

**Cherokee County Department of Social Services**

**Board of Directors**

**MEETING MINUTES**

**July 20, 2021**

**I. Call to Order**

The regular meeting of the Cherokee County Department of Social Services was duly called and held on July 20, 2021, at 6:30 P.M., at 4800 West Highway 64, Murphy, N.C. 28906.

**Present were:**

Dan Eichenbaum, Chair

Gary Westmoreland, Member

Cal Stiles, Member

Jan Griggs, Member

**Staff present were:**

Amanda Tanner-McGee, DSS Director

Andria Duncan, DSS Attorney

Mr. Eichenbaum called the meeting to order at 6:32 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

**II. Modification of Agenda**

Director McGee requested to postpone the Performance Benchmark Report Card listed under the New Business section and add the Clay County letter to the agenda.

**III. Adoption of the Agenda**

Mr. Stiles made a motion to adopt the agenda with the requested modifications, with Mrs. Griggs seconding the motion and with all in favor, the Board approved the agenda as modified.

**IV. Public Forum**

There were no Board or public comments or questions.

**V. Approval of Minutes**

**June 15, 2021**

Mr. Westmoreland made a motion to accept, Mrs. Griggs seconding the motion, with a unanimous vote the Board approved the June 15, 2021 DSS Board meeting minutes.

**VI. New Business**

**A. Reallocation of Funds-Education and Training Plan**

Director McGee informed the Board of funding concerns regarding the training plan as previously discussed. Director McGee informed the Board she no longer believed it was appropriate to follow through with the training plan at this time. Director McGee requested to allocate those funds to what is presently referred to as the clerk position at CCDSS. Director McGee informed the Board that a majority of the questions and information requested at the front desk are related to Income Maintenance and, therefore, it would be more efficient to eliminate the clerk position and designate the position to an Income Maintenance Worker I. The salary difference would be approximately \$4,500.00. Mr. Stiles made a motion to accept, Mrs. Griggs seconding the motion, with all in favor of eliminating the clerk position and designating the position to an Income Maintenance Case Worker I.

**B. Clay County Commissioners letter to CCDSS**

Director McGee briefly discussed the letter from the Clay County Commissioners which states that Clay County DSS will no longer accept the CCDSS CVA conflict cases. Director McGee and the Board discussed the possible options moving forward in regards to the CVA cases. Discussion concluded with director McGee stating that she would seek guidance and approval for a plan from DHHS.

**VII. Director's Report/Statistical Report**

Director McGee provided the statistical report for June, 2021.

**VIII. Adjourn**

Meeting was adjourned at 7:14 P.M. with Mr. Stiles making a motion to adjourn, Mrs. Griggs seconding the motion, and all in favor.