice of final completion or if necessary, an additional punch list will be prepared.
- J. Receive from Contractor, review and transmit to the Owner warranties and other documentation required by the Contract Documents.
- K. Prior to expiration of the Contractor's warranty, conduct a site visit to ascertain whether any portion of the work is defective and subject to correction by Contractor.

III. DRAINAGE INVESTIGATION

- A. Perform initial site visits to review current conditions. Document conditions and review owner documents.
 - 1. Assess all the stormwater discharge points to determine the current condition.
 - 2. Perform CCTV pipe inspections on the below grade drain lines to the point of restriction.
 - 3. Perform CCTV pipe inspections on the roof drain lines to the point of restriction.
- B. Perform a visual survey at reasonably accessible, exposed surfaces of the Stormwater components to locate specific problems and assess the overall needs of the components in question.
 - 1. Visual observation to occur from ground level or adjacent roof level.
 - 2. A licensed contractor will be utilized for remote camera inspections of the stormwater system.
- C. Photographs will be taken as necessary to document our observations.

REPORT

- A. Provide a report sealed by a North Carolina Licensed Professional Engineer outlining the results of our assessment.
- B. Based on conditions determined through careful review of the Stormwater components, an outline of necessary or desired remedial procedures will be provided.
- C. The recommended corrective actions will be outlined with the estimated cost of the work.

IV. PROPOSED SCOPE OF WORK

- A. 1952 Wing (Area A): Recover existing EPDM membrane with new ballasted PVC roof system along with sheet metal flashing and accessories to provide a complete, watertight, 20-year warrantable roof assembly and re-use existing ballast (*insulation to be added to change drainage to go to front side gutter only)
 - 1. Reuse of existing insulation and Ballast

2. Current R-Value would increase on one side of building, increasing the average R-Value.
3. Drainage on Front side of building must be verified to be adequate to support additional stormwater discharge.

B. 1972 Wing (Area B, C, & D): In the area depicted below in yellow, remove the existing roofs (metal standing seam and asphalt built-up) provide new air barrier on top of the existing roof deck, provide new insulation system to meet current energy code, add light gauge metal framing to form a hip between the 1952 wing and the 1972 wing provide new standing seam metal roof system along with sheet metal flashing and accessories to provide a complete, watertight, 20-year warrantable (partial) roof assembly. Tie into the existing standing seam metal roof on adjacent sides. For the remainder of the 1972 wing: repair existing flashings and penetrations as necessary, fully seam the existing roof panels.

1. Current R-Value could be increased in the area replaced only to meet current energy codes (this is not required under the NC existing building code)
2. If the remainder of the roof is replaced at a later date, the new hip area would be able to remain in place.
3. This option may not address 100% of existing leaks in the areas outside of the replaced (hip section).

C. Bid Alternates:

1. Repoint Masonry on 1952 Wing walls including boiler chimney
2. Repair cast-in-place concrete canopy structures on 1952 Wing

D. Drainage Investigation: Conduct visual assessment of underground storm drainage. After investigation and identification of drainage deficiencies, a proposal will be submitted for designing solutions.

V. OPINION OF PROBABLE CONSTRUCTION COST/ENGINEERING FEES

A. Based on the anticipated scope of work for this project, the opinion of probable construction costs and proposed engineering fees are:

| | |
|---|--------------|
| Estimated Construction Cost 1952 Wing (Area A)..... | \$200,000.00 |
| Estimated Construction Cost 1972 Wing (Area B, C, & D)..... | \$205,000.00 |
| Alternate 1..... | \$7,000.00 |
| Alternate 2..... | \$10,000.00 |
| Contingency Allowance..... | \$20,000.00 |
| Estimated Construction Cost Subtotal..... | \$442,000.00 |

| | |
|---|-------------|
| Engineering Fees: | |
| Contract Documents (Roof Replacement Only) | \$27,924.00 |
| Drainage Investigation | \$12,890.00 |
| Construction Administration (Roof Replacement Only) | \$19,024.00 |
| Subtotal..... | \$59,838.00 |

| | |
|-----------------------------|--------------|
| Total Project Estimate..... | \$501,838.00 |
|-----------------------------|--------------|

**Estimated construction cost is based on current market conditions at the time of this proposal. Due to unprecedeted volatility in the commercial construction industry, wide*



Exhibit A

Proposal No. P25CLT-100

variations in actual costs should be anticipated at the time this project is bid to contractors. This is due to fluctuations in material and labor costs and availability of certain materials.

VI. ADDITIONAL SERVICES

A. Items not contained in the Scope of Services or outlined herein will be deemed as additional services. Additional services will be provided upon prior approval by Client in accordance with our standard fee schedule (attached to this proposal).

VII. PROJECT SCHEDULE

A. Preliminary Contract Documents shall be completed within 60 days of Notice to Proceed. Final Contract Documents shall be completed and sealed within 14 days of receipt of comments.

B. Construction Administration shall be performed during the estimated construction duration and the project closeout process. This work is expected to take 120 calendar days.

If this proposal meets with your approval, please forward a consultant agreement for review and execution. This proposal will remain firm for a period of thirty (30) days. After that time, we reserve the right to review scheduled commitments and prices.

If you have any questions regarding this matter, please do not hesitate to call.

Respectfully submitted,

REI Engineers

David Honeycutt, RBEC, RRC, RWC, REWC, RRO
Branch Manager

Enc: Site Map

Exhibit B



STANDARD FEE SCHEDULE

A. STANDARD UNIT RATES FOR PROFESSIONAL SERVICES*

| | |
|--|--------------|
| 1. Principal | \$450.00/hr. |
| 2. Branch Manager / Solution Executive / Sr. Project Engineer (PE) | \$280.00/hr. |
| 3. Sr. Registered Project Manager (RBEC, RRC, RWC, REWC, CBECxP) | \$260.00/hr. |
| 4. Sr. Project Manager | \$245.00/hr. |
| 5. Project Engineer (PE) | \$205.00/hr. |
| 6. Registered Project Manager (RBEC, RRC, RWC, REWC, CBECxP) | \$195.00/hr. |
| 7. Lead Field Specialist | \$185.00/hr. |
| 8. Project Manager | \$175.00/hr. |
| 9. Engineering Intern | \$165.00/hr. |
| 10. Associate Project Manager | \$160.00/hr. |
| 11. Sr. Technical Specialist | \$160.00/hr. |
| 12. Sr. Drafting Specialist | \$160.00/hr. |
| 13. Contract Administration Manager | \$150.00/hr. |
| 14. Technical Specialist | \$135.00/hr. |
| 15. Associate Contract Administration Manager | \$135.00/hr. |
| 16. Associate Technical Specialist | \$125.00/hr. |
| 17. Drafting Specialist | \$120.00/hr. |
| 18. Administrative Assistant | \$110.00/hr. |
| 19. Associate Drafting Specialist | \$105.00/hr. |

B. MISCELLANEOUS CHARGES

| | |
|------------------------------------|------------------------|
| 1. Mileage | \$0.70 per mile |
| 2. Expenses | Cost x 1.15 |
| 3. Processing Digital Photos | \$50.00 per site visit |

*Time over 40hrs./week + Saturdays at time and one-half. Sundays + Holidays at double time.
Minimum personnel charge for site visits is four (4) hours excluding travel time.



CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527

Randy Wiggins, County Manager
Maria Hass, Asst. County Manager/Clerk to the Board
Candy R. Anderson, CPA, CGMA, Chief Financial Officer
Darryl Brown, County Attorney

Board of Commissioners
Alan Bryant, Chairman
Cal Stiles, Vice Chairman
Ben Adams
Dr. Dan Eichenbaum
Mark Stiles

BUDGET REVISION

1/20/2026

1099800-48880 Contingency
1094190-45100 Capital Outlay

(DECREASE)
INCREASE
(14,000.00)
14,000.00

Use of contingency to renovate the small downstairs courtroom into office space for court-related agencies.

Chairperson

1/20/2026

QUOTE PROPOSAL

Electrical

| | QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|----------------|-------------------------|--------------------------|------------------------|------------------------|
| CUSTOMER | 5 rolls | M/c cable | 23.9 | 119.5 |
| ESTIMATE NO. | 1 | 24/24 ELECTRICAL PANEL | 170 | 170 |
| DATE | 100FT | 2-2-2-4 AL-MHF cable | 3.87 ^{per} FT | 387 |
| ADDRESS | 100FT | 1 1/2 PVC | 18.98 | 190 |
| CITY/STATE/ZIP | 2 | 1 1/2 PVC Adaptors | 1.58 | 3.16 |
| PHONE | 2 | 1 1/2 Rigid Conduit CON. | 1.98 | 3.96 |
| E-MAIL | 2 | 1 1/2 Bushing | 1.78 | 3.56 |
| SALESPERSON | 50 | 4x4 Metal Bracket Box | 5.99 | 299.50 |
| PROJECT | 6 ^{3 per} EACH | M/c CONNECTORS singles | 5.58 | 33.80 33.80 |
| PREPARED BY: | 25 | MC connector Doubles | 2.70 | 67.50 |
| ATTENTION | 5 | Breaker 100 Amp | 6.99 | 34.90 |
| PAYMENT TERMS | 2 | Breaker 100 Amp | 56.15 | 112.30 |
| DUE DATE | 5/10 per Box | 20 Amp Receptacles | 28.98 | 144.90 |
| | 5/10 per Box | Receptacle Cover | 5.35 | 26.75 |
| | 1 BOX | M/c S.STRAPS | 12.17 | 12.17 |
| | 20 | Rigid 1 1/2 S.STRAPS | 2.18 | 43.60 |
| | 1 | PVC G142 | 16.48 | 16.48 |
| | 1 | Ground Rod | 23.24 | 23.24 |
| | 1 | Ground Rod Clamp | 3.78 | 3.78 |
| | 20FT | # 6 Bare | 1.48 ^{per} FT | 29.60 |
| | | COPE BIT | | 135 |
| | | | | |
| | | | SUBTOTAL | 2879 3,014 |
| | | | TAX RATE | |
| | | | SALES TAX | |
| | | | OTHER | |
| | | | TOTAL | 2879 3,014 |

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

Sign Below to Accept Quote:

Authorized Rep

Date

QUOTE PROPOSAL

HVAC

| | QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|----------------|----------|-------------|------------|-----------|
| CUSTOMER | 1 bag | 20" flex | 350.00 | \$ 350.00 |
| ESTIMATE NO | 2 bag | 6" flex | 60.00 | \$ 120.00 |
| DATE | 2 | 20" collars | 30.00 | \$ 60.00 |
| | 2 | 6" collars | 20.00 | \$ 40.00 |
| ADDRESS | 2 roll | duct tape | 10.00 | \$ 20.00 |
| | 2 roll | metal tape | 30.00 | \$ 60.00 |
| CITY/STATE/ZIP | 1 jug | mastic | 30.00 | \$ 30.00 |
| PHONE | | | | |
| E-MAIL | | | | |
| SALESPERSON | | | | |
| PROJECT | | | | |
| PREPARED BY: | | | | |
| ATTENTION | | | | |
| PAYMENT TERMS | | | | |
| DUE DATE | | | | |

SUBTOTAL

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

TAX RATE

SALES TAX

OTHER

TOTAL

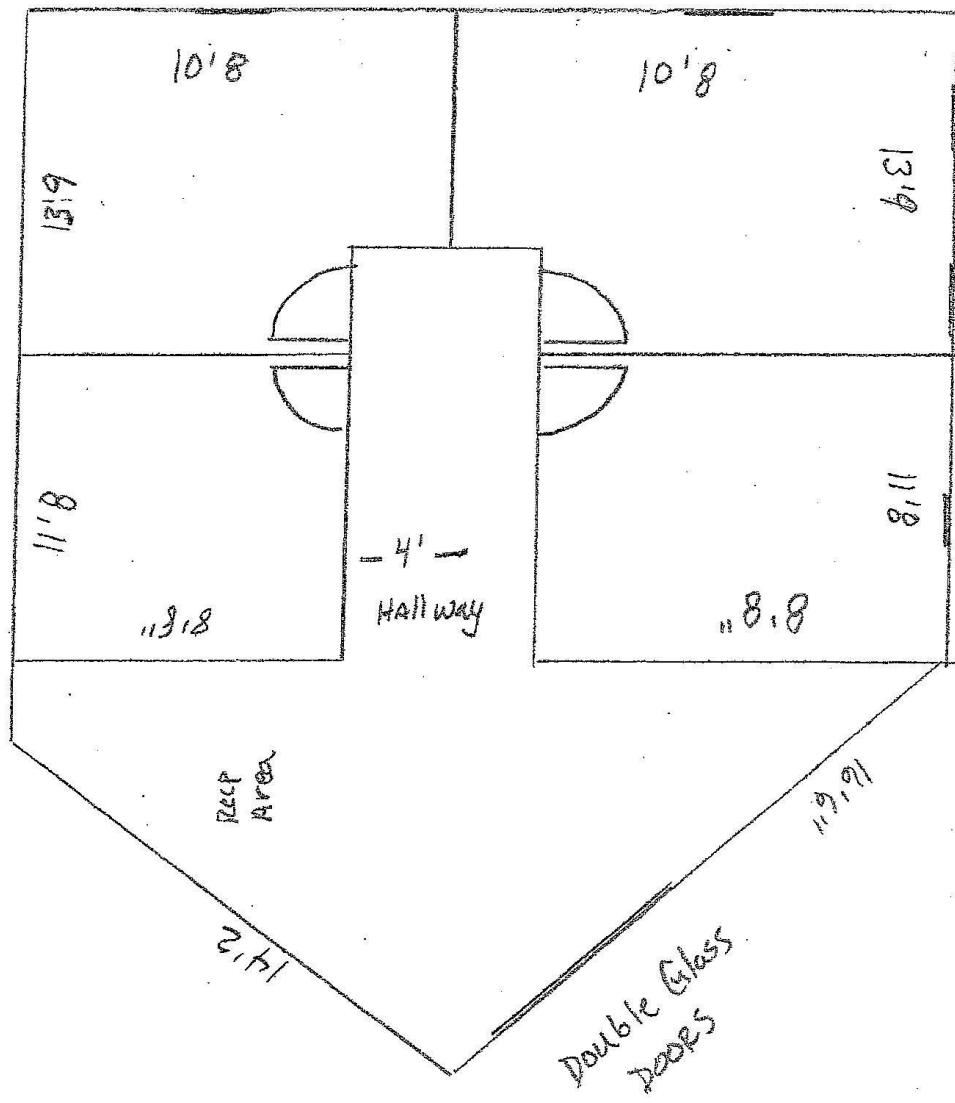
\$ 680.00

Sign Below to Accept Quote:

Authorized Rep

Date

Proposed [REDACTED] offices





CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527

*Randy Wiggins, County Manager
Maria Hass, Asst. County Manager/Clerk to the Board
Candy R. Anderson, CPA, CGMA, Chief Financial Officer
Darryl Brown, County Attorney*

Board of Commissioners
*Alan Bryant, Chairman
Cal Stiles, Vice Chairman
Ben Adams
Dr. Dan Eichenbaum
Mark Stiles*

BUDGET REVISION

1099800-48880 Contingency
1094190-45000 Capital Outlay

1/20/2026

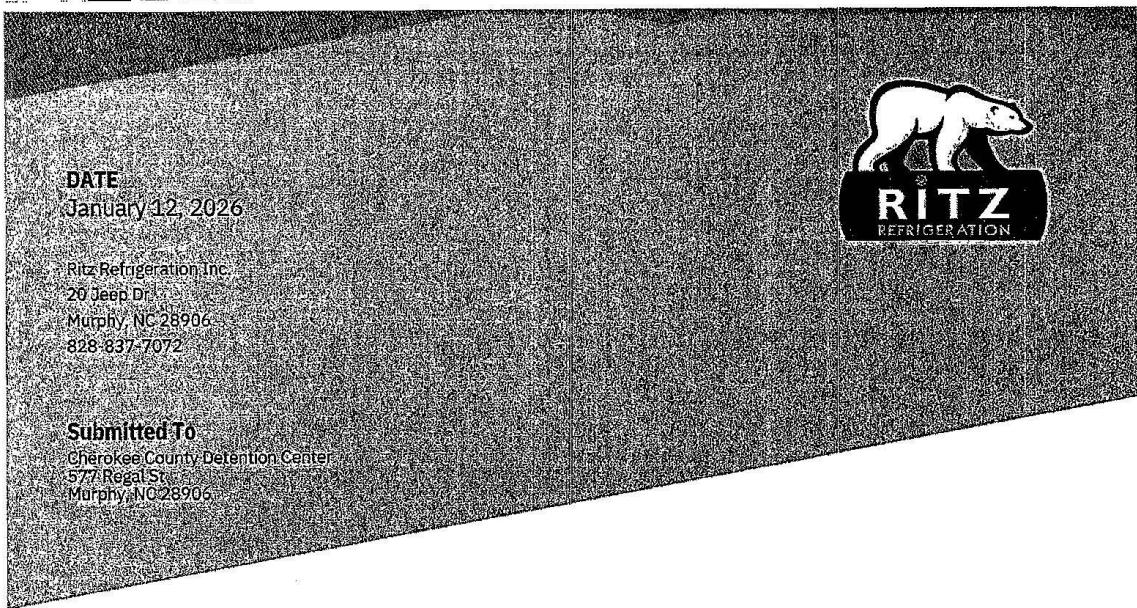
(DECREASE)
INCREASE

(31,320.00)
31,320.00

Use of contingency to replace freezer that is leaking at Detention Center.

Chairperson

1/20/2026

**DATE**

January 12, 2026

Ritz Refrigeration Inc.
20 Jeep Dr.
Murphy, NC 28906
328-837-7072

Submitted To

Cherokee County Detention Center
577 Regal St.
Murphy, NC 28906

Replacement of existing walk in cooler-freezer equipment.
Trenton equipment to be used to match existing equipment capacity.
Compressors will have extended warranty through 5 years.
All new refrigerant lines and new refrigerant.
Includes all materials and labor to complete installation.

This quote is good for 30 days. Price of equipment can change monthly.

| | |
|---------------------|-------------|
| Equipment/Materials | \$23,320 |
| Labor/Installation | \$7,400 |
| Freight | \$600 |
| Tax | \$1,632.40 |
| Total | \$32,952.40 |

Mark Ritz

Owner



Cherokee County
Application for Boards/Commissions/Committees

Please complete each section

Full Name Beverly F. White Date of Birth 3-9-1949

Home Address 199 Four Seasons Ln. Murphy, NC 28906

Home Phone 828-835-6392

Current Employers Retired

Job Title — Years in current position —

Business Phone: — Fax: —

E-Mail Address: myracefan@aol.com

Duties —

Other employment history Retired teacher-Buffalo Bd. of Ed.

It is the Board of Commissioners goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and County district residency.

District No. 4

Male Female ✓

White ✓ Black Hispanic Native American Asian Other

Board/Commission/Committee Applying For (list only one per form) Cher. Cty. Adult Care
Home Community Advisory Committee

Generally, the Board of Commissioners desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 2 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:
None

Why are you interested in serving on this Board/Commission/Committee? I am the
Cherokee County delegate to NC STHL to help
seniors in the county and state.

DO NOT SUBMIT RESUMES/ATTACHMENTS
(OVER)

Interests/Skills/Areas of Expertise/Professional Organizations/Activities: Helping seniors (being a senior myself, I understand their issues + needs); NCSTHL (NC Senior Tar Heel Legislature- 3 yrs.)

Affirmation of Eligibility:

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes No ✓ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes No ✓

If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the County Manager and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: Beverly F. White Date: Jan. 4 2026
Form is invalid if not signed and dated

Return completed form to:

Clerk to the Board
75 Peachtree Street, Suite 112
Murphy, NC 28906
Phone: (828) 837-5527 Fax: (828) 837-9684

Applicants are required to be a resident of Cherokee County

MUST PROVIDE VALID ID OR DRIVER'S LICENSE AS PROOF OF RESIDENCY

Maria Hass

From: Bradley Bailey <bbailey@peachtreefire.com>
Sent: Monday, December 22, 2025 12:27 PM
To: Maria Hass
Cc: Jordan Messer; Betsy Messer
Subject: Agenda request

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Good afternoon Maria,

I hope you are doing well. I am writing to formally request to be placed on the agenda for the January meeting of the Cherokee County Board of Commissioners.

The first item would be a request for approval to use rescue funds as a 50/50 grant match through the North Carolina Rescue Association in the amount of \$7,500.

Additionally, if Jordan has not already submitted a request, we would also like to be placed on the agenda to request that all permit fees be waived for the construction of our Brasstown Fire Station.

Please let me know if you need any additional information, documentation, or agenda forms to move forward with these requests. I appreciate your time and assistance.

Respectfully,

Brad.

REQUEST FOR RESCUE FUNDING

Before consideration of funding the following questions must be answered and returned to the Fire Marshal and Emergency Management offices.

DATE:12/29/25

DEPARTMENT: Peachtree Fire and Rescue

AMOUNT REQUESTED: 7,500

Is request for full cost of project or as a match to a grant or other funds?

North Carolina Rescue Grant 50/50 match

If grant match, what grant has been applied for and what is the amount of the grant being applied for?

North Carolina Rescue Grant- total grant cost \$15,000. Replacement of Compressed air cylinders to operate pneumatic tools, Air bags, and pneumatic hammers.

If other funds, what is the source and amount of other funds to be used?

TOTAL COST OF PROJECT: \$15,000

PROJECT TO BE FUNDED: \$7,500

Section I: Project description: Replacement of Compressed air cylinders to operate pneumatic tools, Air bags, and pneumatic hammers.

Section III: Expected results: Replacement of out of service compressed air cylinders.

Section IV: Sustainability: 30-year service life for the new cylinders.

REQUEST FOR RESCUE FUNDING

Before consideration of funding the following questions must be answered and returned to the Fire Marshal and Emergency Management offices.

DATE: December 17, 2025

DEPARTMENT: Hiwassee Dam VFD

AMOUNT REQUESTED: \$15350

Is request for full cost of project or as a match to a grant or other funds? This is half the cost. We had budgeted to match the state rescue grant but were denied, for reasons we cannot determine. We need the equipment and still have the half match. We hope the fund can replace the lost grant funds.

If grant match, what grant has been applied for and what is the amount of the grant being applied for?

If other funds, what is the source and amount of other funds to be used?

TOTAL COST OF PROJECT: \$30,700

PROJECT TO BE FUNDED: \$ 15.350

Section I: Project description

This project would provide needed rescue equipment to replace/upgrade equipment we purchased used many years ago. The project includes high pressure airbags, 3- AEDs, traffic vests, vehicle stabilization kits, battery powered reciprocating saws, replacement helmet and vest lights for water rescue, replacement safety glasses, replacement life jackets that came from the rescue squad and a wheel for transporting a stokes basket.

Section III: Expected results

- This equipment will replace much outdated and worn equipment we either inherited from CCRS in 2016 or have purchased used from other departments. This equipment has gotten us to the point we are at now and has allowed us to become certified in many rescue specialties but it is worn out or cannot be recertified. If we had hot on the state grant, we would have already ordered it. We cannot swing the full cost with our budget and ask for assistance with half the cost.

Section IV: Sustainability

Once it is purchased, there will be no issues with sustainability. We have made the current equipment last many years. Much of this equipment was older when the squad closed in 2016 so we are very good at keeping our equipment in top shape.

Received. Copied Maria for inclusion on 1/20 agenda. Need clarification on the amount being requested. The amount requested shows \$50,121.21 but total project cost shows only \$30,700 and project to be funded of \$15,350. I assume you are requesting the \$15,350?

Randy Wiggins
County Manager
75 Peachtree Street
Murphy, NC 28906
Office: 828-837-5527 x.1815
Fax: 828-837-9684
Cell: 828-361-2501
randy.wiggins@cherokeecounty-nc.gov

From: Chad McNabb <paramedicrn121@yahoo.com>
Sent: Wednesday, December 17, 2025 12:12 PM
To: Sam Davis <sam.davis@cherokeecounty-nc.gov>; Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>; Kevin Carter <kevin.carter@cherokeecounty-nc.gov>
Subject: Rescue request

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Gentlemen, I have attached a request for funds. The form is pretty self explanatory but long story short, we were denied on the rescue grant this year for whatever reason and we are in dire need to upgrade/replace some items that we inherited from CCRS and to upgrade some other items we bought used on govdeals and other avenues. all of it has served well, but has reached the end of useful life. We had the match budgeted so that is no issue, we just cannot swing the entire amount. Thank you in advance for any and all assistance in getting this before the board. Chad



October 29, 2025

US Fire Apparatus

Re: Hiwassee Dam Volunteer Fire Department Inc.

This letter will inform that you that Hiwassee Dam Volunteer Fire Department Inc has secured financing for the purchase of Commercial Pumper Apparatus Top Mount/Kenworth T480 2 Door Chassis in the amount of \$573,843.18.

Should you need other information please contact me @ 828-835-7876 or
Kimberly.johnson@firstcitizens.com

Sincerely

A handwritten signature in black ink, appearing to read "Kimberly S. Johnson".

Kimberly S Johnson
Financial Sales Manager/VP

Murphy-Main 22 Hiwassee Street, Murphy, NC 28906

NC VFD16B

COUNTY APPROVAL

STATE OF NORTH CAROLINA
COUNTY OF Cherokee

CERTIFICATE OF CLERK RE APPROVAL OF TAX-EXEMPT LOAN TO VOLUNTEER FIRE DEPARTMENT BY BOARD OF COMMISSIONERS

The undersigned, being the duly qualified Clerk of Cherokee County, North Carolina, does hereby certify that the following is a true and accurate copy of a Resolution passed by the Board of Commissioners of Cherokee County, North Carolina, at its regular/special meeting on the 25 day of 2025, which Resolution was duly introduced, seconded, and approved, and that said Resolution remains in full force and effect:

"NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners of Cherokee County, North Carolina does hereby approve (within the scope of the qualifying language set forth below) a tax-exempt loan to the Hiwassee Dam Volunteer Fire Department [name of Volunteer Fire Department] (the "VFD") from First-Citizens Bank & Trust Company in the principal amount of \$ 573,843.18, which loan is for the following purpose (check applicable purpose):

1. for the construction of a fire station for the VFD, (cross out the following if not applicable) including the purchase of the underlying real property.
2. X the purchase by the VFD of a fire truck or fire trucks, and

which fire truck(s) and/or fire station will be owned and operated by the VFD at the following address:

80 Line Drive
(Street Address)
Murphy, NC 28906
(City and State)

RESOLVED, FURTHER, that the approval of the loan to the VFD set forth above is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the VFD because of Section 150(e)(3) and Section 147(f) of the Internal Revenue Code of 1986, as amended, and such approval does not obligate the County or its Board of Commissioners in any way regarding repayment of the debt."

Duly certified by the execution hereof and the placing hereon of the seal of the said County, this the day of , 20 .

(Clerk's Seal)

CLERK

County, North Carolina

PUBLIC HEARING

12/01/2025

TOPIC: PURCHASE OF FIRE ENGINE FOR HIWASSEE DAM F.D.

WITH A TAX FREE LOAN

| NAME | ADDRESS |
|------------------|---|
| Patrick W Warren | 55 Purple Martin Rd Murphy, NC 28906 |
| Jana L. Bean | 6960 Candy Mountain Rd. Murphy, NC 28906 |
| David B. Antunes | 114 Rocky Gap Rd Murphy NC 28906 |
| Barbara Petersen | 114 Rocky Gap Rd Murphy NC 28906 |
| Kelly Wilson | 14142 Hilltop Rd Murphy NC 28906 |
| ANOP RUSSELL | 91 LITTLE BASS TRAIL, MURPHY NC 28906 |
| Bob Parker | 680 Country Oaks Ln, Murphy, NC 28906 |
| Robert Young | 599 Hibbert Branch Rd, Murphy, NC 28906 |
| Stanley Graham | 2431 Hwy 294 Murphy NC 28906 |
| Curtis Robinson | 1025 Crowe Rd Murphy NC 28906 |
| Philip Hackler | 591 Hiwassee Dam Acc Rd. Murphy, NC 28906 |
| Melody Starks | 3751 Lower Bear Paw Rd Murphy NC 28906 |
| Vanessa Turner | 2760 Mcchatty Rd Murphy NC 28906 |
| Tim PaPord | 4206 Highway 294 Murphy NC 28906 |
| Don Moore | 315 Owl's Roost Ln Murphy NC 28906 |
| BARRY GETCH | 613 Holly Rd, Murphy NC 28906 |
| Keith Hackler | 4603 Hwy 294 Murphy NC 28906 |
| Jacob Doctrey | 1627 Hwy 294 Murphy NC 28906 |
| Jeronimh Doctrey | 1627 Hwy 294 Murphy NC 28906 |
| Jonathan Moran | 4015 Hwy 294 Murphy NC 28906 |
| Johnathan Young | 599 hibbert branch Rd, Murphy NC 28906 |
| Kirk Bentley | 480 River Hill Rd, Murphy, NC |

Maria Hass

From: Darren Watkins <dwatkins2300@gmail.com>
Sent: Thursday, December 11, 2025 4:52 PM
To: Maria Hass
Subject: Relief Fund Board Member

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Good evening, Maria! We are requesting the county commissioners to make a new appointment of a trustee to our department's firefighter's relief fund board. Mrs. Jessica N. Blair, who was recently appointed, had to resign from the department recently. To fill the vacant position, our department's board of directors are recommending and requesting the county commissioners to appoint Mrs. Jessica Hayes as the replacement trustee. She is currently an active member of our department and in good standing, and proving to be an amazing asset to our department and community. Let me know if you need any additional information.

V/R,

Darren S. Watkins
Chairman, Board of Directors
Wolf Creek Fire Department, Inc.
828-361-2300

Maria Hass

From: David Williams
Sent: Tuesday, December 30, 2025 10:00 AM
To: Maria Hass; Randy Wiggins; Candy R. Anderson
Cc: Dustin Smith; Justin Jacobs; Rebecca Costello
Subject: RE: Request for addition to Board Agenda

No further cost to the county once implemented.

Captain David B. Williams
Patrol Division
Cherokee County Office of the Sheriff
577 Regal Street
Murphy, NC 28906
828-837-2589 ext 1427 (Work)
828-837-6590 (Fax)



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From: Maria Hass <maria.hass@cherokeecounty-nc.gov>
Sent: Tuesday, December 30, 2025 9:59 AM
To: Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>; David Williams <david.williams@cherokeecounty-nc.gov>; Candy R. Anderson <candy.anderson@cherokeecounty-nc.gov>
Cc: Dustin Smith <dustin.smith@cherokeecounty-nc.gov>; Justin Jacobs <justin.jacobs@cherokeecounty-nc.gov>; Rebecca Costello <rebecca.costello@cherokeecounty-nc.gov>
Subject: RE: Request for addition to Board Agenda

Received and will await additional information. Will also need to know what the plan is, and cost to the county, once grant funds have been expended.

Maria

From: Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>
Sent: Tuesday, December 30, 2025 9:45 AM
To: David Williams <david.williams@cherokeecounty-nc.gov>; Maria Hass <maria.hass@cherokeecounty-nc.gov>; Candy R. Anderson <candy.anderson@cherokeecounty-nc.gov>
Cc: Dustin Smith <dustin.smith@cherokeecounty-nc.gov>; Justin Jacobs <justin.jacobs@cherokeecounty-nc.gov>;

BJAG NCLEA Accreditation and Statewide Accreditation

Maximum Federal Request

Funding Cap (STATE AGENCY): \$ 200,000/YEAR

Funding Cap (LOCAL AGENCY): \$ 75,000/YEAR

Length of Award: up to 2 YEARS

Eligible Applicants:

Local and State (NC) law enforcement, criminal justice and correctional agencies

For local law enforcement agencies, only NCLEA accreditation activities will be supported if:

1. The agency has not started or is in self-assessment phase of NCLEA, and
2. The agency is not started, in the self-assessment phase or fully accredited by CALEA.

CALEA accreditation will not be supported with these funds.

This priority is designed to help agencies start the accreditation process. It is not designed to sustain an agency's accreditation status once it has already been achieved.

Agencies must state their accreditation status in the first sentence of their project Abstract Narrative field in the EBS application: "Our agency attests that we are requesting NCLEA accreditation, that we are not yet fully NCLEA accredited, and that we are not currently in the process of, nor possess, CALEA accreditation."

It is imperative that local law enforcement be trained in sound criminal justice policies, procedures, and live training scenarios. Statewide accreditation standards are one practical way to help achieve this. North Carolina Law Enforcement Accreditation (NCLEA) standards will help raise the level of professionalism among law enforcement agencies. It will also ensure that the public at large is aware that their officers and deputies have received baseline training on how law enforcement officials should conduct themselves.

The budget must explicitly document the direct correlation that the funds are used to support efforts in an agency to achieve these accreditation standards. Funds can be used to pay for:

- ◆ accreditation fees,
- ◆ overtime to achieve these standards (documented by time and activity sheets),
- ◆ supplies needed to support the accreditation efforts (not supplies for general use),
- ◆ assistance in reviewing and improving agency policies and procedures,
- ◆ required training to meet accreditation, and
- ◆ any other cost that can be clearly documented for the accreditation efforts,
- ◆ Construction costs are not permissible.

Note: Any other items that are listed in the application that do not have a direct connection and impact on achieving accreditation status may cause this application to be not considered for funding. Funds will not be used as an overtime supplement or a travel fund. Applications that are unable to clearly demonstrate this need will not be considered.

LAW ENFORCEMENT FAQ:

Q: What documentation is needed for overtime reimbursement?

A: Law enforcement agencies with overtime enforcement grants must submit a claim that includes the following documentation: an overtime calendar, the officer's regular work schedule, payroll report or copy of general ledger, paycheck details for each officer, CAD (computer automated dispatch) reports for every shift, and copies of citations issued during each shift.

PART I: GRANT INFORMATION AND CONDITIONS

Grant Program Background

The Byrne JAG funds

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, crime victim and witness initiatives, mental health programs, and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams, and implementation of state crisis intervention court proceedings and related programs or initiatives including, but not limited to, mental health courts, drug courts, veterans courts, and extreme risk protection order programs.

The RSAT funds

The Residential Substance Abuse Treatment (RSAT) Program is a formula grant program that enhances the capabilities of state, local, and tribal governments to provide residential substance use disorder (SUD) treatment to adult and juvenile populations during detention or incarceration, initiate or continue evidence-based SUD treatment in jails, prepare individuals for reintegration into the community, and assist them and their communities throughout the reentry process by delivering community-based treatment and other recovery aftercare services.

The RSAT Program encourages the establishment and maintenance of drug-free prisons and jails and development and implementation of specialized residential SUD treatment for individuals with co-occurring mental health and substance use disorders. The program also encourages the inclusion of medication-assisted treatment as part of any SUD treatment protocol.

The Byrne SCIP funds

As authorized by the Bipartisan Safer Communities Act of 2022, the Byrne State Crisis Intervention Program (Byrne SCIP) provides formula funds to implement state crisis intervention court proceedings and related programs or initiatives, including, but not limited to, extreme risk protection order programs that work to keep guns out of the hands of those who pose a threat to themselves or others, mental health courts, drug courts, and veterans treatment courts. SCIP funds will be utilized to help educate on gun safety, expand threat assessment teams through training and tools, expand recovery and crisis courts, establish, and support local behavioral programs and support local law enforcement with subscriptions for access to mental health services.

Compliance with Federal Rules Regulating Grants

Agencies that receive funding from the Governor's Crime Commission must comply with all provisions of the Federal Program Guidelines, and the administrative requirements, cost principles, and audit requirements of the Uniform Guidance set forth in 2 C.F.R. § 200.

**Resolution Approving Conveyance of Property to
Another Unit of Government in North Carolina
Pursuant to G.S. 160A-274**

WHEREAS, Cherokee County, a body politic and political subdivision of the State of North Carolina owns those certain parcels of real property located on James A. Mulkey Drive in Murphy, North Carolina with Parcel Identification Numbers 550302675069000 & 550302678000000.

WHEREAS, North Carolina General Statute § 160A-274 authorizes a governmental unit in this state to exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property upon such terms and conditions as the governmental unit deems wise, with or without consideration; and

WHEREAS, Cherokee County has determined that it is in the best interest of Cherokee County and for a public purpose to convey the property herein above described to The Board of Trustees of Tri-County Community College, a division of the State of North Carolina Community College System, and deems it wise to do so for \$200,000.00.

THEREFORE, CHEROKEE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. Cherokee County hereby conveys to the Tri-County Community College Board of Trustees the following property: those certain parcels of real property located on James A. Mulkey Drive in Murphy, North Carolina, with Parcel Identification Numbers 550302675069000 & 550302678000000 as more fully described in a deed recorded contemporaneously herewith.
2. The property herein described shall be conveyed for \$200,000.00
3. The Chairman of the Cherokee County Board of Commissioners is authorized to execute all documents necessary to convey the property in the manner authorized by this Resolution.

Adopted this the ____ day of December 2025.

Alan Bryant, Chairman

ATTEST:

Maria Hass, Clerk to the Board

Maria Hass

From: Teresa Ricks
Sent: Friday, December 19, 2025 1:03 PM
To: Maria Hass
Cc: Kathy Varney
Subject: 2026 BOER Members update Resolution

Maria,

For next BOCC meeting, January 20, 2026. Compensation to remain the same (\$125.00 per member/\$150.00 for the Chair) per meeting.

Please update the 2026 Resolution Establishing a Special Board of Equalization and Review with the following members:

Teresa Oblenes (Chair)
Christine Standish
Alex Starks
Jerry Decker
Russ Worthen
Alternate member: *vacant*

Per our currently adopted resolution, I am to certify that all prospective members of the 2026 BOER meet the following qualification criteria:

1. All are residents of Cherokee County, NC
2. None have delinquent taxes
3. All are of good moral character
4. None have been convicted of a felony or misdemeanor involving moral turpitude (that I'm aware of)
5. Each are familiar with the BOER Handbook and will adhere to the all ethical standards required

Teresa T. Ricks, MPA
Tax Assessor – Cherokee County, NC
75 Peachtree Street
Suite 232
Murphy, NC 28906
Phone: 828-835-3296, Option #7
Fax: 828-835-7013
teresa.ricks@cherokeecounty-nc.gov

CHEROKEE COUNTY BOARD OF COMMISSIONERS
2026 RESOLUTION ESTABLISHING A SPECIAL BOARD OF
EQUALIZATION AND REVIEW

WHEREAS, North Carolina General Statute (NCGS) 105-322 directs that the members of the Cherokee County Board of Commissioners are the Board of Equalization and Review for the county.

WHEREAS, NCGS 105-322(a) provides that the Board of Commissioners are authorized to create a special board of equalization and review (BOER) to carry out the duties imposed under Article 21 of Chapter 105 of the North Carolina General Statutes.

WHEREAS, the Cherokee County Board of Commissioners deems it advisable to appoint a special Board of Equalization and Review and by this resolution provide for the membership, qualifications, terms of office and the manner of filling vacancies on the special Board of Equalization and Review.

THEREFORE, BE IT HEREBY RESOLVED, by the Cherokee County Board of Commissioners as follows:

1. That all previous resolutions regarding the special Board of Equalization and Review are hereby repealed.
2. That the Cherokee County special Board of Equalization and Review is hereby established pursuant to NCGS 105-322(a).
3. That the special Board of Equalization and Review is authorized to exercise all powers and duties as prescribed in Article 21 of Chapter 105 of the North Carolina General Statutes
4. Terms - The BOER shall consist of 5 members and 1 alternate who shall serve a term of 1 year beginning on January 1 and terminating on December 1.
5. Vacancies - Vacancies on the BOER that result in less than 5 members able to timely execute the duties of the BOER shall be filled at the next regular meeting of the Cherokee County Board of Commissioners unless an emergency or special meeting of the County Commission is necessary for the expedient continuation of the business of the BOER. The filling of a vacancy shall be exempt from the County Commission Rules regarding Board appointments. Vacancies on the BOER shall be reported by the Tax Assessor to the Clerk to the Board of Commissioners no later than 48 hours of the time of the vacancy.

6. Compensation- Sitting members of the BOER shall be compensated at a rate of \$125.00 per regular member and \$150.00 for the Chair per meeting of the BOER *unless the member indicates to the Cherokee County Finance Office that they wish to volunteer his/her service.*
7. Re-adoption - The Clerk to the Board of Commissioners shall hereafter place on the agenda of the first regular meeting of the Board of Commissioners in January of each calendar year the reconsideration of this resolution, including membership and compensation.
8. Nominations for membership on the BOER shall be submitted to the Board of Commissioners by the Tax Assessor at the first regular meeting of the Board of Commissioners in December of the year prior to the year of service. Any citizen of Cherokee County may nominate themselves for membership on the BOER at that meeting.
9. Qualifications:
 1. Each member of the special Board of Equalization and Review shall be a resident of Cherokee County and shall remain a citizen and resident of Cherokee County for the entirety his/her service.
 2. Each member shall have paid all Cherokee County taxes currently owed.
 3. Each member shall be of good moral character.
 4. Each member shall not have been convicted of a felony or a misdemeanor involving moral turpitude.
 5. Each member shall be familiar with the Board of E&R Handbook and shall adhere to all ethical standards prescribed therein.
 6. The Tax Assessor shall certify a report of these qualification criteria for all prospective members of the BOER to the Clerk to the Board of County Commissioners no later than December 31.
10. For 2026 the Cherokee County Board of Commissioners appoints the following members of the special Board of Equalization and Review:

Alex Starks

Christine Standish

Jerry Decker

Teresa Oblenes

Russ Worthen

11. The Board of Commissioners appoints Teresa Oblenes as Chair of the 2026 BOER.

12. Removal from Office: Any member of the Special Board of Equalization and Review may be removed by a majority vote of the Cherokee County Board of Commissioners for:

- A. Being convicted or charged with a felony or misdemeanor involving moral turpitude in any jurisdiction.
- B. For conduct unbecoming to the office, or engaging in any conduct or making statements that may bring the office into disrepute.
- C. For failure to abide by applicable ethical standards.
- D. Failing to maintain citizenship and residence within the confines of Cherokee County.
- E. Repeated failure to attend meetings of the Board.

13. Power to Compromise as set forth in NCGS 105-312(k) shall be vested in the Board of Commissioners through the County Attorney.

14. Pursuant to NCGS 105-322, it is ordered and decreed that the special Board of Equalization and Review is authorized and ordered to re-convene for such times as they are needed to execute duties set forth in NCGS 105-322(g)(5) until the end of calendar year or until further action of the Board of Commissioners. It is further authorized for the County Attorney to advise and act as counsel to the special Board of Equalization and Review at such times as the board deems necessary.

15. Should any provision of this resolution be declared invalid, unlawful or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of the remainder as a whole or any part thereof which is not specifically declared to be invalid, unlawful or unconstitutional.

16. The Clerk to the Board of Commissioners shall forward this resolution to the NC Department of Revenue in accordance with NCGS 105-322(a).

This the 20th day of January, 2026.

Alan Bryant, Chairman

Attest:

Maria Hass, Clerk to the Board

CHEROKEE COUNTY TAX COLLECTOR
REQUESTS FOR RELEASE

| 11/25/2025-1/9/26 | | | | |
|---|------|--------|---------|--|
| Taxpayer Name | Year | Bill# | Tax Amt | Reason |
| SEABORN, RYAN ANTHONY | 2025 | 1547 | 24.06 | TAXPAYER MOVED TO FL IN JUNE 2021 AND TOOK TRAILER WITH THEM |
| SEABORN, RYAN ANTHONY | 2024 | 311841 | 35.54 | TAXPAYER MOVED TO FL IN JUNE 2021 AND TOOK TRAILER WITH THEM |
| SKINNER, RALPH CODY | 2025 | 500209 | 27.98 | GAP BILL SHOULD NOT HAVE BEEN CREATED |
| HOPKINS, MELVIN EARL | 2025 | 19613 | 18.56 | 1989 JC MFG NEPTUNE 824 24' & MOTOR SOLD PRIOR TO 2025 |
| J & P DICKEY REAL ESTATE FAMILY LIMITED | 2025 | 29062 | 98.72 | MOBILE HOME WAS DOUBLE BILLED |
| HIGDON, CHARLES RICHARD | 2025 | 9303 | 37.32 | MYTG 2015 LOAD TRAIL DUMP TRAILER IS ALSO BILLED ON ACCOUNT 48456 |
| KENNEDY, JILLIAN | 2025 | 5001 | 70.00 | IMPROPERLY BILLED FOR SITE IMPROVEMENT |
| MATHESON MICHAEL RAY | 2025 | 17574 | 85.00 | THE MOBILE HOME WAS MOVED TO REAL PROPERTY AND THE SW FEE WAS NOT REMOVED FROM PERSONAL PROPERTY |
| JOHNSON CHARLES | 2025 | 3114 | 0.42 | MR JOHNSON DID TURN IN THE 2025 LISTING FORM, MISTAKE FROM PRINTING COMPANY TO TAX OFFICE |
| MASHBURN KEITH | 2025 | 5835 | 6.01 | 1978 SPORTMASTER 18' & MOTOR SOLD PRIOR TO 2025 |
| JOLLY ROGERS TREASURE CHEST | 2025 | 9723 | 7.08 | THE BUSINESS CLOSED IN 2024 |
| DAVIS, GEORGE PATRICK | 2025 | 26541 | 26.02 | 1994 FISHER 24' SOLD IN 2024 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL FINANCE RELEASES | | | 436.49 | |

| 11/25/25-1/9/26 NEEDING APPROVAL | | | | |
|----------------------------------|------|-------|---------|--|
| Taxpayer Name | Year | Bill# | Tax Amt | Reason |
| TERESA MORRIS | 2025 | 24105 | 205.95 | BILLED TO WRONG OWNER, DAUGHTER MEGAN SHIFFLETT OWNS MOBILE HOME AND LAND |
| SMOKEY MOUNTAIN BBQ COMPANY LLC | 2024 | 32503 | 510.37 | THE BUSINESS CLOSED ON 10/23/2023 AND WAS DISSOLVED WITH THE SECRETARY OF STATE ON 2/14/24 |
| WOULFIN, STEFAN & ASHLEY | 2025 | 16869 | 970.42 | WOULFIN APPEALED TIMELY IN 2025, APPEAL APPROVED BUT VALUE WAS NEVER ADJUSTED |
| HARDIN HERMAN & ELIZABETH | 2025 | 18919 | 268.55 | HERMAN AND ELIZABETH HARDIN ONLY OWN THE LAND, THEY DO NOT OWN THE MOBILE HOME |
| HARDIN HERMAN & ELIZABETH | 2024 | 14539 | 144.86 | HERMAN AND ELIZABETH HARDIN ONLY OWN THE LAND, THEY DO NOT OWN THE MOBILE HOME |
| | | | | HERMAN AND ELIZABETH HARDING WAS BILLED 2021-2025 FOR THE MOBILE HOME LOCATED AT 103 SUNLAND DR, AND THEY DO NOT OWN IT. THE 2021-2025 TAXES WERE PAID |
| HARDIN HERMAN & ELIZABETH | 2021 | 14257 | 258.74 | HERMAN AND ELIZABETH HARDING WAS BILLED 2021-2025 FOR THE MOBILE HOME LOCATED AT 103 SUNLAND DR, AND THEY DO NOT OWN IT. THE 2021-2023 TAXES WERE PAID |
| HARDIN HERMAN & ELIZABETH | 2022 | 14408 | 553.34 | HERMAN AND ELIZABETH HARDING WAS BILLED 2021-2025 FOR THE MOBILE HOME LOCATED AT 103 SUNLAND DR, AND THEY DO NOT OWN IT. THE 2021-2023 TAXES WERE PAID |
| HARDIN HERMAN & ELIZABETH | 2023 | 14273 | 282.53 | HERMAN AND ELIZABETH HARDING WAS BILLED 2021-2025 FOR THE MOBILE HOME LOCATED AT 103 SUNLAND DR, AND THEY DO NOT OWN IT. THE 2021-2023 TAXES WERE PAID |
| KCM EXPRESS/ SMITH, MICHAEL | 2025 | 17122 | 175.57 | 2015 PETERBILT TR WAS SOLD AT SOUTHEASTERN AUCTION COMPANY 12/14/24, SHOULD HAVE NOT BEEN BILLED FOR 25' |
| WHITEHEAD SHARON | 2025 | 16795 | 510.14 | UNIT PRICE CLERICAL ERROR IN OBXF |
| WILHELM JORGE | 2025 | 24138 | 256.57 | THE PROPERTY AND THE MOBILE HOME CHANGED OWNERS IN 2024 |
| | | | | |
| TOTAL BOARD RELEASES | | | 4786.05 | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

PARAMETERS SELECTED FOR ACTIVITY REFUND REPORT:

TRANSACTION DATE RANGE: 11/25/2025 12:00:00 AM - 01/09/2026 12:00:00 AM

PAYMENT DATE RANGE:

USER/OPERATOR:

TAX DISTRICT(S):

BILL YEAR RANGE:

BILL# RANGE:

BILL TYPE: Both

SORT BY: Name

RELEASE NUMBER ONLY: No

PAYMENT TYPE: ,Card - CCard,Cash - Cash,Check - Check,EFT - Electronic Funds Transfer,MOder - Money Order,Paymentus - Paymentus,UNKNOWN - ,Web - Web

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | REFUND RECIPIENT | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|---|-------------|--|--------------|--------|----------|------------|-------------|
| 440044000020 ABERNATHY FORREST L JR & ABERNATHY GINGER PO BOX 680 MURPHY, NC 28906 | 2025-27684 | PERSONAL PROPERTY GINGER D ABERNATHY PO BOX 680 MURPHY NC 28906 | Check | 32.27 | ALYSSA | 12/30/2025 | 2:16:25 PM |
| 56283 ACKERT MONA 5412 MARTINS CREEK RD MURPHY, NC 28906-2134 | 2025-29665 | REFUND RECIPIENT: ABERNATHY PROPERTIES GINGER D ABERNATHY PO BOX 680 MURPHY NC 28906 RP: 459003024438000 | Check | 47.30 | TAMMY | 12/23/2025 | 11:28:15 AM |
| 58491 ADAMS KEITH A 14329 COUNTY ROAD 1095 MOUND CITY, KS 66056-9335 | 2025-38473 | REFUND RECIPIENT: NAVY FEDERAL CREDIT UNION 820 POLLIN LANE SE VIENNA VA 22180 737 RP: 439400388180000 | Check | 490.28 | ALYSSA | 1/7/2026 | 9:51:49 AM |
| 61889 ARRIGO RONALD V & W/ ARRIGO BRENDA C 198 CREEKSIDE DR MURPHY, NC 28906-6889 | 2025-31575 | REFUND RECIPIENT: RP: 551204935341000 | Check | 13.12 | ALYSSA | 1/2/2026 | 2:26:56 PM |
| 45091 BECHTELHEIMER WILLIAM & W/ BECHTELHEIMER WENDY 2889 MOCCASIN CREEK MURPHY, NC 28906 | 2025-33570 | REFUND RECIPIENT: RP: 449800693381000 | Check | 51.37 | DELENNNA | 12/30/2025 | 8:21:21 AM |
| 63820 BOUGH ERIC 2025-38927 | | REFUND RECIPIENT: RP: 456800471769000 | Check | 698.86 | DELENNNA | 12/10/2025 | 11:14:58 AM |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|-------------|--------------|---------|----------|------------------------|
| 594 HORTON RD | | | | | |
| MURPHY, NC 28906-2532 | | | | | |
| TRUSTPRO TITLE AND ESCROW, INC REFUND RECIPIENT: TRUSTPRO TITLE AND ESCROW, INC 2014 DREW ST CLEARWATER FL 33765 RP: 552300578199000 | | | | | |
| 47699 | 2025-8307 | Check | 1622.29 | HUGO | 12/3/2025 2:23:32 PM |
| BROCK WILLIAM EDWARD & W/ HUSKINS CLARA M L/E HEFRNER MARCIA BROCK 665 CANYON RD MARBLE, NC 28905-3350 | | | | | |
| REFUND RECIPIENT: VANDERBILT MORTGAGE AND FINANCE, INC PO BOX 6800 MARYVILLE TN 37802 RP: 443900993882000 | | | | | |
| 53308 | 2025-38343 | Check | 167.528 | DELENNNA | 12/31/2025 11:44:02 AM |
| BUCCI WILLIAM M & W/ BUCCI GEORGIA C 80 CELEBRATION CIR | | | | | |
| MURPHY, NC 28906-3970 | | | | | |
| REFUND RECIPIENT: NATIONSTAR MORTGAGE LLC CORELOGIC INC 3001 HACKBERRY DR IRVING TX 75063 RP: 453300574864000 | | | | | |
| 68947 | 2025-22748 | Check | 41.78 | TAMMY | 1/6/2026 10:45:32 AM |
| BURBRIDGE MICHAEL | | | | | |
| 141 CONIFER CT | | | | | |
| INLET BEACH, FL 32461-7451 | | | | | |
| OVER PAID REFUND RECIPIENT: BRUCE REESE 758 ASPEN LN WINDER GA 30680 7451 RP: 553400111777000 | | | | | |
| 11039 | 2025-29688 | Check | 1598.59 | ALYSSA | 12/18/2025 4:02:37 PM |
| BUSTIN W B JR & W/ BUSTIN SANDRA W 320 PUETT COVE CIR | | | | | |
| MARBLE, NC 28905-5608 | | | | | |
| REFUND RECIPIENT: | | | | | |
| 64053 | 2025-4086 | Check | 14.23 | ALYSSA | 12/9/2025 2:09:50 PM |
| CARDER RALPH 1/2 INT, ELLIOT DEBORAH | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | REFUND RECIPIENT | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|---|-------------|---|--------------|---------|----------|------------|-------------|
| ELIOT DOUGLAS R & DRIGGERS ANGELA D 1/2 JT W/ROS 2265 COOK BRIDGE RD MURPHY, NC 28906-3832 | 2025-5736 | REFUND RECIPIENT: RALPH CARDER BRENDA CARDER 2265 COOK BRIDGE RD MURPHY NC 28906 RP: 458500507107000 | Check | 215.82 | ALYSSA | 12/30/2025 | 3:14:25 PM |
| 52819 CARTER RABY & W/ LORETTA L/E CRUSE BARBARA R 119 CARTER RD MURPHY, NC 28906-6612 | 2025-9504 | REFUND RECIPIENT: BARBARA CRUSE PO BOX 642 ANDREWS NC 28901 RP: 459216316902000 | Check | 84.00 | DELENNNA | 12/30/2025 | 9:17:51 AM |
| 2925 UPPER PEACHTREE RD MURPHY, NC 28906-9182 | 2025-14680 | REFUND RECIPIENT: VANDERBILT MORTGAGE AND FINANCE VANDERBILT MORTGAGE AND FINANCE PO BOX 5800 MARYVILLE TN 37802 RP: 551103330662000 | Check | 1056.53 | ALYSSA | 11/26/2025 | 11:06:24 AM |
| 11104 COLESTOCK DOROTHY MIRIAM PO BOX 972 MURPHY, NC 28906 | 2025-5784 | PAID BY NC IOLTA ATTINY TRUST ACCT 2020 TITLE, LLC CK 5829 REFUND RECIPIENT: NC IOLTA ATTORNEY TRUST ACCOUNT 20/20 TITLE LLC 333 TECHNOLOGY DRIVE SUITE 112 CANONSBURG PA 15317 RP: 55240090888000 | Check | 1111.88 | ALYSSA | 12/30/2025 | 12:42:41 PM |
| MARBLE, NC 28905-8643 | | REFUND RECIPIENT: KENNETH COLONEL 708 FOREST VIEW COURT WINTER SPRINGS FL 32708 | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | RP# | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|-------------|---------------------|--------------|---------|--------|--|
| 62872 COLONEL SONDRAY SUE & H/ COLONEL KENNETH 72 LAUREL MOUNTAIN TRL | 2025-5704 | 55240908966000 | Check | 1111.88 | ALYSSA | 12/30/2025 12:40:38 PM ** VOIDED ** |
| MARBLE, NC 28905-8843 | | | | | | |
| REFUND RECIPIENT: | | | | | | |
| 10937 CONROY FRANK W & W/ CONROY CHRISTINE E 2306 SEAGULL LN | 2025-29497 | RP: 551404806664000 | Check | 917.88 | TAMMY | 12/30/2025 2:37:55 PM |
| NORTH PORT, FL 34288-7605 | | | | | | |
| MORTGAGE COMPANY ALREADY PAID REFUND RECIPIENT: | | | | | | |
| 61819 CORDONES DANIEL & W/ CORDONES MAYTE PADRON 1030 NW 129TH PL | 2025-31499 | RP: 455100507234000 | Check | 710.59 | ALYSSA | 11/26/2025 11:02:57 AM |
| MIAMI, FL 33182-2339 | | | | | | |
| PAID BY KENSINGTON VANGUARD NATIONAL LAND SERVICES LLC ESCROW ACCT REFUND RECIPIENT: KENSINGTON VANGUARD NATIONAL LAND SERVICES LLC ESCROW ACCOUNT 41 MADISON AVENUE 21ST FLOOR NEW YORK NY 10010 | | | | | | |
| 27631 COSTON JAMES & W/ COSTON ANN 17705 GREY EAGLE RD | 2025-3870 | RP: 459216934381000 | Check | 2108.55 | ALYSSA | 11/26/2025 10:19:11 AM ** VOIDED ** |
| TAMPA, FL 33647 | | | | | | |
| PAID BY VALON MORTGAGE INC CK 3094356758 REFUND RECIPIENT: VALON MORTGAGE INC 14647 S 50TH ST SUITE A-150 PHOENIX AZ 85044 | | | | | | |
| 202350224100 CROWDER APRIL NICHOLE | 2023-502241 | PERSONAL PROPERTY | Check | 68.75 | TAMMY | 12/5/2025 11:18:24 AM |
| 80 DOGWOOD ESTATES RD | | | | | | |
| MURPHY, NC 28906 | | | | | | |
| BANK ATTACHMENT SECU REFUND RECIPIENT: | | | | | | |
| 202350163500 CUNNINGHAM TIMOTHY RYAN | 2023-501635 | PERSONAL PROPERTY | Check | 106.58 | TAMMY | 12/2/2025 3:31:30 PM |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|----------------------------|-------------|---|--------|-------|---------------------------------------|
| 50 BUNKER PL | | | | | |
| MURPHY, NC 28906 | | BANK ATTACH PNC | | | |
| | | REFUND RECIPIENT: | | | |
| 53832 | 2025-9127 | RP: 459207772868000 | | Check | 248.70 ALYSSA 1/6/2026 2:02:15 PM |
| DANEHY DEBRA | | | | | |
| 934 VALLEY RIVER AVE | | | | | |
| MURPHY, NC 28906-2600 | | PAID BY CORELOGIC CK 600062893 | | | |
| | | REFUND RECIPIENT: CORELOGIC | | | |
| | | 3001 HACKBERRY ROAD | | | |
| | | IRVING TX 75063 | | | |
| 58512 | 2025-13565 | RP: 550500368541000 | | Check | 2034.55 TAMMY 1/21/2025 1:40:54 PM |
| DEPEW BEVERLY ANN | | | | | |
| 420 DINKINS CREEK RD | | | | | |
| MURPHY, NC 28906-7482 | | BOTH ACCOUNTS ALREADY PAID IN FULL | | | |
| | | REFUND RECIPIENT: PENNY MAC LOAN SERVICES | | | |
| | | CORELOGIC INC. | | | |
| | | 3001 HACKBERRY RD | | | |
| | | IRVING TX 75063 0168 | | | |
| 63163 | 2025-19661 | RP: 551202682939000 | | Check | 1782.08 ALYSSA 1/6/2026 2:09:50 PM |
| DILLARD NOAH A & W/ | | | | | |
| DILLARD KATELYN N | | | | | |
| 52 PEACHTREE HILLS RD | | | | | |
| MURPHY, NC 28906-8646 | | PAID BY CORELOGIC CK 41382813 | | | |
| | | REFUND RECIPIENT: CORELOGIC | | | |
| | | 3001 HACKBERRY ROAD | | | |
| | | IRVING TX 75063 | | | |
| 56071 | 2025-4493 | RP: 457300946938000 | | Check | 2.54 DELENNA 12/30/2025 1:13:55 PM |
| DOUGLAS THOMAS | | | | | |
| GAHAGAN RACHEL JT W/ROS | | | | | |
| 103 CEINWEIN CT | | | | | |
| GOOSE CREEK, SC 29445-7505 | | REFUND RECIPIENT: | | | |
| 42632 | 2025-20553 | RP: 457000900072000 | | Check | 1823.84 ALYSSA 12/30/2025 12:20:40 PM |
| DOUGLASS RICHARD L & W/ | | | | | |
| DOUGLASS DELL F | | | | | |
| 62 KALEB DR | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_26_25 THRU 1_9_2026

| NAME | BILL NUMBER | REFUND AMOUNT | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|------------------------------------|-------------|---|--------------|---------|--------|------------|------------|
| MURPHY, NC 28906 | | | | | | | |
| REFUND RECIPIENT: | | | | | | | |
| 57356 | 2025-18505 | RP: 465100133426000 | Check | 3456.00 | ALYSSA | 12/1/2025 | 1:20:31 PM |
| DUSHEK EDYTHE | | | | | | | |
| 595 HENDRIX RD | | | | | | | |
| MURPHY, NC 28906-3603 | | | | | | | |
| REFUND RECIPIENT: EDYTHE WARE | | | | | | | |
| 61545 | 2025-18386 | MARK WARE 2020 BELL HILL RD MURPHY NC 28906 | Check | 64.88 | ALYSSA | 12/1/2025 | 2:35:29 PM |
| ERICKSON JAY | | | | | | | |
| 81 SMITH KNOB RD | | | | | | | |
| ANDREWS, NC 28901-9824 | | | | | | | |
| REFUND RECIPIENT: | | | | | | | |
| 03383 | 2025-38486 | RP: 558800284320000 | Check | 147.75 | TAMMY | 1/5/2026 | 9:00:16 AM |
| FLOYD CAROL | | | | | | | |
| PO BOX 676 | | | | | | | |
| JUPITER, FL 33468-0576 | | | | | | | |
| ACCOUNT HAS ALREADY BEEN PAID | | | | | | | |
| REFUND RECIPIENT: | | | | | | | |
| 40244 | 2025-4890 | RP: 459102651259000 | Check | 25.89 | TAMMY | 12/30/2025 | 9:09:32 AM |
| FORD MARLA H & H/ BUTLER GARY L | | | | | | | |
| 25247 RIVER CREST DR | | | | | | | |
| LEESBURG, FL 34748-7421 | | | | | | | |
| REFUND RECIPIENT: GARY BUTLER | | | | | | | |
| 25247 RIVER CREST DR | | | | | | | |
| LEESBURG FL 34748 7421 | | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | RP# | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|-------------|---------------------|--------------|---------|--------|-----------------------|
| 39745 FUERST KATHERINE L LUNSFORD JAMES, HALE NAOMI L ROBISON KAY 1/4 INT EACH 716 BECKETT ST DURHAM, NC 27712 | 2025-19898 | RP: 552204822065000 | Check | 52.31 | ALYSSA | 1/8/2026 1:51:17 PM |
| 61169 GONZALEZ AUGUSTO & W/ ALARCON KYLEIGHA 54 BISON LN | 2025-36195 | RP: 550200941211000 | Check | 712.90 | ALYSSA | 1/8/2026 10:44:11 AM |
| MURPHY, NC 28906-6838 GRANT NEAL W SR & TAYLOR LORETTA P AS JT W/ROS PO BOX 292 | 2025-24860 | RP: 552802554817000 | Check | 38.17 | TAMMY | 12/11/2025 1:54:33 PM |
| MARBLE, NC 28905 HALL LONNIE FRANCIS HALL PAULA JEAN TRUSTEES 4135 PINE MEADOW DR | 2025-31892 | RP: 446300973460000 | Check | 2.13 | TAMMY | 1/8/2026 11:19:31 AM |
| PARRISH, FL 34219-1635 HALL RONALD G | 2025-25885 | RP: 454002671424000 | Check | 1198.63 | ALYSSA | 12/23/2025 2:48:34 PM |
| 2024 SANDPIPER PT NEPTUNE BEACH, FL 32288-1526 HAMERS ROBERT S | 2025-13502 | RP: 541900079519000 | Check | 1878.84 | ALYSSA | 1/5/2026 9:12:16 AM |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|-------------|---|--------------|---------|----------|------------------------|
| HAMERS KAREN L CO-TRUSTEES 284 REDFISH CREEK DRIVE | | | | | | |
| ST.AUGUSTINE, FL 32095 | | | | | | |
| | | REFUND RECIPIENT: ROBERT HAMERS KAREN L HAMERS | | | | |
| 58383 | 2025-38195 | RP: 541900152723000 | Check | 32.55 | ALYSSA | 1/5/2026 9:13:18 AM |
| HAMERS ROBERT S HAMERS KAREN L 284 REDFISH CREEK DR | | | | | | |
| ST AUGUSTINE, FL 32095-9827 | | | | | | |
| | | REFUND RECIPIENT: ROBERT HAMERS KAREN L HAMERS | | | | |
| 770080015890 | 2025-23806 | RP: 5565025889098000 | Check | 1042.97 | DELENNNA | 1/8/2026 2:46:28 PM |
| HAY T ROBERT JR & W/ HAY ELIZABETH DE JARNETTE PO BOX 2825 | | | | | | |
| ANDREWS, NC 28901-2825 | | | | | | |
| | | REFUND RECIPIENT: | | | | |
| 61281 | 2025-16420 | RP: 449902855975000 | Check | 895.28 | TAMMY | 12/8/2025 3:46:01 PM |
| HEIGIS CLINTON M | | | | | | |
| 200 PINNACLE LN | | | | | | |
| MURPHY, NC 28906 | | MORTGAGE COMP ALREADY PAID ON 11/24/25 | | | | |
| | | REFUND RECIPIENT: ROCKET CLOSE LLC 662 WOODWARD AVE DETROIT MI 48226 | | | | |
| 61497 | 2025-32086 | RP: 48510424116000 | Check | 554.69 | ALYSSA | 12/30/2025 9:24:19 AM |
| HEINEMAN BETTY JOANN 99% INT HEINEMAN KEVIN 1/4% INT SMITH MELISSA HEINEMAN 1/4% & 570 BELL HILL TER | | | | | | |
| MURPHY, NC 28908-8815 | | | | | | |
| | | PAID BY UNION HOME MORTGAGE CK 0000180239 | | | | |
| | | REFUND RECIPIENT: UNION HOME MORTGAGE 6241 DON GIFT STRONGSVILLE OH 44136 | | | | |
| 52150 | 2025-24504 | RP: 551403319820000 | Check | 1162.93 | ALYSSA | 12/30/2025 12:10:00 PM |
| HELTON SHANNON R & W/ HELTON TINA W | | | | | | |
| 641 SHADY GROVE RD | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|---|-------------|---|--------------|---------|-------|------------|-------------|
| MURPHY, NC 28906-7793 | | REFUND RECIPIENT: CHEROKEE SEPTIC TANKS INC 641 SHADY GROVE RD MURPHY NC 28906 RP: 452200935997000 | Check | 100.00 | TAMMY | 1/5/2026 | 12:04:33 PM |
| 56245 | 2025-7249 | | | | | | |
| HERBST MICHAEL L & W/ HERBST SHELDON R 608 S 7TH ST APT 1 | | CHECK WAS WRITTEN \$100 TO MUCH REFUND RECIPIENT: MICHAEL HERBST 311 CEDAR ST TARKIO MO 64491 RP: 448902857158000 | Check | 45.00 | TAMMY | 1/8/2026 | 10:08:09 AM |
| | | | | | | | |
| 18657 | 2025-30518 | ** VOIDED ** | | | | | |
| HIGGS KEN MAXWELL & W/ HIGGS TERI ANN 1917 RIVER ROAD | | | | | | | |
| JACKSONVILLE, FL 32207 | | WROTE CHECK FOR WRONG AMOUNT REFUND RECIPIENT: KEN HIGGS 1917 RIVER RD JACKSONVILLE FL 32207 3903 RP: 458107690225000 | Check | 1365.31 | TAMMY | 12/9/2025 | 9:19:30 AM |
| 38031 | 2025-22083 | | | | | | |
| HUGHES SAMUEL TILDEN III & W/ HUGHES PATRICIA TERUKO 3204 HURLEY RD | | | | | | | |
| VALRICO, FL 33596 | | MORTGAGE COMPANY PAID ON 11/24 REFUND RECIPIENT: | Check | 60.05 | TAMMY | 12/12/2025 | 1:50:18 PM |
| 40139 | 2025-24773 | | | | | | |
| HUNDLEY GARRY W & W/ WHORPYLE JUDITH J 815 LONESOME PINE RD | | | | | | | |
| MURPHY, NC 28906 | | TRANSFER LETTER OVER PAYMENT REFUND RECIPIENT: GARRY HUNDLEY 815 LONESOME PINE RD MURPHY NC 28906 RP: 455410366161000 | Check | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|--|-------------|---|--------|---------|----------|------------------------|
| 90000037241 HUNTINGTON TECHNOLOGY FINANCE RYAN LLC 2285 FRANKLIN RD | 2025-15902 | PERSONAL PROPERTY | Check | 41.93 | TAMMY | 12/6/2025 10:11:04 AM |
| BLOOMFIELD HLS, MI 48302-0364 | | | | | | |
| | | REFUND RECIPIENT: | | | | |
| 53950 HYDE BRANDON | 2025-29958 | PERSONAL PROPERTY | Check | 40.00 | TAMMY | 12/23/2025 2:53:18 PM |
| 405 WEST RD | | | | | | |
| ANDREWS, NC 28901-6102 | | OVER PAID | | | | |
| | | REFUND RECIPIENT: BRANDON HYDE | | | | |
| 65545 JOHNSON MARK FRANCIS TRUSTEE | 2025-22282 | 405 WEST RD ANDREWS, NC 28901 RP: 455300343132000 | Check | 1786.52 | DELENNNA | 1/5/2026 3:07:27 PM |
| 112 DANIEL LN | | | | | | |
| OAK RIDGE, TN 37830-7136 | | | | | | |
| | | REFUND RECIPIENT: CORELOGIC | | | | |
| 52990 JOHNSON RULON DENNIS & W/ JOHNSON PEGGY L | 2025-18049 | ATTN: REFUNDS PO BOX 9202 COPPELL TX 75019 RP: 451300901076000 | Check | 1828.50 | TAMMY | 12/22/2025 10:44:01 AM |
| 1541 PRINCE RD | | | | | | |
| MURPHY, NC 28906-9428 | | OVERPAYMENT AGAIN FROM CORELOGIC | | | | |
| | | REFUND RECIPIENT: VALON MORTGAGE | | | | |
| 90000038324 JOLLY RANCHER CABIN | 2025-40988 | 14847 S 60TH ST STE A-150 PHOENIX AZ 85044 PERSONAL PROPERTY | Check | 1098.20 | TAMMY | 1/5/2026 3:03:26 PM |
| JOLLY DONALD & JOLLY TERESA | | | | | | |
| 820 15TH ST SW | | | | | | |
| NAPLES, FL 34117-3300 | | | | | | |
| | | MORTGAGE COMPANY PAID ACCT 16654 | | | | |
| 60412 JONES WARREN & W/ | 2025-39005 | REFUND RECIPIENT: DON JOLLY | | | | |
| 1852 40TH TER SW STE F NAPLES FL 34116 6028 RP: 489214324881000 | | 1852 40TH TER SW STE F | | | | |
| | | NAPLES FL 34116 6028 | | | | |
| | | Check | | 326.44 | TAMMY | 12/22/2025 3:47:45 PM |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|-------------|---|--------|----------|-----------------------|
| JONES JEANNETTE 11110 BRADNER PL | | | | | |
| PORTER RANCH, CA 91326-2331 | | | | | |
| | | REFUND RECIPIENT: JEANNETTE JONES 725 HENSON COURT MARINA CA 93933-502 RP: 469216540490000 | | | |
| 49158 | 2025-21322 | Check | 998.24 | TAMMY | 12/22/2025 4:01:20 PM |
| JONES WARREN STUART & W/ JONES JEANNETTE CAROL 11110 BRADNER PL | | | | | |
| PORTER RANCH, CA 91326-2331 | | | | | |
| | | MORTGAGE COMPANY ALREADY PAID TAXES REFUND RECIPIENT: JEANNETTE JONES 725 HENSON CT MARINA CA 93933 RP: 469300145424000 | | | |
| 53030 | 2025-4265 | Check | 35.46 | DELENNNA | 1/6/2026 8:26:34 AM |
| JUSTICE MELODIE & H/ JUSTICE BOBBY 3610 S CLARK AVE | | | | | |
| TAMPA, FL 33629-8519 | | | | | |
| | | REFUND RECIPIENT: | | | |
| 48753 | 2025-7309 | Check | 995.84 | ALYSSA | 1/6/2026 11:07:13 AM |
| KELLY JOHN S & W/ KELLY HOLLIE P 1766 YORKSHIRE LN | | | | | |
| ROCKY MOUNT, NC 27803-8947 | | | | | |
| | | REFUND RECIPIENT: JOHN S KELLY | | | |
| 5907 | 2025-14115 | Check | 757.40 | TAMMY | 12/12/2025 1:15:25 PM |
| KORSTJENS WILHELMUS L & W/ KORSTJENS VIRGINIA L 2001 NW 70 LANE | | | | | |
| MARGATE, FL 33063 | | | | | |
| | | ACCOUNT WAS ALREADY PAID IN FULL REFUND RECIPIENT: WILHELMUS KORST 2001 NW 70TH LANE POMPANO BEACH FL 33063 RP: 553300037424000 | | | |
| 49665 | 2025-28646 | Check | 59.29 | TAMMY | 12/30/2025 9:19:29 AM |
| LEATHERWOOD BOBBY | | | | | |
| 160 DEERSBROOK LN | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_26_25 THRU 1_9_2026

| NAME | BILL NUMBER | OVER PAYMENT REFUND RECIPIENT: | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|----------------------------|-------------|--|--------------|----------|---------|-----------------------|
| MURPHY, NC 28906-3743 | 2024-20839 | PERSONAL PROPERTY | Check | 22.41 | TAMMY | 12/2/2025 9:21:11 AM |
| LEE ROY DANIEL | | | | | | |
| 35 WOODS EDGE LN | | | | | | |
| MURPHY, NC 28906-8363 | 2025-24488 | BANK ATTACH MOUNTAIN CREDIT UNION REFUND RECIPIENT: | Check | 1743.89 | ALYSSA | 12/2/2025 11:29:37 AM |
| MCDONALD'S CORP 8017 | | RP: 459218422458000 | | | | |
| C/O KATE LIMA-RAPPS | | | | | | |
| PO BOX 1549 | | | | | | |
| WAYNESVILLE, NC 28786-1549 | | REFUND RECIPIENT: | | | | |
| 440200055060 | 2025-24480 | RP: 459218420474000 | Check | 10597.80 | TAMMY | 12/2/2025 11:27:51 AM |
| MCDONALD'S CORP-8017 | | | | | | |
| C/O LIMA-RAPPS KATE | | | | | | |
| PO BOX 1549 | | | | | | |
| WAYNESVILLE, NC 28786 | | ACCOUNT WAS PAID ON 9/23/25 CHECK #5302 REFUND RECIPIENT: | | | | |
| 43568 | 2025-16217 | RP: 556810374016000 | Check | 655.52 | DELENNA | 1/5/2026 11:24:29 AM |
| MOGHEE MARK S | | | | | | |
| 1212 STEWART RD | | | | | | |
| ANDREWS, NC 28901 | | REFUND RECIPIENT: | | | | |
| 1001300 | 2025-5907 | RP: 551202793647000 | Check | 3171.44 | TAMMY | 12/9/2025 2:40:28 PM |
| MCNALLY RAYMOND R & W/ | | | | | | |
| MCNALLY RUTH S | | | | | | |
| 830 PEACHTREE HILLS ROAD | | | | | | |
| MURPHY, NC 28906 | | ACCT WAS ALREADY PAID BY MORTGAGE COMPANY ON 11/24 | | | | |
| | | REFUND RECIPIENT: ALLEGANT REVERSE SERVICE LLC | | | | |
| | | NATIONAL ESCROW TRUST ACCOUNT | | | | |
| | | 905 HIGHLAND POINTE DR STE 160 | | | | |
| | | ROSEVILLE CA 95678 | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | RP | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|--|-------------|---------------------|--------------|----------|--------------|------------|-------------|
| 48931 MGHI INTERESTS LLC | 2025-39982 | RP: 447900881776000 | Check | 3.98 | DELENNNA | 12/22/2025 | 4:05:10 PM |
| 212 E CROSSTIMBERS ST STE 130 | | | | | | | |
| HOUSTON, TX 77022-4409 | | | | | | | |
| REFUND RECIPIENT: | | | | | | | |
| 38084 MHP MURPHY LLC | 2025-30373 | RP: 552201451681000 | Check | 2561.43 | TAMMY | 11/28/2025 | 10:17:16 AM |
| 3500 PIEDMONT RD NE STE 330 | | | | | | | |
| ATLANTA, GA 30305-1503 | | | | | | | |
| ACCOUNT WAS ALREADY PAID ONLINE | | | | | | | |
| REFUND RECIPIENT: MHP MURPHY LLC | | | | | | | |
| 950 HARBINS RD NW | | | | | | | |
| SUITE 111 | | | | | | | |
| LILBURN GA 30047 | | | | | | | |
| 62146 MILLER JOSEPH & W/ | 2025-30397 | RP: 462400413716000 | Check | 1,298.24 | ALYSSA | 12/22/2025 | 4:31:27 PM |
| MILLER BREANNA | | | | | | | |
| 401 LIBERTY LN | | | | | | | |
| MURPHY, NC 28906-1891 | | | | | | | |
| PAID BY CORELOGIC CK 30196954 | | | | | | | |
| REFUND RECIPIENT: CORELOGIC | | | | | | | |
| 3001 HACKBERRY ROAD | | | | | | | |
| IRVING TX 75063 | | | | | | | |
| 50089 MILLSAPS BUDDY LEWIS | 2024-23927 | RP: 552300009528000 | Web | 20.15 | InvoiceCloud | 12/6/2025 | 9:52:53 PM |
| PHILLIPS MISTY | | | | | | | |
| 2613 NC HIGHWAY 141 | | | | | | | |
| MARBLE, NC 28905-8312 | | | | | | | |
| REFUND RECIPIENT: | | | | | | | |
| 4402000089537 MUNDY RANDY W JR & W/ ROBERTA | 2025-12382 | RP: 459215731518000 | Check | 71.37 | TAMMY | 12/8/2025 | 1:50:41 PM |
| GARRETT JAMES P 1/2 INT | | | | | | | |
| 14120 W US 84 | | | | | | | |
| MURPHY, NC 28906 | | | | | | | |
| REFUND RECIPIENT: TERAMORE DEVELOPMENT LLC | | | | | | | |
| PO BOX 6460 | | | | | | | |
| THOMASVILLE GA 31758 6460 | | | | | | | |
| 22657 NATIVE INVESTMENT CORP 25% INT | 2025-24519 | RP: 466400348001000 | Check | 401.40 | TAMMY | 1/5/2026 | 10:04:24 AM |

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CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---------------------------------|-------------|---|--------|---------|-------------------------------|
| SAMUELS SCOTT A & W/ ROBIN 75% | | | | | |
| 121679TH ST S | | | | | |
| ST PETERSBURG, FL 33707-2719 | | ALL 3 ACCOUNTS HAVE ALREADY BEEN PAID | | | |
| | | REFUND RECIPIENT: | | | |
| 23116 | 2025-21142 | PERSONAL PROPERTY | EFT | 73.07 | HUGO 12/17/2025 8:53:23 AM |
| NEWTON SUSAN | | | | | |
| 200 CB NEWTON RD | | | | | |
| MARBLE, NC 28905 | | NC DEBT SETOFF | | | |
| | | REFUND RECIPIENT: APPLY REFUND AS | | | |
| | | PREPAYMENT PER SUSAN NEWTON | | | |
| 15079 | 2025-14086 | RP: 452600342422000 | EFT | 1837.99 | CORELOGIC 1/2/2026 2:05:50 PM |
| NIKAS JOHN G & W/ | | | | | |
| NIKAS DEBORA A | | | | | |
| 3320 SHULER'S CREEK RD | | | | | |
| MURPHY, NC 28906 | | REFUND RECIPIENT: CORELOGIC CENTRALIZED | | | |
| | | REFUND | | | |
| | | PO BOX 9202 | | | |
| | | COPPELL, TX 75019-9206 | | | |
| 52528 | 2025-35712 | RP: 555503318599000 | Check | 1053.91 | ALYSSA 12/17/2025 14:34:45 PM |
| OFFERMAN CAROL ANN | | | | | |
| 248 HILLSIDE LN | | | | | |
| ANDREWS, NC 28901-7482 | | REFUND RECIPIENT: CAROL ANN OFFERMAN | | | |
| | | 248 HILLSIDE LN | | | |
| | | ANDREWS NC 28901 | | | |
| 63233 | 2025-1664 | RP: 452200158084000 | Check | 731.69 | TAMMY 12/3/2025 3:12:01 PM |
| OLSEN COYLE & W/ | | | | | |
| OLSEN DANIELLE | | | | | |
| 423 PACK MOUNTAIN RD | | | | | |
| MURPHY, NC 28906-9801 | | ACCOUNT WAS ALREADY PAID IN 11/24 BY | | | |
| | | MORTGAGE COMPANY | | | |
| | | REFUND RECIPIENT: ROCKET CLOSE LLC- NC | | | |
| | | 882 WOODWARD AVE | | | |
| | | DETROIT MI 48228 | | | |
| 55281 | 2025-32272 | RP: 551300795989000 | Check | 31.14 | ALYSSA 12/9/2025 2:37:46 PM |
| PAIGE TIMOTHY G TRUSTEE 50% INT | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|--|-------------|--|---------|--------|-----------------------|
| PAIGE WENDY W TRUSTEE 50% INT 200 KNOB HILL RD | | | | | |
| MARBLE, NC 28905-5525 | | | | | |
| | | REFUND RECIPIENT: REV TIM AND SHERRY TAYLOR 2271 MONTAGUE AVE EXT GREENWOOD SC 29549 RP: 5513000/73435000 | | | |
| 4400000059890 | 2025-30531 | Check | 485.00 | TAMMY | 11/26/2025 9:04:52 AM |
| PALMER DIXIE L/E PALMER DERRICK 1077 WELLS RD | | | | | |
| MARBLE, NC 28905 | | | | | |
| | | ACCT # 27246 WAS PAID BY THE MORTGAGE COMPANY | | | |
| | | REFUND RECIPIENT: | | | |
| 57638 | 2024-26344 | Check | 58.22 | TAMMY | 12/9/2025 2:21:07 PM |
| PALMER JUANITA RAYE | | | | | |
| 796 CLIFF RAPER RD | | | | | |
| MURPHY, NC 28906-1836 | | | | | |
| | | BANK ATTACHMENT PNC BANK | | | |
| | | REFUND RECIPIENT: | | | |
| 58000 | 2025-23290 | Check | 1074.09 | ALYSSA | 12/23/2025 9:06:49 AM |
| PERKINS DWAYNE | | | | | |
| 15 ZOE HILL DR | | | | | |
| MURPHY, NC 28906-2790 | | | | | |
| | | PAID BY PENNYMAC LOAN SERVICES LLC CORELOGIC INC | | | |
| | | REFUND RECIPIENT: PENNYMAC LOAN SERVICES LLC 3001 HUCKLEBERRY ROAD IRVING TX 75083 | | | |
| 63229 | 2025-39475 | Check | 1524.09 | ALYSSA | 12/3/2025 3:12:05 PM |
| PIDDINGTON PATRICK JON & W/ Cadena Loren 862 ORMEWOOD AVE SE | | | | | |
| ATLANTA, GA 30316-2435 | | | | | |
| | | PAID BY ROCKET CLOSE LLC CK 823368 | | | |
| | | REFUND RECIPIENT: ROCKET CLOSE LLC 652 WOODWARD AVE DETROIT MI 48226 | | | |
| 49823 | 2025-27577 | Check | 1742.00 | ALYSSA | 12/18/2025 3:01:16 PM |
| PINEAPPLE FIELDS LLC | | | | | |
| 889 PATHVIEW CT | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|--|-------------|--|---------|-----------|------------|-------------|
| DACULA, GA 30019-7849 | | | | | | |
| | | REFUND RECIPIENT: OSCAR TORRES LUZ TORRES 7387 THATCHER AVE LANTANA FL 33462 RP: 555400993884000 | | | | |
| 51604 | 2024-28719 | Check | 2141.87 | ALYSSA | 12/5/2025 | 11:08:32 AM |
| RAXTER DILLIE HUGH & W/ RAXTER KAY JOHNSON 4031 FAUNSDALE DR | | | | | | |
| MONTGOMERY, AL 36109-2424 | | BA WELLS FARGO CK 0003060553 REFUND RECIPIENT: | | | | |
| 44307 | 2025-9815 | Check | 110.62 | DELENNA | 12/10/2025 | 3:11:54 PM |
| ROSENBERGER GREGORY & W/ ROSENBERGER GINGER 81 RIVERSTONE RUN | | | | | | |
| MARBLE, NC 28905-8893 | | CHARLES MCHAN TRUST CK 19805 REFUND RECIPIENT: REFUND TO PROPERTY OWNER | | | | |
| 64769 | 2025-9577 | EFT | 1991.54 | CORELOGIC | 1/2/2026 | 2:05:50 PM |
| SCHWARTZ KRYSTAL MARIE | | | | | | |
| 21804 US 19 | | | | | | |
| ANDREWS, NC 28901-7115 | | REFUND RECIPIENT: CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL, TX 75019-9208 | | | | |
| 27798 | 2025-14368 | Check | 22.11 | ALYSSA | 12/9/2025 | 1:40:34 PM |
| SHARMAN MICHAEL ALAN & W/ SHARMAN CYNTHIA ANN 2000 WESTWOOD CIRCLE | | | | | | |
| KISSIMMEE, FL 34746 | | | | | | |
| | | REFUND RECIPIENT: | | | | |
| 46520 | 2025-38719 | Check | 799.07 | TAMMY | 1/7/2026 | 8:46:25 AM |
| SHARP TONY ALLEN & W/ SHARP KESHA SHAUTE PO BOX 287 | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | ACCOUNT ALREADY PAID BY TAXPAYER -REFUND MORTGAGE COMPANY | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|--|-------------|--|--------------|---------|-----------|-----------------------|
| MARBLE, NC 28905-0287 | | REFUND RECIPIENT: CORELOGIC TAX SERVICES 3001 HACKBERRY RD 3001 HACKBERRY RD IRVING TX 75063 0156 | | | | |
| 58923 | 2025-539 | RP: 55101165714000 | Check | 1453.16 | TAMMY | 12/30/2025 9:23:40 AM |
| SHOHAM MARY ANNA & H/ SHOHAM GREGORY MARK 440 BEAVER RIDGE TRL | | | | | | |
| MURPHY, NC 28906-7823 | | ACCOUNT IS ALREADY PAID IN FULL REFUND RECIPIENT: UNIONHOME MORTGAGE 8241 DOW DR STRONGSVILLE OH 44138 1781 | | | | |
| 37683 | 2025-13283 | RP: 453200789123000 | Check | 190.35 | HUGO | 1/9/2026 12:42:15 PM |
| SULLIVAN DANIEL E & W/ SULLIVAN WANDA B 489 CIDER PARK DR | | | | | | |
| BOILING SPRGS, SC 29316-6814 | | REFUND RECIPIENT: | | | | |
| 5800530014230 | 2025-11496 | RP: 458100845173000 | Check | 2.10 | DELENNNA | 12/30/2025 1:10:54 PM |
| SURLES EVELYN | | | | | | |
| 9712 64TH AVE E | | | | | | |
| BRADENTON, FL 34202-9358 | | REFUND RECIPIENT: | | | | |
| 48655 | 2025-12878 | RP: 459100847417000 | Check | 5.29 | DELENNNA | 12/30/2025 1:11:54 PM |
| SURLES EVELYN V | | | | | | |
| 9712 64TH AVE E | | | | | | |
| BRADENTON, FL 34202-9358 | | REFUND RECIPIENT: | | | | |
| 51749 | 2025-28808 | RP: 467010463939000 | EFT | 1867.51 | CORELOGIC | 1/2/2026 2:05:50 PM |
| TAYLOR BILLIE STALCUP PO BOX 184 | | | | | | |
| MURPHY, NC 28906-0184 | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | REFUND RECIPIENT | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|--|-------------|--|--------------|---------|----------|------------|------------|
| | | REFUND RECIPIENT: CORELOGIC CENTRALIZED REFUNDS PO BOX 9202 COPPELL, TX 75019-9208 | | | | | |
| 64159 TAYLOR TIMOTHY MARK & W/ TAYLOR PAMELA DENISE 70 DOE FIELDS TRL | 2025-3912 | RP: 458100316045000 | Check | 1418.65 | TAMMY | 12/2/2025 | 3:46:03 PM |
| MURPHY, NC 28906-2485 | | ACCOUNT ALREADY PAID BY MORTGAGE COMPANY REFUND RECIPIENT: FREEDOM FIRST TITLE LLC 1000 GERMAN TOWN PIKE SUITE J-1 PLYMOUTH MEETING PA 19462 | | | | | |
| 6910 TILLMAN ROGER & W/ ROBINSON JAN 7330 NECTAR LANE | 2025-11575 | RP: 447900964288000 | Check | 532.14 | ALYSSA | 12/9/2025 | 9:38:28 AM |
| KEYSTONE HEIGHTS, FL 32656 | | REFUND RECIPIENT: | | | | | |
| 120000037083 TOWERCOM IV-B, LLC ATTN: BRYCE TAYLOR 241 ATLANTIC BLVD STE 201 NEPTUNE BEACH, FL 32266-5282 | 2025-200096 | PERSONAL PROPERTY | Check | 1080.25 | DELENNNA | 12/30/2025 | 8:11:24 AM |
| 30639 TURPIN DAVID MICHAEL | 2025-38352 | RP: 459100197350000 | Check | 60.00 | TAMMY | 1/7/2026 | 8:37:43 AM |
| 409 TIM'S WAY | | OVER PAID REFUND RECIPIENT: | | | | | |
| MURPHY, NC 28906 | | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | RP# | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|--|-------------|--|--------------|---------|--------|------------|-------------|
| 39515 VAN HORN PATRICIA L | 2025-488 | RP: 458208985456000 | Check | 451.07 | TAMMY | 1/6/2026 | 11:15:28 AM |
| 950 HWY 64 WEST MURPHY, NC 28906 | | ACCOUNT IS ALREADY PAID IN FULL. REFUND RECIPIENT: | | | | | |
| 202350287300 VOVELL SHERYL STAFFORD | 2023-502873 | PERSONAL PROPERTY | Check | 50.11 | TAMMY | 11/25/2025 | 10:22:36 AM |
| 2498 MISSION RD MURPHY, NC 28906-6472 | | BANK ATTACHMENT FIRST CITIZENS ACCT ALREADY PD REFUND RECIPIENT: | | | | | |
| 202350246800 WELLER JAMES CHARLES | 2023-502468 | PERSONAL PROPERTY | Check | 68.37 | TAMMY | 12/2/2025 | 3:28:36 PM |
| 560 SHOAL CREEK RD MURPHY, NC 28906 | | BANK ATTACH TRUST REFUND RECIPIENT: | | | | | |
| 54656 WERNER WALTER G HAMBY JACOB B 3365 CANDY MOUNTAIN RD | 2025-37403 | RP: 45440052423900 | Check | 273.97 | TAMMY | 12/30/2025 | 4:18:33 PM |
| MURPHY, NC 28906-9413 770080082619 WEST TIMOTHY LEE & W/ WEST ANGELA C PO BOX 1564 | 2024-57280 | ACCOUNT WAS ALREADY PAID IN FULL. REFUND RECIPIENT: KELLY WERNER 3365 CANDY MOUNTAIN RD MURPHY NC 28906 | Check | 1447.45 | ALYSSA | 12/5/2025 | 11:21:04 AM |
| ANDREWS, NC 28901 202350353100 WHALEY HEIDI BROOKE | 2023-603631 | BA SECU CK 192471 REFUND RECIPIENT: PERSONAL PROPERTY | Check | 229.55 | ALYSSA | 11/26/2025 | 10:22:33 AM |
| 15 FORT BUTLER ST | | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

| NAME | BILL NUMBER | REFUND AMOUNT | PAYMENT TYPE | AMOUNT | OPER | DATE | TIME |
|------------------------------|-------------|-----------------------|---|--------|--------|----------|------------------------|
| MURPHY, NC 28906 | | 84,202.59 | REFUND RECIPIENT: | | | | |
| | | 84,202.59 (Count: 97) | | | | | |
| | | | BA FIRST CITIZENS CK 0773157 | | | | |
| | | | REFUND RECIPIENT: | | | | |
| 56590 | 2025-26089 | 3,320.44 | RP: 459300875508000 | Check | 37.23 | DELENNNA | 12/31/2025 11:46:12 AM |
| WOOLLEN MARY MILDRED | | | | | | | |
| 293 PINE FOREST DR | | | | | | | |
| LAWRENCEVILLE, GA 30046-6031 | | | | | | | |
| | | | REFUND RECIPIENT: NATIONSTAR MORTGAGE LLC | | | | |
| | | | CORELOGIC INC | | | | |
| | | | 3001 HACKBERRY DR | | | | |
| | | | IRVING TX 75063 | | | | |
| 56590 | 2025-26081 | 106.35 | RP: 459300877312000 | Check | 106.35 | DELENNNA | 12/31/2025 11:47:23 AM |
| WOOLLEN MARY MILDRED | | | | | | | |
| 293 PINE FOREST DR | | | | | | | |
| LAWRENCEVILLE, GA 30046-6031 | | | | | | | |
| | | | REFUND RECIPIENT: NATIONSTAR MORTGAGE LLC | | | | |
| | | | CORELOGIC INC | | | | |
| | | | 3001 HACKBERRY DR | | | | |
| | | | IRVING TX 75063 | | | | |
| 59474 | 2025-11098 | 80.50 | RP: 652204941116000 | Check | 80.50 | ALYSSA | 12/9/2025 9:38:21 AM |
| YONCE DAVID BRUCE & W/ | | | | | | | |
| YONCE JANICE S | | | | | | | |
| 700 LUNSFORD RD | | | | | | | |
| MURPHY, NC 28906-3767 | | | | | | | |
| | | | REFUND RECIPIENT: | | | | |
| TOTAL REFUNDS PRINTED: | 84,202.59 | (Count: 97) | | | | | |
| TOTAL VOID REFUNDS: | -3,320.44 | (Count: 3) | | | | | |
| TOTAL: | 80,882.15 | | | | | | |

RUN DATE: 1/12/2026 11:58 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 11_25_25 THRU 1_9_2026

VOIDED REFUND AMOUNTS OF REFUNDS NOT IN 11/25/2025 - 1/9/2026

| NAME | BILL NUMBER | AMOUNT | OPER | PAYMENT TYPE | DATE TIME | REFUND DATE |
|------|-------------|--------|------|--------------|-----------|-------------|
|------|-------------|--------|------|--------------|-----------|-------------|

TOTAL VOID REFUNDS:



North Carolina Vehicle Tax System

Pending Refund Report

| Payee Name | Primary Owner | Secondary Owner | Address 1 | Address 3 | Transaction # | Refund Reason | Tax Jurisdiction | Levy Type | Change | Interest Change | Total Change |
|---------------------------|---------------------------|------------------------------|---------------------|-------------------|---------------|--------------------|------------------|-----------|------------------------|----------------------|------------------------------------|
| ADAIR, ROCHELLA HESTER | ADAIR, ROCHELLA HESTER | | 254 DEER PASTURE LN | MURPHY, NC 28906 | 238594596 | Vehicle Sold | C ADVL FR56ADVL | TAX | (\$6.86) (\$0.55) | \$0.00 \$0.00 | (\$6.86) (\$0.55) \$2.41 |
| ADAMSON, KRISTIAN LEANN | ADAMSON, KRISTIAN LEANN | | 48 BIRCH MEADOW LN | MARBLE, NC 28985 | 238903292 | Vehicle Totalled | C ADVL FR45ADVL | TAX | (\$22.37) (\$3.30) | (\$1.11) (\$0.17) | (\$23.48) (\$3.47) \$26.95 |
| BROWNBACK, THOMAS RICHARD | BROWNBACK, THOMAS RICHARD | MARGARET MOORE | 4 ROSEWOOD C | MURPHY, NC 28906 | 239260324 | Vehicle Sold | C ADVL FR44ADVL | TAX | (\$38.58) (\$6.26) | \$0.00 \$0.00 | (\$38.58) (\$6.26) \$44.84 |
| CLAYTON, ROBERT JAMES | CLAYTON, ROBERT JAMES | | 988 LANCE RD | MURPHY, NC 28906 | 238307656 | Vehicle Sold | C ADVL FR56ADVL | TAX | (\$35.52) (\$6.28) | \$0.00 \$0.00 | (\$35.52) (\$6.28) \$3.80 |
| CLAYTON, ROBERT JAMES | CLAYTON, ROBERT JAMES | | 988 LANCE RD | MURPHY, NC 28906 | 238307660 | Vehicle Sold | C ADVL FR56ADVL | TAX | (\$28.75) (\$2.31) | \$0.00 \$0.00 | (\$28.75) (\$2.31) \$31.06 |
| DOOLY, PHILIP STEPHENS | DOOLY, PHILIP STEPHENS | | 176 PINE GROVE DR | ANDREWS, NC 28901 | 238903050 | Vehicle Sold | C ADVL FR86ADVL | TAX | (\$28.82) (\$2.55) | \$0.00 \$0.00 | (\$28.82) (\$2.55) \$31.37 |
| GARDNER, COREY SCOTT | GARDNER, COREY SCOTT | | 2694 W LAKESHORE DR | LANDRUM, SC 29356 | 238767734 | Reg . Out of state | C ADVL FR86ADVL | TAX | (\$87.70) (\$7.76) | \$0.00 \$0.00 | (\$87.70) (\$7.76) \$95.46 |
| HAYN, DIANE CARON | HAYN, DIANE CARON | | 49 PIN OAK RDG | MURPHY, NC 28906 | 238306914 | Vehicle Sold | C ADVL FR44ADVL | TAX | (\$22.45) (\$3.64) | \$0.00 \$0.00 | (\$22.45) (\$3.64) \$26.09 |
| HEIGIS, CLINTON MIKELL | HEIGIS, CLINTON MIKELL | | 200 PINNACLE LN | MURPHY, NC 28906 | 238594798 | Vehicle Sold | C ADVL FR46ADVL | TAX | (\$125.11) (\$6.97) | \$0.00 \$0.00 | (\$125.11) (\$6.97) \$132.08 |
| CLINTON MIKELL JR | CLINTON MIKELL JR | | 200 PINNACLE LN | MURPHY, NC 28906 | 119297396 | Vehicle Sold | C ADVL FR46ADVL | TAX | (\$21.12) | \$0.00 | (\$21.12) \$2.42 |
| HEINBUCH, HENRY ALLEN JR | HEINBUCH, HENRY ALLEN JR | HEINBUCH, SUE LOWER | 283 MOUNTAIN DR | MURPHY, NC 28906 | 239582996 | Mileage | C ADVL FR46ADVL | TAX | (\$16.62) (\$8.93) | \$0.00 \$0.00 | (\$16.62) (\$8.93) \$27.55 |
| HEINBUCH, SUE LOWER | HEINBUCH, SUE LOWER | HEINBUCH, HENRY ALLEN JR | 283 MOUNTAIN DR | MURPHY, NC 28906 | 239583042 | Mileage | C ADVL FR46ADVL | TAX | (\$15.28) (\$8.85) | \$0.00 \$0.00 | (\$15.28) (\$8.85) \$16.13 |
| HUGHES, JEFF WAYNE | HUGHES, JEFF WAYNE | | 225 FERN WAY | MURPHY, NC 28906 | 238913258 | Vehicle Sold | C ADVL FR56ADVL | TAX | (\$53.77) (\$4.14) | \$0.00 \$0.00 | (\$53.77) (\$4.14) \$57.91 |
| JOHNSTON, MAYRA | JOHNSTON, MAYRA | JOHNSTON, GEORGE RAYMOND III | 70 CLIFTON LN | MURPHY, NC 28906 | 238913252 | Vehicle Sold | C ADVL FR45ADVL | TAX | (\$32.28) (\$4.76) | \$0.00 \$0.00 | (\$32.28) (\$4.76) \$37.04 |

| | | | | | | | | | | |
|----------------------------------|----------------------------------|----------------|-----------------------|-----------------------|-----------------------|-----------------------|--------|------------|-----------|------------|
| KISS, ROBERT | KISS, ROBERT | 1505 CEDAR | HIAWASSEE, GA | 238585644 | Reg . Out of state | C ADVL | TAX | (\$327.27) | (\$16.36) | (\$343.63) |
| KEVIN | KEVIN | VIE LN | 30546 | | | FR70ADVL | TAX | (\$34.34) | (\$1.72) | (\$36.06) |
| LANDS, TONIA | LANDS, TONIA | LANDS, TOMMY | 45 GILES | ANDREWS, NC | 238594580 | Adjustment | C ADVL | (\$28.89) | \$0.00 | (\$28.89) |
| LUTHER | LUTHER | LEE | LUTHER LN | 28981 | | FR88ADVL | TAX | (\$2.56) | \$0.00 | (\$2.56) |
| MAY, JANET | MAY, JANET | LOUISE | 61 GRANITE | MURPHY, NC | 239042220 | Vehicle Sold | C ADVL | (\$97.45) | \$0.00 | (\$97.45) |
| LOUISE | | COVE LN | 28906 | | | FR45ADVL | TAX | (\$14.37) | \$0.00 | (\$14.37) |
| MITOLA, DANIEL | MITOLA, DANIEL | MITOLA, DANA | 30 MOUNTAIN | MURPHY, NC | 238784188 | Vehicle Sold | C ADVL | (\$46.84) | \$0.00 | (\$46.84) |
| WILLIAM | WILLIAM | DENISE | OVERLOOK DR | 28906 | | FR46ADVL | TAX | (\$2.61) | \$0.00 | (\$2.61) |
| MURPHY, THOMAS | MURPHY, THOMAS | MURPHY, BROOKE | 1113 | MURPHY, NC | 238594564 | Vehicle Totaled | C ADVL | (\$198.32) | \$0.00 | (\$198.32) |
| WILLIAM | WILLIAM | DARLENE | BRASSTOWN RD | 28906 | | FR46ADVL | TAX | (\$18.61) | \$0.00 | (\$18.61) |
| NEWLAND- GRIFFITH, PATRICIA ANNE | NEWLAND- GRIFFITH, PATRICIA ANNE | | 2850 CAMP CREEK RD | MURPHY, NC | 238585816 | Vehicle Sold | C ADVL | (\$10.96) | \$0.00 | (\$10.96) |
| | | | 28906 | | | FR70ADVL | TAX | (\$1.70) | \$0.00 | (\$1.70) |
| PALMER, BILLY | PALMER, BILLY | | 516 TARHEEL WEST DR | MURPHY, NC | 238977540 | Vehicle Sold | C ADVL | (\$12.24) | \$0.00 | (\$12.24) |
| RAY | RAY | | 28906 | | | FR44ADVL | TAX | (\$1.99) | \$0.00 | (\$1.99) |
| PATTERSON, JAMES WILLIAM | PATTERSON, JAMES WILLIAM | JAMES WILLIAM | 1402 BLUFF RD | MARBLE, NC | 239583086 | Tag Surrender | C ADVL | (\$89.67) | \$0.00 | (\$89.67) |
| | | | 28905 | | | FR88ADVL | TAX | (\$7.94) | \$0.00 | (\$7.94) |
| PELTON, DAVID | PELTON, DAVID | JEROME | 360 WINDING CREEK RD | MURPHY, NC | 238206012 | Vehicle Sold | C ADVL | (\$5.58) | \$0.00 | (\$5.58) |
| JEROME | | | 28906 | | | FR38ADVL | TAX | (\$8.82) | \$0.00 | (\$8.82) |
| PRINCE, MATTHEW | PRINCE, MATTHEW | MICHAEL | PO BOX 231 | MARBLE, NC | 239582802 | Vehicle Sold | C ADVL | (\$4.47) | \$0.00 | (\$4.47) |
| MICHAEL | | | 28905 | | | FR80ADVL | TAX | (\$8.39) | \$0.00 | (\$8.39) |
| QUIMBY, RITA | QUIMBY, RITA | QUIMBY, BRIAN | 2450 AMNESTY DR | NORTH PORT, FL | 238205882 | Reg . Out of state | C ADVL | (\$117.82) | \$0.00 | (\$117.82) |
| PRATT | PRATT | CUSTER | 34288 | | | FR56ADVL | TAX | (\$9.46) | \$0.00 | (\$9.46) |
| ROPER, MATTHEW JOHN | ROPER, MATTHEW JOHN | | 49 HUTCHINS HOLW | MARBLE, NC | 239582708 | Vehicle Sold | C ADVL | (\$9.79) | \$0.00 | (\$9.79) |
| | | | 28905 | | | FR88ADVL | TAX | (\$8.87) | \$0.00 | (\$8.87) |
| SILVERMAN, NATHAN LEE | SILVERMAN, NATHAN LEE | | 72 SQUIRREL HWY | MURPHY, NC | 238206238 | Vehicle Totaled | C ADVL | (\$62.55) | \$0.00 | (\$62.55) |
| | | | 28906 | | | FR46ADVL | TAX | (\$3.48) | \$0.00 | (\$3.48) |
| SONNENBERG, WILLIAM | SONNENBERG, WILLIAM | HAROLD | 218 JOHN LAUREL DR | MURPHY, NC | 239841954 | Vehicle Sold | C ADVL | (\$261.03) | \$0.00 | (\$261.03) |
| HAROLD | | | 28906 | | | FR70ADVL | TAX | (\$48.65) | \$0.00 | (\$48.65) |
| STEWART, BARBARA RUTH | STEWART, BARBARA RUTH | | 10074 W US HIGHWAY 64 | MURPHY, NC | 239454460 | Vehicle Sold | C ADVL | (\$7.99) | \$0.00 | (\$7.99) |
| | | | 28906 | | | FR58ADVL | TAX | (\$8.61) | \$0.00 | (\$8.61) |
| THILO, JEFFERY DUANE | THILO, JEFFERY DUANE | | 142 TILSON RD | MURPHY, NC | 239041982 | Vehicle Sold | C ADVL | (\$7.56) | \$0.00 | (\$7.56) |
| | | | 28906 | | | FR55ADVL | TAX | (\$8.67) | \$0.00 | (\$8.67) |
| VENTURA, KEVIN JOHN | VENTURA, KEVIN JOHN | | 39 DALEWOOD DR | BLAIRSVILLE, GA 30512 | 239104704 | Reg . Out of state | C ADVL | (\$135.51) | \$0.00 | (\$135.51) |
| | | | 28906 | | | FR70ADVL | TAX | (\$14.22) | \$0.00 | (\$14.22) |
| | | | | | | | | | | \$149.73 |

| | | | | | | | | | | |
|------------------------|------------------------|--------------------|--------------------------|-----------|-----------------------|-------------------|------------|-------------------------|------------------|----------------------------------|
| VENTURA, KEVIN JOHN | VENTURA, KEVIN JOHN | 39 DALEWOOD DR | BLAIRSVILLE, GA 30512 | 239104786 | Reg . Out of state | C ADVL FR78ADV | TAX TAX | (\$173.90) (\$18.25) | \$0.00 \$0.00 | \$0.00 (\$18.25) |
| WILSON, KELLY FLOYD | WILSON, KELLY FLOYD | 1442 HILLTOP RD | MURPHY, NC 28996 | 239454484 | Tag Surrender | C ADVL FR58ADV | TAX TAX | (\$7.14) (\$0.55) | \$0.00 \$0.00 | \$192.15 (\$7.14) (\$0.55) |
| Refund | | | | | | | | | | |
| Refund Total | | | | | | | | | | |
| \$7.69 \$2310.96 | | | | | | | | | | |

Maria Hass

From: Maria Hass
Sent: Tuesday, December 16, 2025 9:29 AM
To: Commissioner Ben Adams; Commissioner Cal Stiles (Personal Email)
(cal.stiles@cherokeecounty-nc.gov); Commissioner Eichenbaum; Chairman Alan Bryant;
Commissioner Mark Stiles
Cc: Randy Wiggins
Subject: FW: Information for Regional Board appointment unencrypt

Shelly has asked me to reach out to you all again (see her email below). Since the position is statutorily required, we really need one of you to serve. You can attend meeting virtually. Cal cannot serve because he serves on the RPO, and Ben serves on the Board of Health, so if one of you will be willing to serve, I will get this on the January 20th agenda for appointment. Please let me know something as soon as possible.

Thanks!

Maria

From: Shelly Foreman
Sent: Wednesday, March 19, 2025 11:20 AM
To: Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>; Maria Hass <maria.hass@cherokeecounty-nc.gov>
Subject: FW: Information for Regional Board appointment unencrypt

Information and 2025 Regional Board meeting schedule. All meetings are hybrid **with a virtual option**, and in person at the Council of Govt office in Sylva. S

Regional Boards

Vaya's four Regional Boards collectively meet the statutory requirement for a County Commissioner Advisory Board pursuant to N.C.G.S. § 122C-118.2. Regional Boards serve as key avenues for county representatives to share their knowledge about the needs of their local communities. Regional Boards will discuss and prioritize local service gaps and needs to drive community reinvestment by Vaya within available resources.

To ensure fair and diverse community representation on the Board, the Boards of County Commissioners for each county within each community region are responsible for appointing up to two individuals to serve on the Regional Board, one of whom must be an elected county commissioner and one of whom may be either a county commissioner, former county commissioner, county manager, Department of Social Services director, public health director, or law enforcement representative.

Randy Wiggins

From: Doug Hutchins <doug.hutchins@southeasternlandco.com>
Sent: Thursday, December 11, 2025 4:14 PM
To: Randy Wiggins
Subject: Important Duke Energy Upgrade and Easement Finalization - Cherokee County
Attachments: Updated51847321ROWVisual(2)1763046402826.pdf, 1. CHEROKEE ESMT.pdf

CAUTION: External Sender

This email originated from outside of Cherokee County Government. Please do not open links or attachments or respond to requests for information unless you recognize the sender and know the content is safe.

Forward suspicious emails to phishing@cherokeecounty-nc.gov

Hi Randy,

Thank you for your time today!

As we discussed, Duke Energy is planning a critical upgrade along Fairview Road that will directly affect the County Landfill property. This upgrade is part of Duke Energy's commitment to enhancing the electrical grid, which will result in increased reliability, greater efficiency, and reduced outage times for the surrounding community.

The proposed upgrade represents a significant improvement in service quality, ensuring that your property and the area at large benefit from a more robust and resilient power supply.

To move forward with this valuable upgrade, we need to finalize the standard utility easement, which will provide Duke Energy with the necessary permission to proceed. This is a crucial step in delivering these benefits.

I have included a map of the proposed upgrade and easement document for your reference. Please review the materials, and don't hesitate to reach out if you have any questions or need further clarification.

Thank you for your attention to this matter. I look forward to speaking with you soon and completing this important step.

Best regards,
Doug

Doug Hutchins | Senior Land Representative
Land Services Distribution Major Projects
NC Real Estate Broker - NC Notary Public
Mobile: 828.552.1095
www.duke-energy.com
www.southeasternlandco.com

WO 51847321 - ROW Relocation Proposal

5610 FAIRVIEW RD, MARBLE, NC 28901
CHEROKEE COUNTY, NC

SCOPE: INSTALL NEW POLE LINE ALONG THE SOUTHERN EDGE OF THE CAPPED CHEROKEE COUNTY LANDFILL TO REPLACE LINE THAT HAS POOR RELIABILITY ON THE SOUTH SIDE OF FAIRVIEW RD.

LEGEND

| |
|----------------------------|
| EXISTING OH PRI CONDUCTOR |
| EXISTING POLE |
| EXISTING ANCHOR / SPAN GUY |
| EXISTING OH SEC LINE |
| EXISTING UG SEC LINE |
| OH PRI RECON/REPLACE |
| REPLACE POLE |
| PROPOSED OH PRI CONDUCTOR |
| PROPOSED POLE |
| PROPOSED ANCHOR W/ GUY |
| LEAD LENGTHS |
| PROPOSED UG PRI CONDUCTOR |
| PROPOSED SURFACE ENCLOSURE |
| PROPOSED OH SEC LINE |
| PROPOSED UG SEC LINE |
| REMOVE OH CONDUCTOR |
| DECOMMISSION POLE |
| REMOVE ANCHOR |
| TREE TRIMMING/ REMOVAL |

