

**Cherokee County Department of Social Services**

**Board of Directors**

**MEETING MINUTES**

**May 24, 2022**

**I. Call to Order**

The regular meeting of the Cherokee County Department of Social Services was duly called and held on May 24, 2022, at 6:31 P.M., at 6:30 P.M., at 4800 West Highway 64, Murphy, N.C. 28906.

**II. Pledge of Allegiance**

**Present were:**

Dan Eichenbaum, Chair

Randy Phillips, Member

Jan Griggs, Member

Gary Westmoreland, Member

Cal Stiles, Member

**Staff present were:**

Amanda Tanner-McGee, DSS Director

Andria Duncan, DSS Attorney

Amanda Rhodes, Clerk to the Board

Mr. Eichenbaum called the meeting to order at 6:31 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

**III. Modification of Agenda**

Director McGee discussed that #8 of the Agenda is a commissioners' item and not an action item as listed.

**IV. Adoption of the Agenda**

Mrs. Griggs made a motion, with Mr. Phillips seconding the motion, with a unanimous vote, the Board approved the agenda as modified.

**V. Public Forum**

No Board or public comments

**VI. Approval of Minutes**

**April, 2022**

April Minutes were not available at the time of the meeting. The Board will address the April and May minutes at the June 21, 2022 Board Meeting.

**VII. *Walk Me Home* fundraiser results**

A. Director McGee informed the Board that the DSS Foster Care *Walk Me Home* fundraiser event raised approximately \$32,000.00 for foster children.

**VIII. Review Program Manager Starting Salary**

**A. Request to hire at the salary of the prior Program Manager**

Director McGee briefly discussed the Program Manager position that remains vacant at this time.

**IX. CAP Update**

Director McGee provided an update with regard to the Corrective Action Plan. Director McGee informed the Board that the Department has complied with the conditions within the CAP. The only area that requires further action is trainings, which are unable to be completed until July, 2022.

**X. After Hours CPS Team and Status and Review**

Director McGee informed the Board that the After Hours CPS Team is fully staffed with two teams of two, and rotating every seven days.

**XI. Recruitment and Hiring of Child Welfare Positions- Status Review**

Director McGee informed the Board that there are two positions open in child welfare. The Intake Social Work position remains open and there is also a Social Worker III position.

Director McGee and the Board discussed researching mobile home trailers. Mrs. Griggs made a motion, Mr. Phillips second the motion, with all in favor.

**XII. Adjourn**

Meeting was adjourned at 7:26 P.M. with Mr. Westmoreland making a motion to adjourn, Mr. Stiles seconding the motion, and all in favor.